



Pima County Housing Commission

Pima County Housing Center
801 West Congress Street, Tucson, AZ 85745
Monday, December 18, 2017
3:00 P.M.

Meeting Summary

Members Present

Frank Thomson
Jon Miles
Nicole Brulé-Fisher
Ken Anderson
Tim Escobedo
Ray Clarke
Scott Place
David Godlewski

Members Absent

Kathleen Buske
Henry Boice

Staff and Guests Present

Marcos Ysmael
Mayra Armenta
Imelda Robles
Martha Martin
Mark Holden

Welcome and Call to Order

Frank Thomson, Chair, called the meeting to order.

Roll Call of the Commission

Quorum satisfied.

Pledge of Allegiance

All in attendance stood and recited the Pledge.

Approval of Minutes

Motion made by Commissioner Henry Boice to approve the minutes for the meeting on March 20, 2017
Motion seconded by Commissioner Tim Escobedo. Motion carried unanimously.

Call to the Audience:

- Call to the Audience by **Chair Frank Thomson. Marcos Ysmael** presented Commissioner Sharayah Jimenez with a Pima County Housing Commission philabaum glass paperweight in recognition of her appointment. There were no other announcements or comments.

Staff Reports:

- **Marcos Ysmael**, Staff, discussed the current projects under construction or completed as funded by the 2014 bond program. They include TMMFS Senior/Veteran Rental Housing

Project; The Foundation for Senior Living Marist on Cathedral Square; The PCCLT Sonora Rental Housing Project; The PCCLT Ontario Rental Housing Project; and The Pima County Linda House Restoration Project.

- **Martha Martin**, Staff, provided results of an Affordable Housing Developer Survey.
- **Imelda Robles**, Staff, discussed June 10, 2017 Homeownership Fair including the importance of paid advertising and live streaming to increase participation; the Housing Counselor Roundtable; possible increases in the Downpayment Assistance Program based on current home prices; 2018 Financial Stability and Roadmap to Homeownership Workshops; and plans for the 2018 Homeownership Event.

Development Services Updates:

Mark Holden, Pima County Development Services Staff, discussed Land Use Element updates to the plan. Highlights included changes regarding zoning for small houses, raising small animals, focused redevelopment in the Flowing Wells, Kleindale neighborhood, and implementation of the Arizona Mobile Home controls on pre-1976 units.

Discussion and possible action:

- **Bylaws** – Commissioners discussed frequency and composition of public and subcommittee meetings depending on the level of activity in the bond program. **Commissioner Ken Anderson moved to amend** Section 2.07 to meet no less than three times each year and will submit an annual report to the Board of Supervisors. **Commissioner Nicole Brule-Fisher seconded the motion. Motion carried. Commissioner Tim Escobedo moved** to delete under Section 1.02 reference to the appointment of Commissioners because it’s included in Section 3.01 Composition. **Chair Frank Thomson seconded the motion. Motion carried. Vice Chair Jon Miles** noted a typo: “by” should be inserted before “each” in Section 3.01. Commissioners discussed Article VI – Attendance. **Commissioner David Godlewski moved to amend** Section 6.01 by adding to the end of the first sentence “, or exceptions to this section.” **Commissioner Ken Anderson seconded the motion. Commissioner Ray Clarke opposed the motion. Chair Frank Thomson has concerns about pre-empting the Board of Supervisors.** Marcos reviewed all the amendments to the Bylaws and provided the language to be added at Section 7.02 “Advisory committees or subcommittees may be approved by this Commission at any time as deemed necessary.” (No motion was made). **Commissioner Ken Anderson moved to approve bylaws as amended. Commissioner Tim Escobedo seconded. Motion carried.**

Next Meetings:

- Although commissioners agreed to a minimum of three meetings, **Commissioners agreed to keep the following schedule of four meetings:** Monday, March 19, 2018; Monday, June 18, 2018; Monday, September 17, 2018; and Monday, December 17, 2018.

Adjournment

- **Commissioner Tim Escobedo moved to adjourn. Motion seconded by Chair Frank Thomson seconded. Motion carried unanimously.** Meeting adjourned at 4:45 p.m.
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