



**Notice of Meeting of the  
Pima County Community Action Agency (CAA) Advisory Board**

**Wednesday, February 18, 2015  
6 p.m.**

Kino Service Center  
2797 E. Ajo Way, 2<sup>nd</sup> Floor, Room 221

**Meeting Minutes**

**Members Present**

Annabelle Nunez  
Cynthia J. Nahsonhoya  
Diane Brown  
Gloria Valenzuela  
Imelda Pines  
John Vasquez Bedoy

Lori Bable  
Paul Appleby  
Rosenna Trejo  
Roy Tullgren  
Willie Blake

**Members Absent**

Dianna Gonzales

**Guests and Pima County Staff Present**

Tony Bruno, Transportation Manager, United Community Health Center  
Jackie Smith, Backpack Coordinator, Sahuarita Food Bank  
Terri Patt-Smith, Social Services Director, Interfaith Community Services  
Ricardo Fernandez, Associate Director, Southern Arizona Aids Foundation  
Kristyn Conner, Grant Writer, Youth On Their Own  
Anna M. Cunes  
Rosemary Cora-Cruz  
Evelyn Gonzales

Esther Cortez

- I. Call to Order: 6:01 p.m. John Vasquez Bedoy, Chair
- II. Pledge of Allegiance: All
- III. Action Item: November 18, 2014 Meeting Minutes approved. Rosenna Trejo said item C. 3. needs to be corrected and read "Paul Appleby (not Rosenna Trejo) said he believed that Mr. Black's Phoenix presentation was more detailed and informative and also said that Mr. Black is interested in getting connected to Tucson groups or individuals via email who want to help with social justice." Paul Appleby confirmed it was his comment. Willie Blake motioned to approve the 11/18 Minutes, Annabelle Nunez seconded, and all were in favor.



**COMMUNITY SERVICES, EMPLOYMENT AND TRAINING DEPARTMENT**  
2797 E. Ajo Way  
Tucson, AZ 85713  
(520) 724-7700 • Fax (520) 724-6799





- IV. CAA Advisory Board Vacancies Chair
- A. A member has been removed due to lack of attendance and Pima County staff and John Vasquez Bedoy are working with Ray Carroll to fill the vacancy.
  - B. John Vasquez Bedoy has recommended to Rosemary Cora-Cruz that the CAAB refer to applications on file and ask those applicants if they are still interested in serving on the CAAB.
- V. CAA Advisory Board Chair
- A. Community Services Block Grant (CSBG) Proposal Review Process – In November 2014, CAAB members determined the five Service Priority Areas (Youth Services, Inability to Meet Emergency Needs, Starvation/Malnutrition, Inadequate Housing, Incomplete Use of Programs & Services). In January 2015, CAAB members were assigned to Service Priority Area Task Forces. In February 2015, the Task Forces met to review and rank their assigned Requests for Proposals (RFPs) and agencies were invited to answer questions and provide information as needed. On 02/18/15, CAAB members reviewed and discussed all the RFPs and Task Force members shared information and answered questions as needed, in order for the CAAB members to accurately and fairly complete the following Scoring Sheets for each agency's RFP:
    - 1. Four agencies requesting funds for Starvation/Malnutrition including Greater Littletown Human Res. Group; Izi Azi Foundation dba The Felicia Ann Cutler Farm; Marana Health Center; and Sahuarita Food Bank.
    - 2. Two agencies requesting funds for Inadequate Housing including Community Home Repair of Arizona and International Sonoran Desert Alliance.
    - 3. Three agencies requesting funds for Incomplete Use of Programs & Services including Arizona Board of Regents University of Arizona – Mobile Health, Education; Arizona Board of Regents University of Arizona – Mobile Health, Health Services; and United Community Health Center – Maria Auxialaidora Inc.
  - B. Final Ranking: Rosemary Cora-Cruz presented the list of all agencies and pointed out that an agency would have needed to have a score of 85 or higher in order to be considered for an award. Agencies that scored 84 or lower, will not receive funding and they have an opportunity to file a protest.





- C. Award Recommendations: John Vasquez Bedoy motioned and suggested that agencies requesting \$25,000 or less, will not have their funding reduced by 25% and agencies requesting \$26,000 or more, will be faced with 25% reduced funding. Willie Blake seconded the motion, and seven CAAB members were in favor. The committee discussed possible ways to reduce funding per agency, in order to fund at least, up to 17 agencies. Rosemary Cora-Cruz said as an example, that if an agency requested \$50,000, they would receive \$37,500. Rosemary Cora-Cruz suggested that Pima County Staff could review the list of awardees' requested amounts, recommend lower amounts, and present a new list of awardees and amounts to the CAAB in order to help allocate the funds to more agencies so they may run the programs that they have proposed. Lori Bable moved to approve Rosemary's suggestion, Diane Brown seconded, and all were in favor.
- VI. Call to the Audience: Tony Bruno, Transportation Manager, United Community Health Center, thanked the CAAB and said he and other organizations appreciate all the time that the CAAB puts into the RFP process and the work done behind the scenes, to support the organizations and people served. He and others could not do their jobs without the CAAB's support and the funds.
- VII. Next Meeting: March 4, 2015, 5:30 p.m.
- VIII. Adjournment: 8:17 p.m.

Accommodations for auxiliary aids are available upon request.  
Contact the Pima County Community Action Agency at (520) 724-7700.



**COMMUNITY SERVICES, EMPLOYMENT AND TRAINING DEPARTMENT**  
2797 E. Ajo Way  
Tucson, AZ 85713  
(520) 724-7700 • Fax (520) 724-6799

