

Minutes
Pima Vocational High School
Regular Board Meeting
April 20, 2017
PVHS
23 W. 27th St.
Tucson, AZ 85713

Roll Call

Board Members Present:

President Albert Garcia
Vice-President Mary Fellows
Ms. Dalila Perez
Ms. Juanita Garcia-Seiger
Mr. Ted Hartenstein
Mr. Jay Slauter

Also Present:

Ms. Michele Ray – PVHS Director
Ms. Leslie Laird – PVHS Program Coordinator
Ms. Irene Medina – PVHS Registrar
Board Representative – Gloria Proo
Jason Ground, Pima County Communications
Jerry Loew, Pima County Communications

Call to Order

8:33 a.m. by President Garcia, Pledge of Allegiance, Roll Call

Reports

1. Director's Report

Ms. Ray gave an update on the back building at Ina. Staff and students helped to clean the room and floors were professionally cleaned. Facilities Management donated all the furniture for the building.

Ms. Ray reported that we have been working the RTA, a company donating services to businesses affected by the Ina construction. Ms. Ray and Ms. Laird met with their graphic designer, to design a banner for the Ina Campus. RTA has donated 70 hours of time, to design banner.

2. Program Coordinator's Report

Ms. Laird reported PVHS has 30 potential graduates. 13 from Ina and 17 from Irvington. Ms. Laird went over the senior activities, which include, ordering caps and gowns, volunteering in the community, field trips, and writing and practicing graduation speeches and portfolio presentations. Ms. Laird also reported that there is only one board meeting left before Portfolio Presentations, board attendance at presentations is greatly encouraged. Senior Celebration is 6/1/17 and Graduation is 6/9/17. Ms. Laird reported that Board Member, Dalila Perez, would take senior portraits and graduation pictures.

Ms. Laird also reported that there are 23 potential new students on the orientation list for Session 6. She also stated that, because of the reaccreditation process, in 2014-15, it was suggested that PVHS investigate better family involvement.

3. Registrar's Report

Ms. Medina provided a graph of average attendance percentage for both campuses.

4. Financial Report

Tracy Allen from Aspire went over revised budget for SY 2016-17. Mr. Allen reported that there is no big departure from the original budget. There was a modification made to revenue, due to a change in ADM.

Presentations to Board of Directors

1. Board Representative, Gloria Proo gave a presentation on the responsibilities of a Board Member.
2. Jason Ground and Jerry Loew from Pima County Communications were present. Mr. Loew took pictures of PVHS admin staff and Board Members. Mr. Ground conducted a brief interview with PVHS Board Members.

Considerations for Approval

1. Meeting Minutes for March 16, 2017.
Vice President Fellows proposed a motion to approve the minutes for March 16, 2017. Board member Hartenstein seconded the motion. The motion passed unanimously.
2. Approval of Revised Budget for SY 2016-17.
After discussion by Board members, Board Member Hartenstein proposed a motion to accept the revised budget. Board member Garcia-Seiger seconded the motion. The motion passed unanimously.
3. Approval of Corrective Action Plan for SY 2015-16 audit.
Vice President Fellows proposed a motion to approve corrective action plan. Board Member Hartenstein seconded the motion. The motion passed unanimously.
4. Approval of SY 2017-18 Calendar
Board Member Hartenstein proposed a motion to approve the calendar. Board Member Slauter seconded the motion. The motion passed unanimously.

Call to the Audience

There was no response to the call to the audience

Adjournment

President Garcia adjourned the meeting at 10:35 a.m.

Next meeting

May 18, 2017

Minutes taken and submitted by Ms. Medina