

**Board Meeting Minutes  
Pima Vocational High School (PVHS)  
Regular Board Meeting  
January 17, 2019  
PVHS Ina Campus  
5025 W. Ina Rd.  
Tucson, AZ 85743**

**Roll Call**

**Board Members Present:**

President - Albert Garcia  
Board Member – Ted Hartenstein  
Board Member – Hillary Rosander  
Board Member – Dalila Perez  
Vice President – Mary Fellows (via telephone)

**Board Members Absent:**

Board Member – Jay Slauter  
Board Member – Juanita Garica-Seiger

**Also Present:**

Ms. Michele Ray - Director  
Ms. Leslie Lynch – Program Coordinator  
Ms. Irene Medina - Registrar  
Ms. Vanessa Mendoza – Data Specialist

**Call to Order**

8:39 a.m. by President Garcia, Pledge of Allegiance, Roll Call

**Reports**

1. Director's Report

Ms. Ray announced that PVHS' annual audit is coming up. She also announced that our new accountant with Aspire is Anne Ortiz. Previously, Ms. Ortiz was our Aspire accountant.

Ms. Ray that PVHS will apply for TSI Grant, in hopes of getting additional funding for bus passes and/or gift cards for our economically disadvantaged student population, which is approximately 76% of the population at PVHS.

Lastly, Ms. Ray also reported that PVHS is implementing a point system, based on the Multi-Tiered System of Support (MTSS). Points will be assigned, at orientation, to determine a student's barriers. Interventions will be implemented, according to the student's score.

2. Program Director's Report

Ms. Lynch reported on the December graduates', "grad facts," vocational classes/hours, work experience hours, placement locations, parenting and homeless students/graduates and cohorts of all graduates.

Ms. Lynch also gave a brief update to the board, regarding her coaching sessions with Sid Bailey.

Lastly, Ms. Lynch reported mid-year teacher evaluations would be completed for all PVHS teachers, by the end of January.

3. Financial Report

Forrest Valora and Anne Ortiz from Aspire were both available, via telephone. Ms. Ortiz introduced herself and informed the board that she will be attending the meetings, in person, starting in February. Mr. Valora reported that revenues and expenses are up and losses are lower. There was some discussion amongst the public body, with respect to the financial package and forecast. Mr. Valora concluded that the overall budget is good.

4. Registrar's Report

Ms. Medina provided a graph of the year-to-date enrollment, attendance, and ADM numbers through December 13, 2018. She also reported on the New Student Orientation that took place on January 3-4, 2019, which included the orientation agenda (for both days) and number of new students enrolled.

**5. Data Specialist's Report**

Ms. Mendoza gave a brief report on PLATO initial and first benchmark testing data analysis. Ms. Mendoza reported that PVHS students showed growth in Math and English Language Arts (ELA).

**Considerations for Approval**

**1. Meeting Minutes for November 15, 2018**

Board Member Rosander proposed a motion to approve the Minutes for November 15, 2018, as written. Board Member Perez seconded the motion. The motion passed unanimously.

**Call to the Audience**

There was no response to the call to the audience.

**Adjournment**

President Garcia adjourned the meeting at 10:10 a.m.

**Next meeting**

February 14, 2019

Minutes taken and submitted by Ms. Medina