Pima County Community Action Advisory Board

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Pima County Community Action Agency Board (CAAB) and to the general public that the Pima County CAAB will hold a regular meeting open to the public on

Tuesday, March 15, 2022, 5:30 p.m.
Pima County Housing Center, Meeting Room 102, 801 W. Congress St, Tucson, AZ 85745
Zoom https://us02web.zoom.us/j/86280618699?pwd=VUxRSjE3c1VoRDlmlIzdEpZdjjVvQT09

Minutes

Members Present
Willie Blake, Chair
John Vasquez Bedoy, Vice-Chair
Ana Maria Medina
Ariane Davaul
Judith Keagy

Members Absent
Maria Sherfield
Vicente Fuentes

Vacancies
Elected Low-Income Four (4)
Private Sector three (3)

I. Call to Order: By Chair Willie Blake at 5:43 pm

II. Roll Call: Quorum Present

III. The Pledge of Allegiance: All

IV. Action Item: To Approve June 22, 2021 CAAB Meeting Minutes
Mr. Blake motioned to approve the June 22, 2021 minutes. Judith Keagy moves to approve, John Vasquez-Bedoy seconds. All were in favor.

V. Action Item: Schedule FY2022 Board Meetings
All Board Members present agreed on the following schedule with the exception of May, 23rd Mr. Blake accepted tentatively.
- April 25, 2022
- May 23, 2022
- June 22, 2022
All meetings will be held at The Housing Center 801 W. Congress St. Tucson, AZ 85745

VI. Review and sign Conflict of Interest disclosure.
All members present signed and turned in their conflict of interest disclosure. Arianne who joined via TEAMS will e-mail hers. Manira asked Esther to provide a finalized copy of the bylaws to all board
members. All present were provided with a hard copy. Board members who were not present will be sent a copy via e-mail.

VII. Board Vacancies:
Manira shared with everyone current board vacancies. Four Elected Low-Income Representatives, three Private sector as well as District 2, 3, 4 and 5. Manira will work with Clerk of the Board regarding reappointment.
Current vacancies will be advertised on the Daily Territorial on March 21, 2022. Vacancies were posted on August of 2021 and again earlier in 2022 with no response.
Manira asked for volunteers for a subcommittee to review applications and interview. Subcommittee will include:
- John Vasquez Bedoy
- Willie Blake
- AnaMaria Medina

John shared what was done in the past. Subcommittee makes a recommendation to the board then board votes on new members.

VIII. CAA Report - Including but not limited to: Pima County Staff
Manira introduced the Deputy Director Jen Darland. Jen thanked everyone for the work they do and looks forward meeting everyone in person.
Manira introduced Patricia Fierros and Esther Cortez as New Program Coordinators with CAA.
She also shared that CAA has 12 vacancies for program Specialist Rental Assistance Provider. CAA is currently recruiting, the link to the Program Specialist post will be shared with all board members and ask to please share with anyone who is interested in working.

Some contracts were executed late due to COVID and staffing shortages. We are working closely with those agencies to catch up on their spending. Manira gave a quick overview of each agency and services offered.
- Arivaca Coordinating Council, 81% expended
- Community Home Repair Program of Arizona, 0% expended, this is due to their contract being executed late. They will provide a plan on how they will spend all dollars before the end of the fiscal year.
- Community Food Bank Amado 36% expended.
- Community Food Bank Ajo 38% expended.
- El Rio Clinic 22% expended.
- Greater Littleton 95% expended.
- Green Valley Assistance Services E-Map and Map-A-Plan, 0%. They will provide a plan on how they will spend all dollars before the end of the fiscal year.
- Interfaith Community Services 0%. They will provide a plan on how they will spend all dollars before the end of the fiscal year.
- International Sonoran Desert Alliance – Housing 65% expended.
- International Sonoran Desert Alliance – Youth Program 72% expended.
- Southern Arizona Aids Foundation 50% expended.
- Sahuarita Food Bank 76% expended.
Manira shared a financial report which included all COVID funding CAA has received from March 2020 to present. Pima County has been allocated close to 50 million dollars in COVID related funds to assist with eviction and utility shut off prevention. Of that 50 million CAA has obligated 30 million to serve nearly 11,000 households. CAA continues to advocate to bring more funds to Pima County.

IX. CSBG Reporting Requirements: Pima County Staff
   a. The PCCAA mission statement was shared with all board members. Manira suggested creating a subcommittee to review and refresh the statement to reflect the needs of today. She also reminded everyone that we need to prepare for the Needs Assessment which is required every three years. All members agreed that the statement needs to be reviewed. Judith Keagy and Ana Maria volunteered to work on a subcommittee and review the current mission statement. Esther will follow up to get the initial date on the calendar.

   b. ROMA technical assistance – Manira asked all board members to provide dates for Roma Training. Judith suggested that training be after June to allow new members to attend. All will provide 3 available dates of 4 hour blocks each at the next meeting. Board members were asked to provide some feedback. Erina will share a link to the Community Action Advisory Board Survey. Email will come from PCCAA21@gmail.com.

Applications of potential board members will be shared with Willie, John and AnaMaria. They will meet to review applications on April 19, 2022.

X. Call to the Audience: Chair – Manira shared the unfortunate news that Cynthia Nahsonhoya passed away. She was an active community member and former board member, she will be missed.

XI. Adjourn: Willie Blake, Chair motions to adjourn; John moves; AnaMaria seconds. Meeting adjourned at 7:04

   Next Meeting: April 25, 2022, 5:30 p.m., 801 W. Congress St. Tucson, AZ 85745