Pima County Community Action Advisory Board

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Pima County Community Action Agency Board (CAAB) and to the general public that the Pima County CAAB will hold a virtual Zoom meeting open to the public on

**Wednesday, May 19, 2021, 5:30 p.m.**
Kino Service Center, 1st Floor, Meeting Room 123, 2797 E. Ajo Way, Tucson, AZ 85713

**Meeting Summary**

**Members Present**
- Annabelle Nunez
- Cynthia Nahsonhoya
- Lori Bable
- Ana Maria Medina
- Willie Blake

**Members Absent**
- Maria Sherfield
- Maria Elena West
- John Vasquez Bedoy, Chair
- Judith Keagy
- Vicente Fuentes

**Vacancies**
- Two (2) Private Sector
- One (1) Low-Income

**Pima County Staff**
- Manira Cervantes
- Erina Delic
- Gloria Valenzuela
- Esther Cortez

I. **Call to Order:** John Vasquez Bedoy, Chair 5:44 p.m.

II. **Roll Call:** Esther Cortez

III. **The Pledge of Allegiance:** All

IV. **Action Item:** To Approve March 30, 2021 and April 19, 2021 CAAB Meeting Minutes. Willie Blake motioned to approve; Cynthia Nahsonhoya seconds the motion; and all were in favor.

V. **Board Vacancies**

John Vasquez shared the list of Board members terming in June. He also shared with everyone that Da’mond Holt resigned from the Board effective May 7, 2021.

- **District 4**
  - Lori Bable
  - Annabelle Nunez
  - Vacant (Paul Appleby)
  - Cynthia Nahsonhoya

- **Low-Income Representatives terming 6/30/2021**
  - Lori Bable
  - Annabelle Nunez
  - Vacant (Paul Appleby)
  - Cynthia Nahsonhoya

- **Private Sector Representatives terming 6/30/2021**
  - Vacant (Pastor Jeff Inniss)
  - Maria Elena West
  - Vacant (Da’mond Holt)

VI. **Subcommittees**

- Board member recruitment
John Vasquez Bedoy, Willie Blake, Elena West and Cynthia Nahsonhoya volunteered to be part of the recruitment subcommittee.

VII. **Community Services Block Grant (CSBG) Request for Proposal (RFP) Round 2 Review of Proposals**
   
   **A. Round 1** – Proposals with 70 points or more to be reviewed during Round 2.
   
   **B. Round 2** – Proposals with 85 points or more to be considered for Contract Award Recommendation.
   
   Manira shared with the Board scores from Round 1. Three agencies did not score the minimum 70 points to move forward to Round 2.
   
   - 4Tucson
   - Arizona Serve
   - Tucson Indian Center

VIII. **Action Item:** The Pima County CAAB approves for the Proposals with 85 points or more to be recommended to the Pima County Board of Supervisors for Contract Award Recommendation and to allow Pima County Staff authority to determine final contract award amounts based on the amount of funding available and in cooperation with the CAAB members.
   
   John motioned to have members score the RFP applications that did not meet 70 points no second; motion dies.
   
   Cynthia Nahsonhoya motioned to open a discussion about how to proceed with the RFP review and scoring process to allow for questions; Elena West seconds the motion.
   
   Discussion: Not all Board Members were able to read all of the proposals, so therefore they could not vote on any of the ones they did not read. Any member who had not read all the RFPs will read and score. All members will return on Monday, May 24, 2021 for the final discussion and decision.

IX. **Call to Audience:** Chair

X. **Adjourn:** Willie Blake motions to adjourn; Elena West seconds. Meeting adjourned at 6:30 p.m.

XI. **Next Meeting:** May 24, 2021

A. **Join Zoom Meeting**
   
   [https://us02web.zoom.us/j/81481600495?pwd=bnNxRTZ4QUZVWWkNEeULnQkkrUFhpUT09](https://us02web.zoom.us/j/81481600495?pwd=bnNxRTZ4QUZVWWkNEeULnQkkrUFhpUT09)
   
   Meeting ID: 814 8160 0495
   
   Passcode: bsxXS4