



Public Notice of virtual Meeting of the Pima County Outside Agency Citizen Review Committee
Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Pima County Outside Agency Citizen Review Committee and to the general public that the Committee will hold a virtual meeting open to the public on

Tuesday, November 29, 2022, 9:00am

Join on your computer or mobile app: <https://us02web.zoom.us/j/83745756756>

Or call in (audio only) +1 719-359-4580,,83745756756# United States

Meeting ID: 837 4575 6756

If link does not work, email a request to OA@pima.gov

Meeting Minutes

Members Present:

Rosalva Bullock, Chair (D5)
Steve Huffman, Vice-Chair (County Administrator)
Onita Davis (D1)
Victor Soltero (D2)
Trish Hastings-Sargent (D3)
Jeannine Mortimer (D4)

Attractions & Tourism Department Staff Present:

Diane Frisch – Director
Michelle Flanagan – Senior Secretary

Community & Workforce Development Department Staff Present:

Jenifer Darland – Deputy Director
Manira Cervantes – Division Manager
Melanie Puig – Program Coordinator

- I. **Call to Order & Roll Call** – Quorum Present 9:02 a.m.
- II. **Pledge of Allegiance** – All
- III. **Call to the Audience** – None
- IV. **Review and Action:** To Approve the May 9, 2022 Meeting Minutes.
Victor motioned to approve; Onita second. All in favor.
- V. **Attractions & Tourism Updates**
Diane Frisch provided an activities update on Attractions & Tourism’s upcoming and completed events and Michelle Flanagan provided a report on agency spending and reporting for Fiscal Year 22-23. Agencies are on track and are provided one-on-one technical assistance as needed to meet their reporting requirements.
- VI. **Attractions & Tourism, Additional Funding Requests**
Diane presented recommendations to the Committee for consideration of a one-time award for funding in the 22-23 award cycle. Recommendations total \$40,000 for the following: Tucson Botanical Gardens, The African American Museum of Southern Arizona, Tohono Chul, and Tucson Rodeo Parade Museum. Trish questioned if the Tucson Rodeo Parade Museum is reaching out to local schools. Ms. Frisch will follow-up and provide an update. Rosalva requested an update regarding Cienega Watershed Partnership, who was not funded under the CWD OA 2022-23 Request for Proposal. CWD OA Staff will follow-up with Attractions & Tourism to determine if the program is better fit under their funding priorities.

Rosalva requested a motion to approve the four award recommendations. Trish motioned to approve; Onita second. All in favor.

Rosalva requested a motion to add Cienega Watershed Partnership to the recommended list if they are better suited under Attractions & Tourism. Victor motioned to add the agency; Onita second. All in favor.



VII. Community & Workforce Development, Staffing Updates – Manira announced Melanie Puig as the Outside Agency Program Coordinator.

VIII. Community & Workforce Development Activities Overview

Melanie presented a summary of the Fiscal Year 21-22 agency spending and reporting as well as the agency deliverable performance and Annual Impact Report update. Considering the reported challenges, agencies did a wonderful job expending 97% of OA funds.

Melanie also presented a summary of the Fiscal Year 22-23 program updates, contracts status, and agency spending and reporting. CWD OA Staff received notifications of award recommendation declines for the following under the Community Services Category: Direct Center for Independence/Counseling DIRECTIONS/\$18,400 and Our Family Services/Center for Community Dialogue/\$34,208. CWD OA Staff recommend that the Committee reallocate and increase awards for the second year, with the exception of new programs funded at the base award amount.

Rosalva requested a motion to increase awards as recommended. Onita motioned to increase awards; Trish second. All in favor.

IX. Next Meeting Schedule

Melanie will follow-up with Attractions & Tourism staff regarding their spring schedule and upcoming RFP Process. Recommended updates regarding the Committee Bylaws will be presented at the next meeting and a reminder about the Annual Election of Chair/Vice-Chair was given to the Committee. Next meeting will be scheduled for January and Committee confirmed approval of the Google Docs survey for future meeting availability planning.

X. Adjourn – Trish motioned to adjourn; Onita and Victor second. 9:45 a.m. Meeting Adjourned.

DRAFT