

For over 65 years, Our Family has successfully worked the front lines to solve Tucson's most important social issues. We offer safe and stable homes for over 450 youth, children and parents experiencing homelessness each night. We provide the only emergency youth shelter for teens 12 to 17 in Southern Arizona. Plus, our Center for Community Dialogue & Training has been helping Southern Arizonans talk about challenging issues in a skilled, civil, and respectful way for over 40 years.

- On Average this past year we housed 470 individuals each night.
- Over the past 3 years we have served nearly 20,000 individuals.
- 93% of the families we serve move on to safe and stable housing when exiting our programs.

We are recruiting for the open position of:

Title: Youth Care Worker
Dept/Program: Homeless Youth Services/Reunion House
Reports to: Assistant Manager, Reunion House
Status: Part-time, Non-exempt – Part-time 20 hrs. Overnight

The primary purpose of this position is to provide program support to assist clients with their day-to-day needs within the structure of Our Family's Reunion House shelter. The Homeless Youth Services programs provide emergency shelter, housing, case management, advocacy, housing, employment/educational assistance, counseling, and life skills to youth aged 12-23 experiencing homelessness or other unsafe living situations. It includes the Reunion House shelter, a 14-bed, DES-licensed facility that provides emergency shelter and support to youth aged 12-17 who have been removed from their family home or run away from an unsafe situation.

All agency positions are expected to meet the agency standards for attendance and punctuality, positive interactions with others, effective work habits, knowledge and skills, judgment and ethics. The specific expectations and essential duties of this position include:

- Enforces house rules for the safety of all clients
- Ensures security, safety, and cleanliness of the facility
- Maintains related documentation and records
- Attends and participates in weekly staff meetings
- Provides services in a client-centered and culturally appropriate manner
- Facilitates crisis intervention, conflict resolution and group problem-solving as needed

2797 E Ajo Way, Tucson, AZ 85713

BusinessServices@pima.gov

Equal Opportunity Employment/Program:

Auxiliary aids and services are available upon request to individuals with disabilities

- Effectively links clients with appropriate community resources and advocate for client needs
- Is available to clients at all hours required by program or contracts, including on-call or after hours coverage as required
- Participates in actively soliciting feedback from program participants through distributing satisfaction surveys or other approved means
- Works cooperatively with members of a larger treatment or service coordination team, either internally within the agency or externally in the larger community
- Ensures aftercare planning is conducted with clients, whenever appropriate
- Responsible for tracking and monitoring child and adult care food program
- Other duties as assigned

Scheduling flexibility:

The Reunion House is open 24/7/365. Staff must be flexible to meet the varied scheduling needs of the shelter, though we strive to maintain regular schedules as much as possible. Evenings, weekend and holiday work may be necessary to fulfill the duties of the position. Some flexibility in scheduling is available to meet employee needs, as long as agency and department needs are still being adequately addressed.

Shift is Sunday and Monday 9:00 p.m. to 7:00 a.m.

Compensation:

Salary for this position starts from a base of \$15.00/hr. Individual salaries are based on the number of years of relevant education and experience a candidate has beyond the minimum required for the position. Additional compensation may also be offered based on relevant licensure or certification. All staff who successfully passes a language test showing substantial bilingual ability in Spanish will receive a differential equivalent to \$.75/hr.

Qualifications:

- High School diploma or GED required, plus one (1) year experience in working with children OR one-year post-high school education in a program leading to a degree in the field of child welfare or human services.
- Eligible to receive and maintain state fingerprint clearance
- **COVID 19 vaccination required**
- **PRN/On Call positions must commit to work 8 hours per month**
- Eligible to receive and maintain food handler certification
- Must pass pre-employment drug test screening and periodically drug test screening at least once a year
- Minimum 21 years of age.
- Reliable and dependable in reporting for shifts
- Strong communication and people skills

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- Ability to work with diverse populations
- Since position requires frequent driving to transport clients, a valid Arizona driver's license, reliable transportation, current auto insurance, and clean driving record are required
- Must have the physical and sensory capabilities to ensure the safety of youth in our care at all times.
- Computer and technological skills necessary to complete program paperwork, keep accurate and timely case records, enter and retrieve client information on a database, use agency email, and locate information on internet.

Our Family offers excellent benefits!

- 13 paid holidays a year (20+ hour employees)
- Benefits start the first of the month following hire
- Affordable medical (30+ hour employees) and dental benefits with a choice of plan options
- Employer-paid life insurance (30+ hour employees) with the ability to buy up additional coverage
- Generous paid time off with the ability to use time as it accrues with no waiting period
- A 403(b) retirement plan with an agency match
- Educational reimbursement available
- An investment in staff development, including many quality agency-provided trainings
- Eligible 501(c) Agency for the Public Service Loan Forgiveness program

To apply for this position, or to see a full listing of employment opportunities at Our Family, please go to our website at <https://www.ourfamilyservices.org/about/join-our-team/>

Our Family Services is an Equal Opportunity Employer. We especially encourage applications from veterans, individuals with disabilities, and alumni from national service programs such as Peace Corps and AmeriCorps, people of color, people of diverse gender identities, women, and people with lived experiences of homelessness.

Date 3/1/22

HOW TO APPLY: <https://www.ourfamilyservices.org/about/join-our-team/>

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