

**Minutes**  
**Pima Vocational High School**  
**Regular Board Meeting**  
**September 15, 2016**  
**Las Artes**  
**23 W. 27<sup>th</sup> Street**  
**Tucson, AZ 8571**

**Call to Order**

Albert Garcia called the meeting to order at 8:31 a.m.

**Board and Officers**

Present: Albert Garcia, Dalila Perez, Juanita Garcia-Seiger, and Ted Hartenstein.

Absent: Mary Fellows and Jay Slauter,

A quorum was achieved.

Also present: Michele Ray-Director, Leslie Laird-Program Coordinator, Heather and Tracey-Aspire,

**Approval of Minutes for June 16, 2016 Meeting**

A motion was made by Ted Hartenstein and seconded by Dalila Perez to approve the minutes from the August 18, 2016 meeting as written.

**Reports**

**Director's Report**

- Michele explained the posting of the registrar's position. She has requested that the position be re-classified in order to meet the needs of the program.
- 40 new students attended the Orientation for Session 2.
- Will continue to recruit in the Northwest side of Tucson in order to reduce van usage and to increase enrollment at Ina campus.
- Currently 120 students enrolled. Budget was based on 110 so the goal is to maintain an enrollment of 115 students.
- Michele has requested a re-calculation of the rent payment for Irvington campus. The reduction in rent will help pay for other added expenses such as the security guard.

**Program Coordinator's Report**

- Board training will focus on Student Achievement through Data
- Leslie shared a Power Point describing the history of required academic achievement through the past years. Presentation included information on PLATO, the computer program used to bridge the gap for our students. Data shown was year-end site information showing student growth from prescriptive gains as well as gains from PLATO diagnostics to post-tests for graduates.

**Financial Report**

- Tracy presented the FY15-16 Budget Worksheets

**Registrar's Report**

- None given

**New Business:**

**Approval of PVHS Annual Financial Report**

- After review and discussion, a motion was made by Ted Hartenstein and seconded by Juanita Garcia-Seiger to approve the PVHS SY 2015-16 Annual Financial Report as presented. Motion approved by unanimous vote.

### **Approval of the Classroom Site Fund Policy for SY 2016-17**

- After review and discussion, the voting on the Classroom Site Fund Policy for SY 2016-17 was tabled until the next board meeting pending corrections.

### **Call to the Audience**

There was no response to the call to the audience

### **Adjournment**

Albert Garcia adjourned the meeting at 10:04 a.m.

### **Next meeting**

October 20, 2016

Minutes taken and submitted by Leslie Laird-Lynch