

Minutes
Pima Vocational High School
Regular Board Meeting
February 15, 2018
Las Artes
23 W. 27th St.
Tucson, AZ 85713

Roll Call

Board Members Present:

President - Albert Garcia
Board Member - Dalila Perez
Board Member - Juanita Garcia-Seiger
Board Member - Ted Hartenstein
Board Member – Jay Slauter
Board Member – Hillary Rosander

Board Members Absent:

Vice President – Mary Fellows

Also Present:

Ms. Michele Ray - Director
Ms. Leslie Lynch – Program Coordinator
Ms. Irene Medina - Registrar

Call to Order

8:40 a.m. by President Garcia, Pledge of Allegiance, Roll Call

Reports

1. Director's Report

Ms. Ray reported that installation of the replacement carpet at Ina Campus raised awareness of other repairs that need to be made at Ina Campus. Replacement of front desk countertop and repairs to Main and Vocational buildings. Ms. Ray and Ms. Lynch to meet with Michael Powers and Durazo Construction to receive estimate on various repairs needed.

Ms. Ray reported that PVHS is considered a Comprehensive Support and Improvement (CSI) School. PVHS applied for planning grant, which will also make us eligible for an implementation grant. The grant will help pay for training for PVHS admin and teachers. Board Member Slauter suggested that Ms. Ray contact Pima County School Superintendent's Office and speak with Denise Ryan to put together comprehensive, customized training for PVHS. Ms. Ray also stated that we will apply for Title IV grant and gave a handout with the specific areas of grant funding utilization. Board Member Hartenstein suggested that grant funding be used to pay for our on-site security guard. Ms. Ray also stated that this grant be used to pay for TEALS Program and other staff (partial) salaries.

Ms. Ray reported that she received a memo from Devon Isherwood, regarding PVHS' low graduation rate. Michele explained that they are only looking at a 5-year cohort and PVHS has 6th and 7th year cohorts. There was discussion among the board and PVHS staff present regarding cohorts, federal, and state guidelines.

Ms. Ray reported the annual audit is going well and gave an update on staff changes at Irvington Campus. Ms. Ray gave a brief explanation of the 2018 ECAP implementation process. She stated that the Portfolio Presentation has been changed to a PowerPoint presentation.

2. Program Coordinator's Report

Ms. Lynch gave an update regarding the PVHS formal classroom observations. She is making sure that teachers are covering four areas; students are asking HOQ's, teacher has proper classroom management, students have respect for teachers and other classmates, and curriculum is aligned with Arizona standards. Ms. Lynch reported that, Science, Social Studies, and Vocational standards have not changed, but English and Math have changed. She also reported that all departments meet every other Wednesday for curriculum alignment updates and conferences.

Ms. Lynch conducted a brief interactive exercise, for board members to read and answer actual Az Merit sample questions. All board members agreed that questions were too difficult for our student demographic. She also reported that teachers are meeting to ensure curriculum alignment with Az Merit test.

3. Registrar' Report

Ms. Medina provided a graph of the year-to-date enrollment, attendance, and ADM numbers through January 2018.

4. Financial Report

Mr. Valora from Aspire was available, via telephone to answer board member questions. He reported that PVHS is still waiting on final 100th day count, which will indicate PVHS' payment for the rest of the year. Mr. Valora also reported that he is confident that PVHS will receive the planning and Title IV grants. He also reported that he would be reporting March financials in a new format, as requested by the board members, during the January meeting.

Considerations for Approval

1. Meeting Minutes for September 21, 2017

Board Member Hartenstein proposed a motion to approve the Board Minutes from September 21, 2017, as amended. Board Member Garcia-Seiger seconded the motion. The motion passed unanimously.

2. Meeting Minutes for January 18, 2018

Board Member Garcia-Seiger proposed a motion to approve the Board Minutes from January 18, 2018, as written. Board Member Hartenstein seconded the motion. The motion passed unanimously.

3. 2018 ECAP/Advising Implementation

Board Member Garcia-Seiger proposed a motion to approve the 2018 ECAP Implementation, as written. Board Member Slauter seconded the motion. The motion passed unanimously.

4. Calendar for SY 2018-19

Board Member Garcia-Seiger proposed a motion to approve the 2018-19 Calendar, as written. Board Member Perez seconded the motion. The motion passed unanimously.

Call to the Audience

There was no response to the call to the audience

Adjournment

President Garcia adjourned the meeting at 10:11 a.m.

Next meeting

March 15, 2018

Minutes taken and submitted by Ms. Medina