



PIMA COUNTY

COMMUNITY DEVELOPMENT

PIMA COUNTY OUTSIDE AGENCY ADVISORY COMMITTEE

APRIL 16, 2018 - 9:00 A.M.

Pima County Housing Center

801 W. Congress

Tucson, Arizona 85745

MINUTES

COMMITTEE MEMBERS:

Present: Ms. Jeannine Mortimer – Chair
Ms. Rosalva Bullock – Vice Chair
Ms. Onita Davis – D1
Mr. Noe Mayotte – D3
Mr. Steve Huffman – County Administrator
Mr. Victor Soltero – D2

COMMUNITY DEVELOPMENT AND NEIGHBORHOOD CONSERVATION STAFF PRESENT:

Ana Basurto – OA Program Coordinator
Jennifer Felix – Program Coordinator
Daniel Tylutki – CDNC Senior Program Manager
Margaret Kish - Director

CALL TO ORDER by Chair Jeannine Mortimer at 9:01 am

1. ROLL CALL

Quorum Present

2. PLEDGE OF ALLEGIANCE

3. CALL TO AUDIENCE

None

4. REVIEW & APPROVAL OF APRIL 9, 2018 MEETING MINUTES

Ms. Mortimer asked for a motion to approve the April 9, 2018 minutes as presented.

Ms. Davis requested a correction to Item #9 Special Review and Presentation motion. Revised Motion for the Conservation Legacy, Southern Arizona Adaptive Sports, and Tucson Clean and Beautiful recommended for funding by funds other than Outside Agency funds.

Mr. Huffman moved to approve the minutes with the revised motion.

Ms. Bullock seconded the motion.

Motion passed unanimously.

5. REVIEW & DISCUSS INITIAL FUNDING FOR YOUTH/YOUNG ADULTS/FAMILY SUPPORT

Ms. Mortimer presented the Initial Funding Recommendation for the Youth/Young Adults/Family Support. The Committee reviewed and discussed the materials.

Ms. Bullock recommended Portable Practical Educational Preparation, Inc., the Rural Amado Community Opioid Education and Prevention Project be approved, however, funding would come from a source other than the OA program. It was suggested that these programs may be more appropriate for the Health Department.

Mr. Soltero seconded the motion.

Motion passed unanimously.

6. REVIEW AND DISCUSS FINAL FUNDING RECOMMENDATIONS

Ms. Kish provided an update on the OA budget and funding recommendations.

Ms. Mortimer presented the Final Funding Recommendation for all categories. The Committee reviewed and discussed the materials.

Ms. Mortimer requested a motion to approve funding recommendation at the "O" level column with Margaret Kish and Ana Basurto rounding the dollars to ensure the Committee does not exceed the OA budget. Should there be any surplus funds, they will be allocated to the Community Home Repair program.

Ms. Davis moved to approve the motion.

Mr. Huffman seconded the motion.

Motion passed unanimously.

7. BUDGET DISCUSSION

Ms. Kish reported there are no anticipated changes to the future FY 2018-19 budget. The County Administrator has not released the current budget. Ms. Kish requested, once the budget is released, if there is an increase or decrease within a minimal amount that the Committee authorize the staff to adjust the agency funding allocations as needed.

Ms. Mortimer requested a motion to authorize staff to adjust the budget up to 5 percent, with a \$15,000 minimum. If the increase/decrease exceeds 5 percent, the OA Committee will need to meet in order to approve the changes.

Mr. Huffman motioned to approve.

Ms. Davis seconded the motion.

Motion passed unanimously.

8. OTHER BUSINESS

Ms. Kish reported the OA budget will be approved with overall County Budget in June. Contracts for FY18/19 will start to be executed once the budget is approved. Next fiscal year agencies will not be presenting to the Committee. The OA Annual Report will be presented to OA Committee at the Fall meeting. The Committee will review and discuss funding priorities in Fall 2019.

9. NEXT MEETING AGENDA AND DATE

The next meeting will be scheduled in October.

10. ADJOURN

Ms. Mortimer requested a motion to adjourn the meeting.

Ms. Davis moved to adjourn the meeting.

Ms. Bullock seconded the motion.

Motion passed unanimously.

Meeting adjourned at 11:32 a.m.