



**PIMA COUNTY OUTSIDE AGENCY COMMUNITY ADVISORY  
COMMITTEE**

**Thursday, March 3, 2016 at 9:00am**

**Pima County Housing Center  
801 W. Congress  
Tucson Arizona 85701**

**Minutes**

**COMMITTEE MEMBER**

Present: Ms. Jeannine Mortimer – Chair  
Ms. Rosalva Bullock – Vice Chair  
Ms. Onita Davis – D1  
Mr. Victor Soltero – D2  
Mr. Noe Mayotte-D3  
Mr. Steve Huffman – County Administrator

**COMMUNITY DEVELOPMENT AND NEIGHBORHOOD CONSERVATION STAFF**

Isabel Camarena-Administrative Specialist  
Ana Durazo-Program Coordinator  
Leigh Havins-Grants Management  
Daniel Tylutki-CDBG Program Manager

**CALL TO ORDER by Chair Jeannine Mortimer at 9:10 am**

**1. ROLL CALL**

**Quorum Present**

**2. PLEDGE OF ALLEGIANCE**

**3. CALL TO AUDIENCE**

Mr. Michael McDonald from the Community Food Bank addressed the Committee and provided them with a status on the Pima County Food Collaborative meetings and information about senior feeding and included a report. He will provide a full update on March 31<sup>st</sup> when the Emergency Food and Clothing category makes their presentations.

**4. REVIEW & APPROVAL JANUARY 26, 2016 MEETING MINUTES**

Ms. Mortimer asked for a motion to approve the January 26, 2016 minutes with the following corrections to item #10: Special Funding Request amount corrected from \$105,000 to \$185,000.

Mr. Soltero moved to approve the minutes

Mr. Huffman seconded the motion. Motion passed unanimously.

**5. OVERVIEW OF MEETINGS, APPLICANT LIST AND DENIED ONES**

Ms. Durazo stated that the agency presentations have been scheduled every Thursday in March from 9-12pm. She added that there were 72 pre-applications submitted and 71 applications. Twelve programs that did not re-apply for Outside Agency and seventeen new programs applied. Three new programs were denied during the pre-application process. Two agencies could not

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provide their “Good Standing” status report with the AZ Corporation Commission and one agency did not have a 501 (C) 3 status.

## **7. REVIEW AND APPROVAL OF FY2015-2016 FUNDING REALLOCATIONS**

Ms. Durazo states that staff is recommending reallocating \$15,300 in the Youth Category from Child and Family Resources-Pre-Adolescent Diversion program to Youth On Their Own (YOTO)-Monthly Stipend Program for FY2015-2016. The Pre-Adolescent Diversion program is no longer in existence and the agency will not expend the funds. YOTO, which serves adolescents, and has the capacity to expend these funds in a timeframe of 30-45 days, would be able to serve 110 students with a \$140 one-time monthly stipend for the month of April or May.

Ms. Durazo states that staff is recommending reallocating \$5,000 in the Support Services Category from Green Valley Services -MAP a Plan program to Arivaca Coordinating Council-Emergency Food and Service program in the Emergency Services Category for FY2015-2016. MAP a Plan program has received additional private funding to provide city residents rental and utility assistance and will not be serving as many residents residing in unincorporated Pima County. Arivaca Coordinating Council serves low-income individuals in unincorporated Pima County and can expend their funds within the timeframe would be able to serve 45 individuals with hot meals, emergency monetary assistance and trips to medical appointments.

Ms. Mortimer asked for a motion to approve the funding reallocations of \$15,300 from Child and Family Services to Youth On Their Own for adolescent services and \$5,000 from Green Valley Services to Arivaca Coordinating Council for emergency services.

Ms. Davis moved to approve the motion

Ms. Bullock seconded the motion. Motion passed unanimously.

## **8. SENIOR CATEGORY-AGENCY PRESENTATIONS**

Ms. DeVito introduced the nine Senior Category agencies and provided a summary of their application funding request. The Committee addressed each agency and their respective representative provided a presentation:

- Administration of Resources and Choices-“Elder Shelter Program”-Debbie Chandler
- Alzheimer’s Disease and Related Disorders-“Care & Support Program”-Kelly Raach
- Caregiver Training Institute-“Rural Communities Training Program”-Jayne Hack
- Interfaith Community Services-“Special Diets for At Risk Seniors”-Daniel Stolfus
- Interfaith Community Services-“Transportation Services for At Risk Seniors”-Daniel Stolfus
- Mobile Meals of Tucson-“Mobile Meals”-Priscilla Atuna
- Our Family Services-“Senior Companion Program”-Patty Caldwell
- Southern AZ Association for the Visually Impaired-“ Health & Wellness”-Carol Lopez
- Tucson Urban League-“Senior Meals Program”-Debbie Embry

## **9. NEXT MEETING SCHEDULE**

Thursday, March 10, 2016 at 9:00am at the Pima County Housing Center

## **10. ADJOURNMENT**

Ms. Mortimer asked for a motion to adjourn the meeting

Mr. Soltero moved to approve the motion

Ms. Bullock seconded the motion. Motion passed unanimously.

Meeting adjourned 11:35am

Minutes submitted by Ana Durazo, OA Program Coordinato