

**Minutes**  
**Pima Vocational High School**  
**Regular Board Meeting**  
**November 19, 2015**  
**Las Artes**  
**23 West 27<sup>th</sup> Street**  
**Tucson, AZ 85713**

**Call to Order**

Albert Garcia called the meeting to order at 8:35 a.m.

**Board and Officers**

Present: Albert Garcia, Dalila Perez, Jay Slauter, Mary Fellows, and Ted Hartenstein.

Absent: Sharon Christy and Juanita Garcia-Seiger.

A quorum was achieved:

Also present: Michele Heimpel-Director. Leslie Laird-Program Coordinator, and Betty Walsh-Registrar.

**Reports**

**Director's Report**

Michele reported the request for the audit extension was approved by AZ Charter School Board. The audit for the FY14-15 is due March 31, 2016. Betty, Ceci and Michele are preparing for the audit with assistance from Katie Determan.

The Alternative School Application has been completed and submitted for the 15-16 SY.

Michele introduced two December graduates, Savannah Martyn and Anthony Mitchell. The students told the board of how they came to PVHS, how the school was different from their previous school experiences, and how PVHS worked for them personally. They also shared their plans after graduation.

Michele presented to the board the AZ State Fire Marshal Charter School Requirements as requested by the board.

Leslie and Michele visited a potential new campus location at Irving and 6<sup>th</sup> Ave. Gary Campbell is researching the prospects of the location.

Michele presented the Continuous Improvement Plan Goals on which the entire staff has been working throughout the school year. The Plan is in alignment with the Title I Grant.

WIOA staff from TYD gave a presentation to the December graduates and offered to work as their case managers.

A student was expelled from the North Campus for open threats. The Marana police, Charles Casey, and Derothee Harmon were notified.

**Program Coordinator's Report**

Leslie reported there are 31 students on track to graduate on December 17<sup>th</sup>. She also shared the Grad Calendar of Events with the board.

### **Financial Report**

FY15-16 Budget Worksheet was presented.

### **Registrar's Report**

Betty provided a graph showing attendance on the year to date enrollment, attendance and ADM. PVHS enrolled over 40 students from the Session 2 orientation and 7 students from the Session 3 orientation. The next scheduled orientation will be January 7<sup>th</sup> and 8<sup>th</sup>.

### **New Business:**

Approval of PVHS Gifted Program

After review and discussion a motion was made by Mary Fellows and seconded by Ted Hartenstein to approve the Gifted Policy, Program Design and Checklist with the understanding that the Scope and Sequence is in draft form and will be returned to the board for further review in January. Motion approved by unanimous vote.

Board of Directors On-Going Development-This training is focused on the Advocacy Role

### **Adjournment**

Albert Garcia adjourned the meeting at 10:01 a.m.

### **Next meeting**

January 21, 2016

Minutes taken and submitted by Betty Walsh