



**PIMA COUNTY OUTSIDE AGENCY COMMUNITY ADVISORY
COMMITTEE**

Wednesday, March 29, 2017 at 9:00 a.m.

Pima County Housing Center

801 W. Congress

Tucson Arizona 85701

Minutes

COMMITTEE MEMBER

Present: Ms. Jeannine Mortimer – Chair
Ms. Onita Davis – D1
Mr. Victor Soltero – D2
Mr. Noe Mayotte-D3
Ms. Rosalva Bullock-D5-Vice-Chair
Mr. Steve Huffman-County Administrator

COMMUNITY DEVELOPMENT AND NEIGHBORHOOD CONSERVATION STAFF

Ana Durazo-Program Coordinator

CALL TO ORDER by Chair Jeannine Mortimer at 9:04 am

1. ROLL CALL

Quorum Present

2. PLEDGE OF ALLEGIANCE

3. CALL TO AUDIENCE

4. NOE MAYOTTE-PRESENTATION OF PHILIBAUM

5. REVIEW & APPROVAL JANUARY 25, 2017 MEETING MINUTES

Ms. Mortimer asked for a motion to approve the January 25, 2017 minutes

Ms. Bullock moved to approve the minutes

Mr. Soltero seconded the motion. Motion passed unanimously.

6. FY 2016-2017 PRESENTATION OF NEW PROGRAMS

Nine new programs to Outside Agency made a brief presentation to the Committee where they each provided a progress report on their programs contract compliance and service highlights during the first six months of their contract.

7. REVIEW OF EXPENDITURES TO DATE

- a. 7- Month Review-Ms. Durazo provided the Committee a report with all the expenditures to date for all the programs. She stated that the programs have expended over 50% of the entire OA grant amount and are on target in expending the 99% of the grant by June 30, 2017.

Pima County Community Development and Neighborhood Conservation

Kino Service Center

2797 East Ajo Way, 3rd floor, Tucson, Arizona 85713 • Phone: 520-724-3777 • Fax: 520-724-6796

- b. Ms. Durazo provided the Committee a list of all the programs that are under-expended. She explained that all programs should be 50% expended by the end of the second quarter. Those programs who are not 50% expended by the third quarter would be scheduled to make a presentation to the Committee in April to provide an expenditure plan.

8. BUDGET UPDATE

Ms. Kish stated that for FY2017/2018 there was no indication of a potential reduction therefore staff would be moving forward with the amendment process with the level-based funding used in FY2016-2017.

For FY2018/2019, the Committee agreed to have a targeted discussion before the RFP and review a new landscape for funding agencies.

9. NEXT MEETING SCHEDULE

Next meeting scheduled on April 26, 2017.

10. ADJOURNMENT

Ms. Mortimer asked for a motion to adjourn the meeting

Mr. Soltero moved to approve the motion

Mr. Huffman seconded the motion. Motion passed unanimously.

Meeting adjourned 11:35 a.m.

Minutes submitted by Ana Durazo, OA Program Coordinator