

**Pima County Community Development and Neighborhood  
Conservation Department**

**Emergency Solutions Grant (ESG) – Substantial Amendment to the FY2011  
Consolidated Plan Annual Plan**

Declaration of FY2011 ESG Grant Fund Assistance

<b>Activity Type</b>	<b>Obligated Amount</b>
Homeless Assistance	\$ 86,952.00
Homelessness Prevention	\$ 29,000.00
Administrative Activities	\$ 977.00
<b>Total FY 2010 Award</b>	<b>\$116,929.00</b>

**1. SF424**

*Attached*

**2. Summary of Consultation Process:**

Pima County and the City of Tucson have partnered together to jointly implement consultation efforts with the Tucson Pima Collaboration to end Homelessness (TPCH) Continuum of Care (CoC) to effectively address the following ESG program changes as a result of the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act):

- Allocation of eligible activities.
- Written performance standards to evaluate the outcomes of projects and activities.
- Policies and procedures for funding, operation and administration of the Homeless Management Information System (HMIS).

Pima County and City of Tucson hold active memberships with TPCH, attend monthly meetings, and are fully engaged and invested in numerous CoC committees. Both agencies have been proactive in consulting TPCH regarding the implementation and funding of existing and new ESG activities—most notably Street Outreach, Rapid Re-housing and HMIS. Pima County and the City of Tucson will create and staff a separate workgroup comprised of various TPCH members and other professionals to develop the performance standards and HMIS policies and procedures.

### **3. Summary of Citizen Participation Process**

Pima County will follow the Citizen Participation Plan established in the City of Tucson and Pima County Consortium 2010-2015 HUD Consolidated Plan. The public process will include the required 30 day public notice and availability of this amendment for public comment online and at our office located at: 2797 E. Ajo Way, 3<sup>rd</sup> Floor, Tucson, AZ, 85713. It is also anticipated that Pima County will conduct a public meeting- time, date and location to be determined – to inform the community and solicit additional public input for this amendment. Staff will address and incorporate all public comments prior to a final Board of Supervisors public meeting to review and approve this amendment scheduled for June 5, 2012.

In addition to the above referenced public process, the following public meetings pertaining to the HEARTH Act, ESG program changes, and this amendment included the following:

- February 29, 2012 – Meeting with statewide CoC representation to discuss ESG allocation of funds; performance standards; and, funding, policies and procedures for the operation and administration of HMIS. This meeting included state leadership; representatives from the three statewide CoCs; and, their respective HMIS lead agencies and vendors.
- March 8, 2012 – TPCH discussion regarding new ESG rules.
- April 5, 2012 – Meeting with City of Tucson to review ESG allocations, discuss collaborative plans for this amendment process; and, development of joint ESG workgroup.
- April 11, 2012 – TPCH HMIS committee discussion regarding formation of HMIS steering workgroup to develop HMIS policies, procedures and protocol.
- April 12, 2012 – HPRP presentation and TPCH discussion regarding lessons learned and implementation of new ESG.
- April 18, 2012 – Discussion with Arizona Rural Human Services Network regarding new ESG focus of RRH and HMIS.

### **4. Matching Resources**

Sources of agency match will be identified and documented on all subsequent sub-recipient contracts with Pima County. Agency ESG matching resources will be reviewed and verified by Pima County program and financial staff on a monthly basis when invoiced for reimbursement of eligible activities. Match may be made in cash using other federal, state, or local funding or through in-kind, such as staff salary, use of equipment or facilities, etc.

### **5. Proposed Activities and Overall Budget**

*Fiscal Year 2011 Detailed Budget Table Attached.*

## **6. Written Standards for Provision of ESG Assistance**

In direct collaboration with TPCH and the ESG workgroup, Pima County and the City of Tucson will review and utilize elements of the HPRP written standards with TPCH to develop written standards for provision of ESG assistance.

## **7. Process for Making Sub-Awards**

Sub-Awards will be made utilizing an annual—and in the case of the 2011 2<sup>nd</sup> allocation semi-annual -- Request for Proposal (RFP) process as established by developed written standards.

## **8. Homeless Participation Requirements**

Pima County will make every effort to include homeless individuals in the public process.

## **9. Performance Standards**

In direct collaboration with TPCH and the ESG workgroup, Pima County and the City of Tucson will review and utilize the HPRP performance standards to develop performance standards for provision of ESG assistance.

## **10. Certifications**

*Attached*

**FY 2011 Detailed Budget Table**

First Allocation		\$116,929.00	FY 2011		
Second Allocation		\$65,773.00	Emergency Shelter Grants/Emergency Solutions Grants		
Grant Amount		\$182,702.00	Program Allocations		
Total Administration		\$13,702.65			
		First Allocation		Second Allocation	Total Fiscal Year 2011
Eligible Activities		Activity Amount	Reprogrammed Amount	Activity Amount	Activity Amount
Emergency Shelter Grants Program	Homeless Assistance	\$86,952.00	\$0.00		\$86,952.00
	<i>Rehab/Conversion</i>	\$0.00			\$0.00
	<i>Operations</i>	\$69,452.00			\$69,452.00
	<i>Essential Services</i>	\$17,500.00			\$17,500.00
	Homelessness Prevention	\$29,000.00			\$29,000.00
	Administration	\$977.00			\$977.00
<b>Emergency Shelter Grants Subtotal</b>		<b>\$116,929.00</b>	<b>\$0.00</b>		<b>\$116,929.00</b>
Emergency Solutions Grants Program	Emergency Shelter**			\$0.00	\$0.00
	<i>Renovation**</i>			\$0.00	\$0.00
	<i>Operation**</i>			\$0.00	\$0.00
	<i>Essential Service**</i>			\$0.00	\$0.00
	<i>URA Assistance**</i>			\$0.00	\$0.00
	Street Outreach - Essential Services**			\$0.00	\$0.00
	HMIS			\$2,047.35	\$2,047.35
	Rapid Re-housing		\$0.00	\$51,000.00	\$51,000.00
	<i>Housing Relocation and Stabilization Services</i>				\$0.00
	<i>Tenant-Based Rental Assistance</i>				\$0.00
	<i>Project-Based Rental Assistance</i>				\$0.00
	Homelessness Prevention		\$0.00	\$0.00	\$0.00
	<i>Housing Relocation and Stabilization Services</i>				\$0
	<i>Tenant-Based Rental Assistance</i>				\$0
	<i>Project-Based Rental Assistance</i>				\$0.00
	Administration			\$12,725.65	\$12,725.65
<b>Emergency Solutions Grants Subtotal</b>			<b>\$0.00</b>	<b>\$65,773.00</b>	<b>\$65,773.00</b>
			<b>Total Grant Amount:</b>		<b>\$182,702.00</b>

\*\* Allowable only if the amount obligated for homeless assistance activities using funds from the first allocation is less than the expenditure limit for emergency shelter and street outreach activities (see Section III.B. of this Notice).

ANNUAL ACTION PLAN 2011-2012 TO INCLUDE A SUBSTANTIAL AMENDMENT TO THE EMERGENCY SHELTER GRANT INCLUDING TWO SEPARATE FUNDING ALLOCATIONS EFFECTIVELY INCREASING THE BUDGET FROM \$115,952.00 TO \$182,702.00; AND EFFECTIVE JANUARY 2012, THE EMERGENCY SOLUTIONS GRANT (ESG) REPLACES THE PREVIOUS EMERGENCY SHELTER GRANT INCLUDING NEW AND EXISTING ELIGIBLE ACTIVITIES AND NEW REGULATIONS/GUIDELINES.

FUNDING IS FROM THE EMERGENCY SOLUTIONS GRANT PROGRAM (ESG).

WHEREAS, the community development and housing planning document, known as Annual Action Plan, 2011-2012 ("The Plan") was approved by Resolution 2011-89 by the Board of Supervisors on June 7, 2011; and

WHEREAS, in Resolution 2011-89 Pima County accepted funding from the United States Department of Housing and Urban Development (HUD) for the following programs:

Community Development Block Grant Program (CDBG):	\$2,411,471
HOME Program:	\$ 713,600
Emergency Shelter Grant Program (ESG):	\$ 115,952

WHEREAS, U.S. Department of Housing and Urban Development (HUD) requires an amendment to the Annual Action Plan to designate changes in funding; and

WHEREAS, the Board of Supervisors of Pima County desires to amend the Annual Action Plan 2011-2012 to include the substantial changes to the ESG Program.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF PIMA COUNTY, ARIZONA, THAT THE ANNUAL ACTION 2011-2012 IS REVISED:

A total of \$66,750.00 is added to the previous \$115,952 ESG FY2011-2012 Budget effectively increasing allocation to Pima County to \$182,702.00 as follows:

- Administration (1<sup>st</sup> allocation) \$ 977.00
  - HMIS (2<sup>nd</sup> allocation) \$ 2,047.35
  - Rapid Re-Housing \$51,000.00
  - Administration (2<sup>nd</sup> allocation) \$12,725.65
- TOTAL AMENDMENT \$66,750.00**

BE IT FURTHER RESOLVED, that staff is directed to submit the Annual Action Plan 2011-2012, as amended by this Resolution, to HUD, for final approval.

That the effective date of this Resolution is \_\_\_\_\_

PASSED AND ADOPTED ON 6/5/12

PIMA COUNTY, a Body Politic & Corporate:

[Signature]  
Chairman, Board of Supervisors 6/5/12

ATTEST:

[Signature]  
Clerk of the Board

APPROVED AS TO FORM:

[Signature]  
Deputy County Attorney

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace** -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
  - (a) The dangers of drug abuse in the workplace;
  - (b) The grantee's policy of maintaining a drug-free workplace;
  - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
  - (a) Abide by the terms of the statement; and
  - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
  - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

**Anti-Lobbying** – To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** – The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

  
\_\_\_\_\_  
Signature/Authorized Official

JUN 05 2012  
\_\_\_\_\_  
Date

Ramón Valadez, Chairman, Board of Supervisors

Title

## Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) \_\_\_\_\_, \_\_\_\_\_ (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

**Compliance with Laws** -- It will comply with applicable laws.

  
Signature/Authorized Official      JUN 05 2012  
Date

Ramón Valadez, Chairman, Board of Supervisors  
Title

## ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

**Major rehabilitation/conversion** – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services ( including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

**Matching Funds** – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction's consolidated plan.

**Discharge Policy** – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from

publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

  
Signature/Authorized Official

JUN 05 2012  
Date

Ramón Valadez, Chairman, Board of Supervisors  
Title

**APPLICATION FOR  
FEDERAL ASSISTANCE**

OMB Approved No. 3076-0006

Version 7/03

<b>1. TYPE OF SUBMISSION:</b> Application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction	Pre-application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction	<b>2. DATE SUBMITTED</b> July 1, 2012	Applicant Identifier
		<b>3. DATE RECEIVED BY STATE</b>	State Application Identifier
		<b>4. DATE RECEIVED BY FEDERAL AGENCY</b>	Federal Identifier B-11-UC-04-0502

<b>5. APPLICANT INFORMATION</b>	
Legal Name: PIMA COUNTY ARIZONA	<b>Organizational Unit:</b> Department: Community Development & Neighborhood Conservation
Organizational DUNS: 0337386620000	Division:
<b>Address:</b> Street: Kino Service Center, 2797 East Ajo Way, 3rd Floor	<b>Name and telephone number of person to be contacted on matters involving this application (give area code)</b> Prefix: Mr. First Name: Daniel
City: Tucson	Middle Name: A.
County: Pima	Last Name: Tylutki
State: Arizona Zip Code: 85713	Suffix:
Country: U.S.A.	Email: daniel.tylutki@pima.gov

<b>6. EMPLOYER IDENTIFICATION NUMBER (EIN):</b> 8 6 - 6 0 0 0 5 4 3	Phone Number (give area code) 520-243-6754	Fax Number (give area code) 520-243-6796
--	---	---

<b>8. TYPE OF APPLICATION:</b> <input type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify)	<b>7. TYPE OF APPLICANT:</b> (See back of form for Application Types) B Other (specify)
--	---

<b>10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:</b> 1 4 - 2 1 8	<b>9. NAME OF FEDERAL AGENCY:</b> U.S. Department of Housing & Urban Development
--	---

<b>11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:</b> PIMA COUNTY COMMUNITY DEVELOPMENT PROGRAM	<b>12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.):</b> Pima County, Tucson, Marana, South Tucson, Sahuarita and Oro Valley
---	---

<b>13. PROPOSED PROJECT</b> Start Date: 07/01/2012    Ending Date: 06/30/2013	<b>14. CONGRESSIONAL DISTRICTS OF:</b> a. Applicant 7th & 8th    b. Project 7th & 8th
--	--

<b>15. ESTIMATED FUNDING:</b>	<b>16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?</b>
a. Federal \$ 66,750.00	a. Yes. <input type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE:
b. Applicant \$ .00	b. No. <input type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372
c. State \$ .00	<input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW
d. Local \$ .00	
e. Other \$ .00	
f. Program Income \$ .00	
g. TOTAL \$ .00	

<b>17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?</b> <input type="checkbox"/> Yes If "Yes" attach an explanation. <input checked="" type="checkbox"/> No
--

**18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.**

<b>a. Authorized Representative</b>		
Prefix Mr.	First Name Daniel	Middle Name A.
Last Name Tylutki		Suffix
<b>b. Title</b> Community Development Program Manager		<b>c. Telephone Number (give area code)</b> 520-243-6754
<b>d. Signature of Authorized Representative</b> <i>Daniel Tylutki</i>		<b>e. Date Signed</b> 5/8/12