



**PIMA COUNTY**  
COMMUNITY DEVELOPMENT

**PIMA COUNTY OUTSIDE AGENCY ADVISORY COMMITTEE**  
**MARCH 19, 2018 - 9:00 A.M.**  
**Pima County Housing Center**  
**801 W. Congress**  
**Tucson, Arizona 85745**

**MINUTES**

**COMMITTEE MEMBERS:**

Present: Ms. Jeannine Mortimer – Chair  
Ms. Onita Davis – D1  
Ms. Rosalva Bullock – Vice Chair  
Mr. Noe Mayotte – D3  
Mr. Steve Huffman – County Administrator  
Mr. Victor Soltero – D2

**COMMUNITY DEVELOPMENT AND NEIGHBORHOOD CONSERVATION STAFF PRESENT:**

Ana Basurto – OA Program Coordinator  
Jennifer Felix – Program Coordinator  
Daniel Tylutki – CDNC Senior Program Manager  
Margaret Kish - Director

**CALL TO ORDER by Chair Jeannine Mortimer at 9:08 am**

**1. ROLL CALL**

Quorum Present

**2. PLEDGE OF ALLEGIANCE**

**3. CALL TO AUDIENCE**

None

**4. REVIEW & APPROVAL OF MARCH 12, 2018 MEETING MINUTES**

Ms. Mortimer asked for a motion to approve the March 12, 2018 minutes as presented.  
Ms. Davis moved to approve the minutes.  
Mr. Mayotte seconded the motion. Motion passed unanimously.

**5. AGENCY FINANCIAL STATUS REPORT**

Ms. Basurto reported on the status of agencies currently funded and noted these agencies will be contacted and monitored.

**6. REVIEW REQUESTED INFORMATION FROM COMMUNITY SERVICES AGENCIES**

Ms. Basurto presented the agency responses requested by the Committee. The Committee reviewed them and had no further questions.

Pima County Community Development and Neighborhood Conservation

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Kino Service Center

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**7. REVIEW & DISCUSS INITIAL FUNDING RECOMMENDATIONS FOR COMMUNITY SERVICES**

Ms. Basurto provided the initial funding recommendations for programs in the Community Services Category. The Committee requested that corrections be made and will review a revised spreadsheet be presented at the next meeting.

**8. UPDATE ON THE FOOD COLLABORATIVE**

None provided at this time.

**9. AGENCY PRESENTATIONS – EMERGENCY FOOD AND CLOTHNG CATEGORY**

Ms. DeVito introduced 16 applications for the Emergency Food and Clothing Category. Ms. Devito provided a summary of each application and agency representatives provided a brief presentation. The Committee members addressed each agency:

AGENCY	PROGRAM
Arivaca Coordinating Council / Arivaca Human Resources	Arivaca Coordinating Council/Human Resource Group
Catholic Community Services dba Pio Decimo Center	Emergency Food and Clothing
Community Food Bank, Inc.	Caridad Community Kitchen
Community Food Bank, Inc.	Child Nutrition Program
Community Food Bank, Inc.	Community Food Bank - Branch Banks
Community Food Bank, Inc.	Emergency Food Assistance
Diaper Bank of Southern Arizona	Diapers for Babies, Disabled and Adults in Pima County
IMPACT of Southern Arizona	IMPACT Clothing Bank
IMPACT of Southern Arizona	IMPACT Food Bank
International Rescue Committee in Tucson	Nutrition and Food Security Program
The Good Shepherd United Church of Christ dba Sahuarita Food Bank	Sahuarita Food Bank: Emergency Food For Sahuarita and Unincorporated Pima County
Southern Arizona AIDS Foundation	Food For Life
TMM Family Services Inc.	Community Closet
Ajo Center for Sustainable Agriculture	Good Food For All: Reducing barriers to healthy, nutritious, and culturally appropriate foods in Ajo, AZ
Izi Azi Foundation	Felicia's Farm - Growing and Giving
The Church of St. Francis in the Foothills UMC	Local food needs being met by local volunteers including refugees

The Good Shepherd United Church of Christ dba Sahuarita Food Bank noted in their presentation that they have reduced their funding request from \$45,000 to \$35,000.

The Committee did not have requests for additional information/clarification from agencies.

**10. NEXT MEETING AGENDA AND DATE**

The meeting next is March 26, 2018 at 9:00 a.m. at the Pima County Housing Center.

**11. ADJOURN**

Ms. Mortimer requested a motion to adjourn the meeting.

Mr. Huffman moved to adjourn the meeting.

Mr. Mayotte seconded the motion. Motion passed unanimously.

Meeting adjourned at 12:25 p.m.