


Proposal Application

Attachment A Cover Sheet

Legal name of the organization (or individual) submitting this application:															
The Salvation Army, A California Corporation															
Legal Status of applicant (e.g., non-profit corporation, government entity):															
Non-Profit Corporation															
Address of Organization:															
1002 N Main Ave, Tucson AZ 85705															
Name and Title of contact person for this application:															
Bill Davidson, PR Manager															
Phone number: 520-795-9671	Fax number: 520-881-7546														
E-mail address: ellen.oh@usw.salvationarmy.org															
<p>Indicate the amount of FEMA EFSP Phase 39 funds you are requesting for each service category. Phase 39 funding will be limited to the following categories. Total your requests at the bottom. Round requests to the nearest dollar; request only whole dollar amounts.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: right;">Served meals/Mass feeding</td> <td style="text-align: right;">\$ 20,000</td> </tr> <tr> <td style="text-align: right;">Other food</td> <td style="text-align: right;">\$</td> </tr> <tr> <td style="text-align: right;">Mass shelter</td> <td style="text-align: right;">\$ 50,000</td> </tr> <tr> <td style="text-align: right;">Other shelter</td> <td style="text-align: right;">\$ 20,000</td> </tr> <tr> <td style="text-align: right;">Rent/Mortgage assistance*</td> <td style="text-align: right;">\$</td> </tr> <tr> <td style="text-align: right;">Utility assistance*</td> <td style="text-align: right;">\$</td> </tr> <tr> <td style="text-align: right;">Total requested</td> <td style="text-align: right;">\$ 90,000</td> </tr> </table>		Served meals/Mass feeding	\$ 20,000	Other food	\$	Mass shelter	\$ 50,000	Other shelter	\$ 20,000	Rent/Mortgage assistance*	\$	Utility assistance*	\$	Total requested	\$ 90,000
Served meals/Mass feeding	\$ 20,000														
Other food	\$														
Mass shelter	\$ 50,000														
Other shelter	\$ 20,000														
Rent/Mortgage assistance*	\$														
Utility assistance*	\$														
Total requested	\$ 90,000														
<p>* PLEASE NOTE: All local providers for emergency rent/mortgage and utility assistance must utilize Pima County's Emergency Services Network (ESN) to ensure NO DUPLICATION of assistance.</p>															
<p>To the best of my knowledge and belief, all of the information in this application is true and correct. The document has been authorized by the governing body of the applicant and the applicant will comply with the attached assurances if funding is awarded.</p>															
Typed name of Authorized Signature:															
Captain Ellen Oh, Tucson Area Coordinator, 520-795-9671, ellen.oh@usw.salvationarmy.org															
Authorized Signature:	Date signed:														
	February 18, 2022														

Attachment B Application Form

I. FEMA EFSP FUNDING HISTORY

Phase 39 request	\$ 90,000
Phase 38 received	\$ 41,500
Phase 37 received	\$ 43,766

Note: FEMA funds are intended to be used to supplement or expand existing programs and services.

Describe how the organization intends to use these funds. Will the money requested in this proposal be used to support a service or program that was supported by FEMA funds in the past? If yes, describe below how services have been or will be expanded or supplemented.

The Salvation Army Hospitality House continues to provide meals and mass feeding throughout the year and during the winter season when the Winter Shelter Program is in effect – November through March. During this seasonal program, Operation Deep Freeze and the Winter Warming Program are in effect. Operation Deep Freeze offers additional services when the temperatures are 35 degrees or below. Individuals who would not seek shelter otherwise have come to seek services during these nights. Winter Warming Project offers an extended stay during this seasonal program which is in effect from November through March. Individuals may stay longer term and are case managed during their stay.

II. ORGANIZATION ELIGIBILITY CRITERIA

1. Identify the status of the agency. (Select one)

- Government Agency (public entity)
- Private Nonprofit (501(c)(3) or 501(c)(4)
 If your agency has not previously received FEMA funds, **attach** the Federal tax exempt letter to your submission.

2. Is the agency considered in good standing by the Arizona Corporation Commission? Y N

3. A. Accounting System: Describe the accounting system used by the organization to track grant-funded expenditures and revenues.

The organization has an established accounting system and conducts an audit.

B. Audit: Does the organization conduct an independent annual audit? (Check one)

- Yes.** Indicate below the CPA firm that conducted the organization's most recent financial audit and the time period covered by the audit.
 - If the agency has not received FEMA funding in the last 5 years, **attach** a copy of the organization's most recent audit to your submission.

Deloitte and Touche, October 1, 2020 - September 2021

- No.** The organization does not conduct an independent annual audit.
 - Please **attach** FY2020-21 internal agency budget and year-to-date financial statements to your submission.

4. Federal Employer Identification Number (FEIN) 94-1156347

5. How does your facility assure accessibility for people with physical disabilities? Facility meets requirements of ADA and audits cor

III. ORGANIZATION TARGET POPULATION

Please indicate the three primary target client populations served by your agency in the list below. Type "1," "2," and "3" to identify the top three client populations. If your agency targets no specific population, please select "No target population."

<input type="checkbox"/> People with substance use disorder	<input type="checkbox"/> Native Americans	<input type="checkbox"/> Unaccompanied minors
<input type="checkbox"/> Domestic violence victims	<input type="checkbox"/> People with AIDS/HIV	<input type="checkbox"/> Veterans
<input type="checkbox"/> Elderly	<input type="checkbox"/> Racial/Ethnic minorities	<input type="checkbox"/> NT (no target population)
<input checked="" type="checkbox"/> 1 Families with children	<input checked="" type="checkbox"/> 2 Single men	<input type="checkbox"/> Other targeted populations:
<input type="checkbox"/> Mentally disabled	<input checked="" type="checkbox"/> 3 Single women	

IV. NARRATIVE

Please answer the following questions. Limit answers to the space provided.

1. Give a brief explanation of your organization's ability to coordinate service delivery with other human service providers. Specifically identify the networks, coalitions and collaborative arrangements that your agency maintains.

The Salvation Army ' s Hospitality House has operated a mass shelter for 55 years in Tucson, AZ., providing homeless people with shelter, meals, case management, transitional housing, support services, and other general assistance. The Hospitality House and South Corps is the intake shelter facility for Winter Warming Project and Operation Deep Freeze, The Winter shelter program is in effect from 11/15 to 3/31. The Hospitality House accepts referrals from all other Tucson shelter programs, hospitals, correctional release programs, law enforcement agencies, and behavioral health providers. Salvation Army participates in the Tucson Pima Collaboration to End Homelessness, the Pima County Emergency Services Network, local faith-based partners and the VA to participate in annual community events such as Tucson Homeless Connect and Veterans Stand Down.

2. Describe any changes in the magnitude of the current need and/or funding sources experienced during the past year or expected in the next 12 months (for example, number of requests or types of clients).

The Salvation Army relies heavily on private donations to operates its emergency shelter programs and there has been a significant decline in donations. Hospitality House continues to see an increase in individuals and families needing shelter. The need remains high for hotel vouchers for homeless families with children, many of whom are homeless for the first time, or who are doubled up living with friends or family which causes them to be ineligible for transitional housing programs. Many families are turned away when all other shelters are full. The mass shelter costs increased to accommodate the 35 shelter beds now used for Winter Warming Project clients and the additional 70 individuals accommodated during Operation Deep Freeze. Previously, these clients were sheltered and fed at local congregations. During our season program for the months of November 15th – March 31st, the number of bed nights for stand alone Deep Freeze clients were 1,185 bed nights, meals totaled 2,370.

3. Give a brief explanation of how your service(s) will be addressing a gap in existing services available to the community.

The Hospitality House serves as the one permanent shelter available to the homeless men, women and children after hours and is used by hospitals, Victim Witness, Pima County Attorney ' s Office, police and paramedics to find housing for people found on the streets or released from hospitals in the middle of the night. These walk in/after-hours clients increase significantly during the winter shelter season as medical providers and agencies face pressure to find safe alternatives for homeless individuals and families. Some have special needs that are best served by offering them a few days in a hotel. An example would be victims of domestic violence who need immediate safe housing following an incident and are referred to us for lack of shelter beds in the community. The Hospitality House also addresses a gap in emergency shelter for veterans – men and women, and at times families. Homeless veterans are often transition by travel, have substance abuse issues, mental illness, or disabilities that cause disruption in their VA services. Tucson Salvation Army offers a dedicated case manager to this population and works directly with the VA to assist them with accessing their benefits and moving into permanent, transitional, or supportive housing. Veterans also receive assistance with accessing needed community resources such as job

4. Explain any anticipated funding cuts. Identify the funding source anticipated to be reduced and describe any alternative funding sources sought by the organization to make up for these cutbacks.

The Salvation Army continues to experience a significant decrease in the private donations utilized to operate the Hospitality House shelter. To accommodate this deficit, grant applications were submitted to the city, county, and private foundations. These funds help to fund and support our ongoing need for assisting families in need. The outcome of private foundation applications is pending. The local advisory board has been active in fundraising efforts and utilizes their community contacts to request donations.

5. Define the geographical area to be served with requested FEMA Phase 39 funds.

FEMA funds are used to serve anyone in Pima County.

6. Briefly describe the target population for each service for which you are requesting FEMA EFSP funds.

The target population for served meals is for all populations served at our facility. This includes single men, women with children and families. The target population for Winter Warming Project and Operation Deep Freeze is chronically homeless men and women. Both programs also provide services to families. The target population for Other Shelter (hotel vouchers) is families with dependent children, the elderly, and individuals with special needs. All clients in all programs are provided with referrals and connections to local employment assistance services, VA services and other supportive housing services.

7. Please discuss how your program collaborates with other homeless assistance providers, including those organizations which are part of the Tucson Pima Collaboration to End Homelessness.

The Salvation Army is a voting member of TPCH and partners with other agencies including Pima county, shelters, hospitals, churches, veteran support groups, local landlords, behavioral health providers, and local utility companies to increase the efficiency of our emergency assistance to prevent homelessness. The TSA Advisory Board has hosted a variety of events to solicit donations, community involvement and volunteerism from agencies and private individuals who are compassionate to those experiencing homelessness in the community. TSA is represented at the TPCH General Council, Emergency Solutions Services Committee, Coordinated Entry, Governance and Planning, HMIS, Continuum of Service, Continuum of Care, Medical Respite Task Force, Pima County Homeless Coalition, and the Homeless Work Program. We provide emergency services to all law enforcement – TPD, U of A, and Pima County Sheriff ' s Department.

V. BUDGET AND FINANCIAL/SERVICE INFORMATION

Unit of Service/Request

Complete the appropriate table for each category in which funding is requested.

Shelter Category					
	Column A	Column B	Column C	Column D	Column E
Shelter category	FEMA funds requested	Per diem	FEMA-funded total nights	FEMA-funded number of rural clients	FEMA-funded number of clients served
Mass shelter - Direct cost	\$	Not applicable			
Mass shelter - Per diem	\$ 50,000	\$ 12.50	4,000	100	320
Other shelter	\$ 20,000	Not applicable	20,000	40	160

GUIDANCE: Shelter category

Column A State the amount of FEMA funds you are requesting.

Column B In past years the local board has selected a \$12.50/night per diem rate. *This amount may change when the award is finalized.*

Column C Indicate the total number of nights for mass shelter (Columns A ÷ B = C).

Column D State the number of rural clients to be served with FEMA request.

Column E Indicate the total number of clients to be served (include rural clients reported in Column D) with FEMA request.

Food (served meals/mass feeding) Category					
	A	B	C	D	E
Food category	FEMA funds requested	Meal per diem	FEMA-funded total nights	FEMA-funded number of rural clients	FEMA-funded number of clients served
Served meals - Direct cost	\$	\$			
Served meals - Per diem	\$ 20,000	\$ 3.00	6,667	100	4,000

GUIDANCE: Food category

Column A: Indicate the amount of FEMA funds you are requesting.

Column B In past years the local board has selected a \$2.50/meal per diem rate. *This amount may change when the award is finalized.*

Column C State the total number of meals served with FEMA funds (Columns A ÷ B = C).

Column D Indicate the number of rural clients to be served with FEMA request.

Column E State the total number of clients to be served (include rural clients reported in Column D) with FEMA request.

Other food category	
FEMA funds requested:	\$
Indicate the number of rural clients to be served with FEMA request:	
Please use the space below to document how your request will be used. Give specifics (e.g., FEMA funds will buy approximately "X" number of food boxes to help "X" number of clients at "X" approximate cost per box).	
<p>The Salvation Army Hospitality House continues to provide meals and mass feeding throughout the year and during the winter season when the Winter Shelter Program is in effect – November through March. During this seasonal program, Operation Deep Freeze and the Winter Warming Program are in effect. Operation Deep Freeze offers additional services when the temperatures are 35 degrees or below. Individuals who would not seek shelter otherwise have come to seek services during these nights. Winter Warming Project offers an extended stay during this seasonal program which is in effect from November through March. Individuals may stay longer term and are case managed during their stay. During Operation Deep Freeze nights, we can assist up to 70 individuals per night – 60 men and 10 women. Families are assisted as needed during this time.</p>	

Financial Assistance Category				
*Note: All local providers for emergency rent/mortgage and utility assistance must utilize Pima County's Emergency Services Network (ESN) to ensure no duplication of assistance occurs.				
	A	B	C	D
Financial assistance category	FEMA funds requested	Number of households served	Average bill	Number of rural households served
Rent/Mortgage	\$ NA		\$	
Utility	\$ NA		\$	

GUIDANCE: Financial assistance category

Column A: Indicate the amount of FEMA funds you are requesting.

Column B: Indicate how many households (including rural households) are projected to be served with FEMA EFSP funds.

Column C: State the amount of the average bill expected to be paid (Columns A ÷ B = C).

Column D: Indicate how many rural households are projected to be served with this FEMA request.

Program/Service Revenue & Expenditures

Complete tables A and B for each category in which FEMA EFSP funds are requested. Please reproduce this page if you are requesting funding in more than one service category.

A. Program/Service Revenue	
Provide budgeted revenues for this program year for each service for which FEMA EFSP Phase 38 funds are requested. At the bottom of the table, indicate the percent of the total program revenues that will be met with FEMA assistance.	
Service Category: Mass Shelter	
Funding Sources	Amount
Federal Funds	\$
State Funds	\$
City of Tucson Funds	\$
Pima County Funds	\$15,955
Arizona Health Care Cost Containment System	\$
Pima Council on Aging	\$
Title XX	\$
United Way	\$
Program Revenues/Client Fees	\$57,494
Foundation Grants	\$
Fundraising/Donations	\$702,432
Other/In-Kind	\$14,421
FEMA EFSP Request	\$50,000
Total Service Funding	\$840,302
What percentage of your Program budget is the FEMA funding request? <i>Example: Motel Voucher Program:</i> \$8,000 FEMA FUNDING REQUEST <u>\$2,000 PRIVATE FUNDS</u> \$10,000 = 80% of Program Budget	6.6%
What percentage of your overall Agency Budget is the FEMA funding request? <i>Example:</i> \$250,000 AGENCY BUDGET <u>\$8,000 FEMA FUNDING REQUEST</u> = 3% of Overall Agency Budget	.08%

Program/Service Revenue & Expenditures

Complete tables A and B for each category in which FEMA EFSP funds are requested. Please reproduce this page if you are requesting funding in more than one service category.

A. Program/Service Revenue	
Provide budgeted revenues for this program year for each service for which FEMA EFSP Phase 38 funds are requested. At the bottom of the table, indicate the percent of the total program revenues that will be met with FEMA assistance.	
Service Category: Other Shelter	
Funding Sources	Amount
Federal Funds	\$
State Funds	\$
City of Tucson Funds	\$
Pima County Funds	\$
Arizona Health Care Cost Containment System	\$
Pima Council on Aging	\$
Title XX	\$
United Way	\$
Program Revenues/Client Fees	\$68,850
Foundation Grants	\$
Fundraising/Donations	\$
Other/In-Kind	\$
FEMA EFSP Request	\$20,000
Total Service Funding	\$88,850
What percentage of your Program budget is the FEMA funding request? <i>Example: Motel Voucher Program:</i> <u>\$8,000 FEMA FUNDING REQUEST</u> <u>\$2,000 PRIVATE FUNDS</u> \$10,000 = 80% of Program Budget	21.9%
What percentage of your overall Agency Budget is the FEMA funding request? <i>Example:</i> <u>\$250,000 AGENCY BUDGET</u> <u>\$8,000 FEMA FUNDING REQUEST</u> = 3% of Overall Agency Budget	.03%

Program/Service Revenue & Expenditures

Complete tables A and B for each category in which FEMA EFSP funds are requested. Please reproduce this page if you are requesting funding in more than one service category.

A. Program/Service Revenue	
Provide budgeted revenues for this program year for each service for which FEMA EFSP Phase 38 funds are requested. At the bottom of the table, indicate the percent of the total program revenues that will be met with FEMA assistance.	
Service Category: Served Meals	
Funding Sources	Amount
Federal Funds	\$
State Funds	\$
City of Tucson Funds	\$
Pima County Funds	\$
Arizona Health Care Cost Containment System	\$
Pima Council on Aging	\$
Title XX	\$
United Way	\$
Program Revenues/Client Fees	\$
Foundation Grants	\$
Fundraising/Donations	\$241,805
Other/In-Kind	\$140,770
FEMA EFSP Request	\$20,000
Total Service Funding	\$402,575
What percentage of your Program budget is the FEMA funding request? <i>Example: Motel Voucher Program:</i> \$8,000 FEMA FUNDING REQUEST <u>\$2,000 PRIVATE FUNDS</u> \$10,000 = 80% of Program Budget	5.4%
What percentage of your overall Agency Budget is the FEMA funding request? <i>Example:</i> \$250,000 AGENCY BUDGET <u>\$8,000 FEMA FUNDING REQUEST</u> = 3% of Overall Agency Budget	.03%

B. Program/Service Expenditures

Indicate budgeted expenditures for this program year for each service for which FEMA EFSP Phase 38 funds are requested. TOTAL AGENCY BUDGETS ARE NOT ACCEPTABLE.

Service Category: Mass Shelter

Line Item Budget Categories	Total Service Budget
Personnel/Employee Related Expenses	\$645,617
Professional/Outside Services	\$5,565
Facilities/Occupancy	\$118,880
Travel	\$5,583
Other (Specify): Assistance to Individuals	\$5,323
Other (Specify): Supplies	\$24,320
Other (Specify): Operating Expense	\$35,214
Total Service Expenditures	\$840,302

B. Program/Service Expenditures

Indicate budgeted expenditures for this program year for each service for which FEMA EFSP Phase 38 funds are requested. TOTAL AGENCY BUDGETS ARE NOT ACCEPTABLE.

Service Category: Other Shelter

Line Item Budget Categories	Total Service Budget
Personnel/Employee Related Expenses	\$40,015
Professional/Outside Services	\$225
Facilities/Occupancy	\$
Travel	\$
Other (Specify): Assistance to Individuals	\$46,215
Other (Specify): Supplies	\$
Other (Specify): Operating Expense	\$2,395
Total Service Expenditures	\$88,850

B. Program/Service Expenditures

Indicate budgeted expenditures for this program year for each service for which FEMA EFSP Phase 38 funds are requested. TOTAL AGENCY BUDGETS ARE NOT ACCEPTABLE.

Service Category: Served Meals

Line Item Budget Categories	Total Service Budget
Personnel/Employee Related Expenses	\$177,780
Professional/Outside Services	\$900
Facilities/Occupancy	\$
Travel	\$
Other (Specify): Assistance to Individuals	\$3,600
Other (Specify): Supplies	\$21,720
Other (Specify): Operating Expense	\$3,575
Total Service Expenditures	\$402,575

Attachment C LRO Certification

Local Recipient Organization (LRO) Certification Form

As a recipient of Emergency Food and Shelter National Board Program funds made available for FEMA EFSP Phase 39 and as the duly authorized representative of **The Salvation Army, A California Corporation** I certify that my organization:

1. Is not debarred or suspended from receiving Federal funds;
2. Will not and will ensure employees, volunteers and other individuals associated with the program will not engage in any trafficking of persons during the period this award is in effect;
3. Will not and will ensure employees, volunteers and other individuals associated with the program will not use EFSP funds to support access to classified national security information;
4. Has the capability to provide emergency food and/or shelter services;
5. Will use funds to supplement/extend existing resources and not to substitute or reimburse ongoing programs or services;
6. Is a nonprofit corporation or an agency of government;
7. Will not use EFSP funds as a cost-match for other Federal funds or programs;
8. Has an accounting system, and will pay all vendors by an approved method of payment;
9. Conducts an independent annual review if receiving \$25,000-\$49,999/ an independent annual audit if receiving \$50,000 or more in EFSP funds, and an OMB Circular A-133 if receiving \$500,000 or more in Federal funding;
10. Has not received an adverse or no opinion audit;
11. Understands that cash payments (including petty cash) are not eligible under EFSP;
12. Has provided a Federal Employer Identification Number (FEIN) to EFSP;
13. Has provided a Data Universal Number System (DUNS) number issued by Dun & Bradstreet (D&B) and required associated information to EFSP;
14. Practices nondiscrimination and will not refuse service to an applicant based on race, color, national origin, religion, sex, age, or disability;
15. Will not engage in religious proselytizing or religious counseling in any program receiving Federal funds;
16. Will not charge a fee to clients for EFSP funded services;
17. Will comply with the EFSP Responsibilities & Requirements Manual, particularly the Eligible and Ineligible Costs section, and will inform appropriate staff or volunteers of EFSP requirements;
18. Will provide all required reports to the Local Board in a timely manner; (i.e., Second Payment/Interim Request and Final Reports);
19. Will expend monies only on eligible costs and keep complete documentation (copies of canceled LRO checks—front and back, invoices, receipts, etc.) on all expenditures for a minimum of three years after end-of-program date, and for compliance issues until resolved;
20. Will spend all funds and close-out the program by my jurisdiction's selected end-of-program date and return any unused funds to the National Board (\$5.00 or more; checks made payable to United Way Worldwide/Emergency Food and Shelter National Board Program, 701 North Fairfax Street, Suite 310, Alexandria, VA 22314);
21. Will provide complete, accurate documentation of expenses to the Local Board, if requested, following my jurisdiction's selected end-of-program date;
22. Will comply with the Office of Management and Budget Circular A-133 if expending \$500,000 or more in Federal funds;
23. Will comply with lobbying prohibition certification and disclosure of lobbying activities if receiving \$100,000 or more in EFSP funds, as applicable; and,
24. Has no known ESFP compliance exceptions in this or any other jurisdiction.

Ellen Oh

Signature

Name and title: Captain Ellen Oh

Date: 2.18.2022

Agency address: 1002 N Main Ave, Tucson AZ 85705

Phone #: 520-795-9671

Fax #: 520-881-7546

Email: ellen.oh@usw.salvationarmy

LRO ID Number: 027200005

FEIN: 94-1156347

DUNS #: 10-1720758