

Minutes
Pima Vocational High School
Regular Board Meeting
September 21, 2017
Las Artes
23 W. 27th St.
Tucson, AZ 85713

Roll Call

Board Members Present:

President Albert Garcia
Vice-President Mary Fellows
Mr. Jay Slauter
Mr. Ted Hartenstein
Ms. Dalila Perez

Board Members Absent:

Ms. Juanita Garcia-Sieger

Also Present:

Ms. Michele Ray – PVHS Director
Ms. Leslie Laird – PVHS Program Coordinator
Ms. Irene Medina – PVHS Registrar
Mr. Forrest Valora – Aspire
Ms. Julia Madrigal – PVHS Student
Mr. Lorenzo Madrigal – PVHS Student

Call to Order

8:30 a.m. by President Garcia, Pledge of Allegiance, Roll Call

Reports

1. Director's Report

Ms. Ray gave an update regarding the carpet repair at Ina Campus. Michael Powers in Facilities Management is working with manufacturer, Mohawk, and they will be replacing the entire carpet at no charge. Carpet square lifting is due to faulty backing on the carpet. There may be some extra cost paid out to Facilities Management, for moving furniture. Ms. Ray also reported that Facilities Management has some surplus money that may cover some repair costs at Ina Campus, moving furniture, canopy for shade, paint/stucco on exterior of Main Building, and painting the interior of the Vocational Building.

Ms. Ray reported that PVHS sent 20 students to the Youth Career Fair at the Youth One Stop.

Ms. Ray also reported that all PVHS staff have been working on the Integrated Action Plan (IAP) for Title I reporting. Three of the six principles were chosen, due for upload on October 1st.

2. Program Coordinator's Report

Ms. Lynch gave a brief update on PVHS Staff Development training given on September 13, 2017. All staff was given an annual McKinney-Vento Act training. Currently, there are approximately twenty-three PVHS students that are homeless by McKinney-Vento Act guidelines. In addition, we have two students in housing.

Ms. Lynch also reported that, at the same Staff Development training, FERPA and IDEA training was given to all staff. Currently, PVHS has nine confirmed SPED students, and we are waiting for confirmation on four others.

3. Registrar' Report

Ms. Medina provided a graph of the year-to-date enrollment, attendance, and ADM numbers.

4. Financial Report

Mr. Valora from Aspire went over the AFR for 2017-18. He reported that there were some adjustments made, due to different payments and payouts. He also reported that the rent increase would be permanent.

Mr. Valora also reported that we would table the Revised Budget for 2017-18 until the October 19th Board Meeting, due to a possible 40th day increase.

Presentations to Board Members

1. Julia and Lorenzo Madrigal, current PVHS students and brother and sister, gave brief presentations on their background and experiences with PVHS. Julia is currently in placement with Pima County Public Works. Lorenzo started at PVHS in 9/2014 with .50 credits and is on track to graduate in December 2017.

Considerations for Approval

1. Meeting Minutes for August 17, 2017
Vice President Fellows proposed a motion to approve the minutes for August 17, 2017 board meeting, as written. President Garcia seconded the motion. The motion passed unanimously.
2. AFR for 2017
Vice President Fellows proposed a motion to approve the AFR for 2017. Board Member Slauter seconded the motion. The motion passed unanimously.
3. Site Fund Policy for SY 2017-18
Vice President Fellows proposed a motion to approve the Site Fund Policy for 2017-18. With the exception that, if there are no changes, the Board of Directors does not need to vote on it. Board Member Perez seconded the motion. The motion passed unanimously. *It was further proposed that going further, after Site Fund Policy is reviewed annually, only changes to the Site Fund Policy be brought forward to the Board for approval. If there are no changes to the prior year's Site Fund Policy, it should be reported to the Board as having been reviewed by School Administration with no changes, as an information item only.*

Call to the Audience

There was no response to the call to the audience

Adjournment

President Garcia adjourned the meeting at 10:00 a.m.

Next meeting

October 19, 2017

Minutes taken and submitted by Ms. Medina