

**Board Meeting Minutes
Pima Vocational High School (PVHS)
Regular Board Meeting
August 16, 2018
PVHS Ina Campus
5025 W. Ina Rd.
Tucson, AZ 85743**

Roll Call

Board Members Present:

President - Albert Garcia
Vice President – Mary Fellows
Board Member - Juanita Garcia-Seiger
Board Member – Dalila Perez
Board Member – Jay Slauter
Board Member – Hillary Rosander

Board Members Absent:

Board Member – Ted Hartenstein

Also Present:

Ms. Michele Ray - Director
Ms. Leslie Lynch – Program Coordinator
Ms. Irene Medina - Registrar
Ms. Vanessa Mendoza – Data Specialist
Mr. Benjamin Chatfield – PVHS Teacher

Call to Order

8:30 a.m. by President Garcia, Pledge of Allegiance, Roll Call

Reports

1. Director's Report

Ms. Ray introduced the new PVHS Social Studies teacher, Benjamin Chatfield.

Ms. Ray reported that PVHS has been utilizing the CSI Grant to purchase services and training for all PVHS staff.

Ms. Ray also reported that the CCRI Report will be due, at some point. The PVHS Admin Team is working on getting the data prepared to upload whenever ADE makes the request.

Ms. Ray reported that PVHS the D.O.C. will be on weed control and landscaping duty at the Ina campus. During this time, security is tight on campus and students are not allowed to go outside, for any reason.

Lastly, Ms. Ray reported staff changes in our department, Community Services Employment and Training (CSET). CSET Director, Charles Casey retired and Arnold Palacios is the Interim Director of CSET.

2. Program Coordinator's Report

Ms. Lynch reported that the July Staff Development In-Service in July focused on Learning Objectives and Bloom's Taxonomy. Sid Bailey gave a presentation and training on both Bloom's Taxonomy and Learning Objectives.

Ms. Lynch also went over the Drop-In Observation sheet. She outlined what she is looking for when doing classroom observations.

3. Registrar's Report

Ms. Medina provided a graph of the year-to-date enrollment, attendance, and ADM numbers through July 2018.

4. Data Specialist's Report

Ms. Mendoza gave a brief summary of what the data reporting focus will be for the 2018-19 school year.

5. Financial Report

Mr. Piccione from Aspire was available, via phone, to answer board member questions, regarding financial forecast and summary of statements.

Presentations to Board Members

Newly hired PVHS Social Studies teacher, Mr. Chatfield gave a brief personal and employment history.

Considerations for Approval

1. Meeting Minutes for July 13, 2018, 2018

After review and discussion by PVHS Board of Directors, Vice President Fellows proposed a motion to adopt the Proposed Budget for SY 2018-19. **It was further proposed that the PVHS financial statements include an itemized line that reflects what is being budgeted/spent for Operations and Maintenance, for Facilities Management of both campuses.** Board Member Slauter seconded the motion. The motion passed unanimously.

Call to the Audience

There was no response to the call to the audience

Adjournment

President Garcia adjourned the meeting at 10:03 a.m.

Next meeting

September 20, 2018

Minutes taken and submitted by Ms. Medina