

Minutes
Pima Vocational High School
Regular Board Meeting
February 16, 2017
Las Artes
23 West 27th Street
Tucson, AZ 85713

Roll Call

Board Members Present:

President Albert Garcia
Vice-President Mary Fellows
Mr. Jay Slauter
Ms. Dalila Perez
Ms. Juanita Garcia-Seiger
Mr. Ted Hartenstein

Board Members Absent:

None

Also Present:

Ms. Michele Ray – PVHS Director
Ms. Leslie Laird– PVHS Program Coordinator
Ms. Irene Medina – PVHS Registrar
Mr. Joel Brown – PVHS Youth Specialist
Ms. Tria Aronow – PVHS Youth Specialist
Ms. Chris Nybakken

Call to Order

8:41 a.m. by President Garcia, Pledge of Allegiance, Roll Call

Reports

1. Director's Report

Ms. Ray stated the audit has begun and going well. Data for attendance, procurement, and contracts is being prepared.

Ms. Ray reported two new programs that will be working with PVHS. *Pathways to Justice Careers* will be a class offered at Irvington Campus instead of an after school program. Students may be eligible for Work Experience in the summer, if PVHS school schedule allows. The TEALS program is a potential class in Microsoft Computer Programming. U of A students to teach PVHS students in the fall.

Ms. Ray reported that the Joel Brown would no longer be teaching at PVHS, to focus on obtaining assistance for our students in crisis. Cecilia Noperi has been transferred to Ina Campus for front office assistance, along with her other duties.

Ms. Ray reported that the projector at the Irvington campus went missing over a weekend when there were no students and the building was secure; alarm set, doors locked, etc. Ms. Ray and Ms. Laird met with the cleaning service to go over proper securing of all exterior and interior doors at Irvington campus.

2. Program Coordinator's Report

Ms. Laird reported Dalila Perez took senior pictures and pictures at December graduation ceremony.

Ms. Laird reported that staff has held recruiting meetings for recruitment of more students for the Ina Campus. Staff present were Michele Ray, Leslie Laird, Joel Brown, Tria Aronow, and Thom Redicks. Staff to post fliers throughout the community on the Northwest side.

Ms. Laird reported the back building at the Ina campus needs to be cleaned up and inspected by the fire department, so that we can put a class in there. Wastewater may want to take it back if it is not in use by PVHS.

3. Financial Report

Meeting ran over, and we were unable to get the financial report from Tracy at Aspire (via telephone). Ms. Ray left a voice mail message for Tracy to email the report. Ms. Ray will distribute to our board members.

Board Training

1. Youth Specialists, Joel Brown (Irvington) and Tria Aronow gave training on vocational data.
 - a. Employability skills training for PVHS students.
 - b. Resume and cover letter writing for students.
 - c. In addition, applying for work experience, WIOA, and other tuition assistance.
 - d. Budgeting intro also given in MOD classes.

Considerations for Approval

1. Meeting Minutes for November 17, 2016.

Board member Hartenstein proposed a motion to approve the minutes for the November 17, 2016 board meeting. Board member Slauter seconded the motion. The motion passed unanimously.
2. Meeting Minutes for June 16, 2016.

Vice President Fellows proposed a motion to approve the revised minutes (formatting of minutes only) for the June 16, 2016 board meeting. Board member Hartenstein seconded the motion. The motion passed unanimously.
3. Approval of revised SPED procedures
SPED Consultant, Chris Nybakken gave a brief training on SPED policies and procedures that included a description of IDEA disability, IEP, social disabilities, (anger) and 504 plans. Vice President Fellows proposed a motion to approve revised SPED Procedures. Board member Slauter seconded the motion. The motion passed unanimously.
4. Approval of the ECAP implementation
The only difference in the Implementation of ECAP for SY 2017 is that portfolio/panel presentations have been added. Board member Slauter proposed a motion to approve the ECAP implementation, as written. Board member Perez seconded the motion. The motion passed unanimously.
5. Rationale for RFP
A description of Rationale for RFP was given by Ms. Ray. After discussion by Board members, Vice President Fellows proposed a motion to approve Rationale for RFP, with the addition of a sentence explaining why we do not have the following services in-house: Financial (Aspire), SPED, Psychological, substitute teaching, and program management. Board member Slauter seconded the motion. The motion passed unanimously.

Call to the Audience

There was no response to the call to the audience

Adjournment

President Garcia adjourned the meeting at 10:32 a.m.

Next meeting

March 16, 2017

Minutes taken and submitted by Ms. Medina