

**Minutes
Pima Vocational High School
Regular Board Meeting
October 20, 2016
Las Artes
23 W. 27th Street
Tucson, AZ 85713**

Call to Order

Albert Garcia called the meeting to order at 8:31 a.m.

Board and Officers

Present: Albert Garcia, Dalila Perez, Ted Hartenstein, Mary Fellows, Jay Slaughter

Absent: Juanita Garcia-Seiger

A quorum was achieved.

Also present: Michele Ray–Director, Leslie Laird-Program Coordinator, Tracy-Aspire

Approval of Minutes for September 15, 2016 Meeting

A motion was made by Ted Hartenstein and seconded by Dalila Perez to approve the minutes from the September 15, 2016 meeting as written.

Reports

Director's Report

- Michele introduced two senior PVHS students who are in placement; students spoke about their time at PVHS, what has worked here for them vs. other schools they attended before, what their job was in placement, and what their plans were for after high school.
- Current enrollment stands at 106. Orientation for Session 3 will be held at Irvington on October 24th and 24th; currently, there are 20 new students on the list and 12 on the return list.
- Sgt. Will Corrales from TPD met with Michele regarding safety issues at Irvington; PVHS will be hosting a meeting for surrounding agencies in order to get to know each other and maintain a vigilant stance with regard to safety.
- The extension for the audit was approved by the Charter School Board.
- Title 1 & 2 grants will be completed in the next few weeks.
- Two people have been interviewed for the Administration Specialist Senior position. Decision will be made by Friday, 10/21.
- PVHS will host exchange students from Asia the week of Thanksgiving.
- Michele asked the board to think about and let us know of any other trainings they would like to have.

Program Coordinator's Report

- Formal New Teacher Training that began in June was finished two weeks ago; Informal training will continue throughout the year.
- Formative evaluations of new teachers have been completed based on Sessions 1 & 2 observations; teachers were given positive reinforcement for areas of strength as well as goals for areas of improvement.

- AzMERIT is planned for November and will be computer-based. Test coordinator is in the process of determining what students should test and for what tests. Explanation was given on the difference between the AIMS test and the AzMERIT test with regard to showing student academic progress.
- Senior Dates and Portfolio Presentation Calendars were distributed and members were invited to participate on the Portfolio Presentation panel.

Financial Report

- Tracy presented the monthly financial update.

New Business

Approval of Classroom Site Fund Policy for SY 2016-17

- After review and discussion, a motion was made by Ted Hartenstein and seconded by Mary Fellows to approve the Classroom Site Fund Policy for SY 2016-17 with the addition of wording to clarify the appeals process.

Call to the Audience

There was no response to the call to the audience

Adjournment

Albert Garcia adjourned the meeting at 10:05 a.m.

Next meeting

November 17, 2016

Minutes taken and submitted by Leslie Laird-Lynch