



**PIMA COUNTY OUTSIDE AGENCY ADVISORY COMMITTEE
OCTOBER 25, 2018 - 9:00 A.M.
Pima County Housing Center
801 W. Congress
Tucson, Arizona 85745**

MINUTES

COMMITTEE MEMBERS:

Present: Ms. Jeannine Mortimer – Chair
Ms. Rosalva Bullock – Vice Chair
Ms. Onita Davis – D1
Mr. Noe Mayotte – D3
Mr. Victor Soltero – D2

COMMUNITY DEVELOPMENT AND NEIGHBORHOOD CONSERVATION STAFF PRESENT:

Ana Basurto – OA Program Coordinator
Jennifer Felix – Program Coordinator
Daniel Tylutki – CDNC Senior Program Manager
Margaret Kish - Director

CALL TO ORDER by Chair Jeannine Mortimer at 9:04 am

1. ROLL CALL

Quorum Present

2. PLEDGE OF ALLEGIANCE

3. CALL TO AUDIENCE

Marie Fourdney, Executive Director of the Southern Arizona Children's Advocacy Center (SACAC) introduced herself, provided a brief background of herself and the SACAC program supported by the OA Committee. She thanked the committee for their continued support of SACAC.

4. REVIEW & APPROVAL OF APRIL 16, 2018 AND AUGUST 17, 2018 MEETING MINUTES:

Ms. Mortimer asked for a motion to approve the April 16, 2018 minutes as presented.
Mr. Soltero moved to approve the minutes.
Mr. Mayotte seconded the motion. Motion passed unanimously.

Ms. Mortimer asked for a motion to approve the August 17, 2018 minutes as presented.
Ms. Davis moved to approve the minutes.
Mr. Soltero seconded the motion. Motion passed unanimously.

5. DISCUSS REGARDING PROCESS FOR ECONOMIC DEVELOPMENT AND TOURSIM

Ms. Kish introduced Diane Frisch the new director of the County Economic Development and Tourism (ED&T) department and provided a brief background on and the funding process. Ms. Frisch introduced herself and provide additional information on the ED&T funding process, and requested OA Committee assistance in reviewing applications and making funding recommendations beginning April 2019. Ms. Mortimer also provided information on the funding cycle for both OA and ED&T. The committee agreed to assist.

6. OVERVIEW FOR OA FY2018-2019

Ms. Basurto provided a handout on the status of contracts, agency expenditures, performance, and discussed the Risk Assessment and monitoring tool utilized in evaluation of agency performance. Ms. Basurto reported the information used to evaluate policies and processes for the OA Annual Report. Ms. Kish noted that underperforming agencies are monitored more closely, considered high risk, will be prioritized for on-site monitoring, and will be asked to attend an OA Committee to answer any questions from the Committee.

Ms. Felix reported on the OA Training. She provided a handout outlining the different training and reported on the attendance and feedback from agencies.

7. NEXT MEETING AGENDA AND DATE

The next meeting will be scheduled in Spring.

8. ADJOURN

Ms. Mortimer requested a motion to adjourn the meeting.

Ms. Davis moved to adjourn the meeting.

Ms. Bullock seconded the motion.

Motion passed unanimously.

Meeting adjourned at 9:47 a.m.