



**PIMA COUNTY**  
COMMUNITY DEVELOPMENT

**PIMA COUNTY OUTSIDE AGENCY COMMUNITY ADVISORY  
COMMITTEE**

**Thursday May 1, 2014 8:30 am**  
**Pima County Housing Center**  
**801 W. Congress Street**  
**Tucson Arizona 85701**

**Minutes**

**COMMITTEE MEMBERS**

Present: Ms. Jeannine Mortimer – District 4 Appointee  
Ms. Rosalva Bullock – District 5 Appointee  
Ms. Hope Green – District 3 Appointee  
Ms. Onita Davis – District 1 Appointee  
Mr. Steve Huffman – County Administrator Appointee  
Ms. Mary Soltero – District 2 Appointee

**COMMUNITY DEVELOPMENT AND NEIGHBORHOOD CONSERVATION STAFF**

Lori Aldecoa –Program Coordinator  
Margaret Kish –Director  
Isabel Camarena- Administrative Specialist  
Paula Jansmann- Administrative Specialist, Sr.

**CALL TO ORDER by Chair Jeanine Mortimer at 8:35 am**

**ROLL CALL**

**Quorum Present**

**PLEDGE OF ALLEGIANCE**

**REVIEW AND APPROVAL OF MEETING MINUTES FOR APRIL 9, 2014**

Ms. Mortimer motioned to approve minutes  
Ms. Bullock moved to approve  
Ms. Soltero Seconded  
All in Favor  
Motion passed unanimously

**REVIEW AND APPROVAL OF MEETING MINUTES FOR APRIL 14, 2014**

Ms. Mortimer motioned to approve minutes  
Ms. Soltero moved to approve  
Ms. Davis Seconded  
All in Favor  
Motion passed unanimously

Pima County Community Development and Neighborhood Conservation

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Kino Service Center

2797 East Ajo Way, 3rd floor, Tucson, Arizona 85713 • Phone: 520-243-6777 • Fax: 520-243-6796

**5. OUTSIDE AGENCY PROGRAM UPDATES**

Ms. Aldecoa provided a copy of the semi-annual report with the year to date expenditures for outside agencies. She added that report is used to update the County Administrator and Board of Supervisors and a final copy will be distributed to committee members at the end of the year.

Ms. Aldecoa provided a six year funding spreadsheet to the committee to refer to for recommendations.

**6. Review Applicants by Category**

Our Family Services, Inc.	Center for Community Dialogue Peer mediation & Community
Catholic Community Services dba Community Outreach Program for the Deaf (COPD)	Support Services for the Deaf, Deaf-Blind, and Hard of Hearing
Southern Arizona Legal Aid, Inc. (SALA)	Homeowner and Tenant Protection Program
Southwest Fair Housing Council	Don't Borrow Trouble - Pima County
<b>NEW Community Services: 9:25AM</b>	
Chicanos Por La Causa, Inc.	CPLC Housing Counseling Program
Community Investment Corporation	Securing Your Future Program
United Community Health Center	Green Valley Transportation Assistance

5 Minute Break 10:55 a.m. Resumed meeting at 11:00a.m. Agenda item #7 below

7. Discussed Process with Late Applications – Lori Aldecoa

<b>Late Applications 10:00AM</b>	
Jewish Community Services	Project Safe Place
JobPath, Inc.	Long-term Job Training & Education for Adults
Wingspan	Eon Youth Program
Wingspan	Anti-Violence Program

**7. LATE APPLICATIONS**

Ms. Kish explained the late application process to the committee members. Ms. Kish clarified the misunderstanding involving late applications received from several agencies. The late policy requires agencies to submit a letter of appeal with a copy of the application explaining the reason for being late.

**AGENDA ITEM #8** – was skipped meeting resumed with agenda item #10 at 11:00a.m.

**9. FUNDING RECOMMENDATIONS-See Item # 11**

**10. APPEAL PROCESS**

Ms. Kish presented a draft copy of the appeal process to committee for review and approval. The appeal process promotes opportunity for transparency and fairness.

Mr. Huffman moved motion to approve appeal process

Ms. Bullock – Seconded

Motion passes 5 to 1 (Ms. Davis)

**11. COUNTY BUDGET PROCESS AND OA RECOMMENDATIONS & AGENDA ITEM**

Outside Agency Committee held discussion and finalized funding recommendations for FY 2014-2015 Outside Agency Funding. Ms. Kish advised Ms. Aldecoa to post recommendations and provide appeal process to all agencies by May 2, 2014. Final recommendations to be sent to Pima County Board of Supervisor's. Recommendations will be adopted in conjunction with Pima County's Supervisor's annual budget. Date to be determined. See attachment for committee recommendations.

**CALL TO PUBLIC**

None

**NEXT MEETING**

TBD for Fall 2014

**ADJOURN**

Ms. Mortimer moved motion to adjourn

Ms. Bullock moved to approve

Ms. Davis Seconded

All in Favor

Motion passed unanimously

Meeting adjourned at 12:25 pm

Minutes submitted by Isabel Camarena, Administrative Specialist