



Pima County Community Action Agency Board (CAAB)

Tuesday, December 03, 2019, 5:30 p.m.

Kino Service Center, 1st Floor, Meeting Room 123, 2797 E. Ajo Way, Tucson, AZ 85713

Meeting Summary

Members Present

Annabelle Nunez
Roy Tullgren
Diane Brown
Maria Elena West
Richard Katz
Pastor Jeff Inniss
Ana Maria Medina
Cynthia J. Nahsonhoya
John Vasquez Bedoy, Chair

Members Absent

Brenda L. Notah
Alba Jaramillo
Lori Bable
Paul Appleby
Willie Blake

Guests Present

Manira Cervantes
Esther Cortez

- I. **Called to Order:** John Vasquez Bedoy, Chair, 5:45 p.m.
- II. **Roll Call:** John Vasquez Bedoy, Chair
- III. **The Pledge of Allegiance:** All
- IV. **Action Item:** To approve May 14, 2019 CAAB Meeting Minutes. John Vasquez Bedoy motioned to approve the Meeting Minutes; Cynthia J. Nahsonhoya seconded the motion; all were in favor.
- V. **Board Vacancies:** John Vasquez Bedoy, Chair, reminded attendees that the current vacancy is under Sharon Bronson, Pima County Board of Supervisor, District 3. He also reminded everyone that if a board member misses 3 consecutive meetings their term can be terminated.
- VI. **CAA Report:** Pima County Staff
 - A. **Utility Moratorium:** Manira Cervantes – The Arizona Corporation Commission (ACC) put a rule in place from June 1, 2019 to October 15, 2019 restricting electric companies from shutting off customers due to a utility shut off related death in Maricopa County. Pima County and Pima County Community Action Agency (CAA) staff are encouraging residents to reach out for help to avoid disconnection. Pima County CAA is concerned about the increase in calls. Increased calls means increased appointments but there are capacity limits for the number of appointments per day.
 - B. **Eviction Prevention:** Manira Cervantes – The Arizona Department of Housing is currently working on a pilot program that allows eligible clients to apply for rental assistance to avoid eviction. To be eligible for the Eviction prevention program clients have to reside in specific precincts and zip codes. Also demonstrate sustainability, however, many times we are not able to assist these folks because they cannot demonstrate sustainability. Constables have been involved in referring potential clients. We have visited the court to get a clear view of the eviction process.



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- C. Customer Satisfaction Report: Manira Cervantes –Satisfaction report shows a 97% satisfaction. The 3% remaining are concerns about address not being visible on building or clients not eligible for assistance.
- D. Volunteer Hours Report 2018-2019 Volunteer hours reported for 2018-2019
- E. Financial Report –Printout of financial report was included in packets for all board members
- F. CAP Goals and Activity Report
- G. Emergency Service Network (ESN) Database –Manira Cervantes, has been working closely with Pima County IT department in updating ESN database. Currently ESN is not capturing data that needs to be reported out, however, IT is working on updating.
- H. CSBG Annual Report

VII. Conflict of Interest Disclosure:

VIII. CSBG Reporting Requirements: Pima County Staff

- A. Community Action Plan, **Action:** John Vasquez Bedoy motioned to approve Community Action Plan; Maria Elena West seconded the motion; all were in favor.
- B. Community Needs Assessment – To be returned to Manira Cervantes by December 13, 2019
- C. ROMA Technical Assistance –Present Board members agreed that the following are available dates for Roma Training February 8, February 22, or March 7 at 10 a.m.

IX. Call to the Audience: Chair 6:43 p.m.

X. Adjourn: Chair 6:45 p.m.

XI. Next Meeting: January 28, 2020, 5:30 p.m., 2797 E. Ajo Way, Tucson, AZ 85713