

Minutes
Pima Vocational High School
Regular Board Meeting
April 19, 2018
PVHS Ina Campus
5025 W. Ina Rd.
Tucson, AZ 85743

Roll Call

Board Members Present:

President - Albert Garcia
Vice President – Mary Fellows
Board Member - Juanita Garcia-Seiger
Board Member – Dalila Perez
Board Member – Jay Slauter
Board Member – Hillary Rosander

Board Members Absent:

Board Member – Ted Hartenstein

Also Present:

Ms. Michele Ray - Director
Ms. Leslie Lynch – Program Coordinator
Ms. Irene Medina - Registrar
Mr. Forrest Valora - Aspire
Mr. John Piccione - Aspire
Mr. Ricky Guevara – PVHS Student
Ms. Tria Aronow – PVHS Youth
Specialist

Call to Order

8:33 a.m. by President Garcia, Pledge of Allegiance, Roll Call

Reports

1. Director's Report

Ms. Ray reported that the vocational building remodel at the Ina campus has been completed. She also went over the cost for the remodel of the vocational building, repairs to the main building and replacement of the stucco on the west outer wall of the main building.

Ms. Ray reported on all the PVHS grants, new, current, and continuous. Title I, II, IV, CSI, Implementation, Planning, and IDEA are all PVHS grants. The Planning Grant funds need to be spent by 6/30/2018. Ms. Ray gave an update that the funds will be used for staff training and for portions of the Youth Specialist salaries at both Ina and Irvington campuses. Ms. Ray also reported on staff changes/resignations at the Irvington campus. She also reported that PVHS has one teacher position open and the newly created Admin Specialist position is still open.

Lastly, Ms. Ray reported that the PVHS audit was completed in March. Ms. Ray gave a brief explanation of exceptions found to PVHS Board.

2. Program Coordinator's Report

Ms. Lynch gave a brief data presentation to PVHS Board, regarding graduation rate. She also updated the PVHS Board regarding a similar presentation given by her and Ms. Ray to CSET Director and CSET Manager, regarding graduation rate. The Board agreed that they would like to know the exact formula for graduation rate calculation.

Ms. Lynch reported to the Board that PVHS completed AzMerit testing. She also reported that PVHS has added AzMerit classes for Math and Reading. PVHS teachers have stressed to students, the importance of AzMerit scores. She also updated the board on data regarding a contrast and comparison of diagnostic scores, 1st and 2nd benchmark PLATO testing. Students are given goals, incentives and course credit for goals reached.

3. Registrar' Report

Ms. Medina provided a graph of the year-to-date enrollment, attendance, and ADM numbers through March 2018.

4. Financial Report

Mr. Valora from Aspire was present to answer board member questions, regarding the PVHS Revised Budget. He reported that the adopted budget was based on 110 students. Mr. Valora stated that there was a modification to revenues, due to a change in ADM. Revision 1 was based on an ADM of 100 students. Revision 2 was based on an ADM of 93.5 students. Mr. Valora also answered questions regarding the March Forecast and explained the new

formatting/spreadsheet for monthly forecasts. The Board expressed that they would like to use the new format for a couple of months before they decide to keep it permanently.

Presentations to Board Members

Ms. Aronow gave a brief presentation to the PVHS Board regarding upcoming senior events and field trips, including Senior Pictures, Senior Celebration, and Graduation. She also informed the Board that Portfolio Presentations would be in May. Ms. Lynch will provide a calendar of Portfolio Presentations to Board. The Board may sign up to attend individual student Portfolio Presentations.

PVHS Senior, Ricky Guevara spoke to the PVHS Board. He gave a brief history about himself, including, what was not working for him at his previous school. He stated that he is currently in placement with Pima County Wastewater Reclamation and that he will graduate, on time, in June.

Considerations for Approval

1. Meeting Minutes for February 15, 2018

Vice President Fellows proposed a motion to approve the Board Minutes from February 15, 2018, as written. Board Member Slauter seconded the motion. The motion passed unanimously.

2. Revised Budget for SY 2017-18

Vice President Fellows proposed a motion to approve the PVHS Revised Budget #2, as written. Board Member Perez seconded the motion. The motion passed unanimously.

3. Corrective Action Plan for SY 2016-17 Audit

Vice President Fellows proposed a motion to approve the Corrective Action Plan for SY 2016-17 Audit, as written. Board Member Slauter seconded the motion. The motion passed unanimously.

Call to the Audience

There was no response to the call to the audience

Adjournment

President Garcia adjourned the meeting at 10:41 a.m.

Next meeting

May 17, 2018

Minutes taken and submitted by Ms. Medina