

**Minutes  
Pima Vocational High School  
Regular Board Meeting  
January 18, 2018  
Las Artes  
23 W. 27<sup>th</sup> St.  
Tucson, AZ 85713**

**Roll Call**

**Board Members Present:**

President Albert Garcia  
Vice President Mary Fellows  
Board Member Juanita Garcia-Seiger  
Board Member Ted Hartenstein

**Board Members Absent:**

Board Member Hillary Rosander  
Board Member Jay Slaughter  
Board Member Dalila Perez

**Also Present:**

Ms. Michele Ray – Program Director  
Ms. Leslie Lynch – Program Coordinator  
Ms. Irene Medina - Registrar  
Mr. Forrest Valora - Aspire  
Mr. John Piccione - Aspire

**Call to Order**

8:35 a.m. by Vice President Fellows, Pledge of Allegiance, Roll Call

**Reports**

1. Director's Report

Ms. Ray reported that installation of the replacement carpet was completed at Ina Campus, free of charge.

Ms. Ray reported that PVHS received a lot of positive press before, during, and after the December graduation. Telemundo and KGUN 9 interviewed students and staff. Both networks also attended PVHS graduation.

Ms. Ray reported that post-graduate data (2012-2017) collected on 255 of 286 graduates.

Ms. Ray reported that due to Az Merit scores, PVHS is considered a Comprehensive Support and Improvement (CSI) School. Administration met with Frank Larby from the Az Department of Ed, regarding a planning grant available from February - August for CSI Schools. Gloria Proo will be writing grant for PVHS. Ms. Ray also reported that PVHS would apply for a Title IV grant, in addition to the aforementioned planning grant.

2. Program Coordinator's Report

Ms. Lynch gave a brief summary of the formal classroom observations conducted in October and November.

Ms. Lynch reported on the graduate data from the December graduation, which included, cohort and age range. Ms. Lynch also reported on mid-year Site Data for PLATO Reading and Math gains. The data included PLATO diagnostic vs. benchmark scores.

Ms. Lynch also reported that in July, PVHS staff selected 2 – 3 school wide goals set for upcoming school year. The goals selected were to build rigor in the classroom, for students to start asking HOQ's, and to align school curriculum with ELA and Arizona standards.

Lastly, Ms. Lynch reported that the first upload for the CSI was completed in November.

3. Registrar' Report

Ms. Medina provided a graph of the year-to-date enrollment, attendance, and ADM numbers through December 2017.

4. Financial Report

Mr. Valora from Aspire reviewed the financial forecast with Board Members. There was some questions/discussion regarding PVHS' cash reserve. Mr. Valora also reported a net loss of \$10,000.00 due to the purchase of new laptops

for both campuses. Overall, PVHS is financially on-track. He also gave notice of upcoming items regarding the PVHS Budget that are due:

March/April – Revised Budget  
Proposed Budget  
Adopted Budget

State 1% teacher increase  
Application of Title IV Grant

### **Considerations for Approval**

1. Meeting Minutes for September 21, 2017

Vice President Fellows proposed a motion to table the second of revision the minutes for the September 21, 2017 Board Meeting, until the February 15<sup>th</sup> meeting. The revision included the corrected typographical error regarding the change to the Site Fund Policy and addition of exact verbiage (given to Ms. Medina at the October 16, 2017 Board Meeting). Board Member Garcia-Seiger seconded the motion, the motion passed unanimously.

2. Meeting Minutes for November 16, 2017

Vice President Fellows proposed a motion to approve the Board Minutes for the November 16, 2017 meeting, as written. Board Member Garcia-Seiger seconded the motion. The motion passed unanimously.

### **Call to the Audience**

There was no response to the call to the audience

### **Adjournment**

President Garcia adjourned the meeting at 10:22 a.m.

### **Next meeting**

March 15, 2018

Minutes taken and submitted by Ms. Medina