



Pima County Housing Commission

Pima County Housing Center
801 West Congress Street, Tucson, AZ 85745
Monday, March 20, 2017
3:00 P.M.

Meeting Summary

Members Present

Frank Thomson
Jon Miles
Nicole Brulé-Fisher
Henry Boice
Tim Escobedo
Ray Clarke
Scott Place
David Godlewski

Members Absent

Kathleen Buske
Ken Anderson

Staff and Guests Present

Marcos Ysmael
Marjava Ramirez
Imelda Robles
Martha Martin
Mark Holden

Welcome and Call to Order

Frank Thomson, Chair, called the meeting to order.

Roll Call of the Commission

Quorum satisfied.

Pledge of Allegiance

All in attendance stood and recited the Pledge.

Approval of Minutes

Motion made by Commissioner Henry Boice to approve the minutes for the meeting on March 21, 2016. **Motion seconded by Commissioner Tim Escobedo. Motion carried unanimously.**

Call to the Audience:

Call to the Audience by **Chair Frank Thomson**. There were no announcements or comments.

Staff Reports:

- **Marcos Ysmael**, Staff, reported a summary of 2014 and 1997 bond projects. Marcos stated all projects are completed except five which are under development. They include TMMFS Senior/Veteran Rental Housing Project; The Foundation for Senior Living Marist on Cathedral

Square; The PCCLT Sonora Rental Housing Project; The PCCLT Ontario Rental Housing Project; and The Pima County Linda House Restoration Project.

- **Martha Martin**, Staff, reported on the 2015 – 2016 Annual Bond Report which should be completed by County Communications and posted on the Pima County Housing Center website soon.
- **Imelda Robles**, Staff, addressed the Housing Commissioners on upcoming events and workshops that will take place in April & June.
- **Marcos Ysmael** presented Commissioner Nicole Brulé-Fisher with a Pima County Housing Commission philabaum glass paperweight in recognition of her appointment.

Development Services Updates:

- **Mark Holden**, Pima County Development Services Staff, corrected the agenda stating he will be discussing 2015 updates on Pima Prospers and 2016 on project highlights. Mark presented this information which was subsequently discussed by Commissioners.

Discussion and possible action:

- **Bylaws – Commissioner David Godlewski** requested the Pima County Administrator be given the Bylaws for his review. **Commissioner Scott Place requested a subcommittee to discuss bylaws. Commissioner Place so moved. Commissioner Tim Escobedo seconded the motion. Commissioner Place amended motion to add the bylaws shall be reviewed by the County Administrator. Commissioner Escobedo seconded the motion. Motion, as amended, carried unanimously.**
- **Pima County Housing Trust Fund** – Marcos Ysmael reported on the Trust Fund. The fund balance is currently forty-thousand dollars. No further contributions will be paid to the fund and no new liens will be recorded; the program ended at the direction of the County Administrator. The fund will continue to earn interest income. **Previous action by the Commissioners took place on June 18, 2012 when a motion was made stating that when trust fund reached fifty-thousand dollars, the commission would make a decision, or pass guidelines, on how to allocate the funds.** Marcos asked Housing Commission if they would consider amending that motion by reducing the amount to forty-thousand dollars because there will be no further fees paid into the fund and interest income may not increase the fund balance to fifty-thousand dollars for another ten years. **Commissioner Henry Boice moved to accept staff's recommendation. Commissioner Ray Clarke seconded the motion. Chair Frank Thomson opened the motion for discussion. All opposed. Motion carried.**

Next Meetings:

- Monday, June 19th, 2017 & Monday, September 18, 2017 following current schedule; discussion and possible action to continue current quarterly schedule.

Adjournment

- **Commissioner Tim Escobedo moved to adjourn. Motion seconded by Commissioner Ray Clarke. Motion carried unanimously.** Meeting adjourned at 4:07 p.m.
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