

COMPANY NAME: Smile Spa

JOB TITLE: Dental Assistant, Front Office Receptionist

JOB DESCRIPTION:

Chair side assisting doctors
Checking in & out the patients
Calling Insurance & verifying eligibility
Sterilizing Instruments
Confirming Appointments
Filling Claims
Send statements out

SALARY: \$15/hr, higher w/experience

APPLICATION QUALIFICATIONS:

Dental assisting experiences w/willingness to learn
Team worker

HOW TO APPLY: Call (520) 529-8000

DATE: 10/31/2022

2797 E Ajo Way, Tucson, AZ 85713

BusinessServices@pima.gov

Equal Opportunity Employment/Program:

Auxiliary aids and services are available upon request to individuals with disabilities