

Board Meeting Minutes
Pima Vocational High School (PVHS)
Regular Board Meeting
May 16, 2019
PVHS Ina Campus
5025 W. Ina Rd.
Tucson, AZ 85743

Roll Call

Board Members Present:

President - Albert Garcia
Vice President - Mary Fellows
Board Member – Jay Slauter
Board Member – Dalila Perez
Board Member – Juanita Garcia-Seiger

Board Members Absent:

Board Member – Hillary Rosander

Also Present:

Ms. Michele Ray - Director
Ms. Leslie Lynch – Program Coordinator
Ms. Irene Medina - Registrar
Ms. Vanessa Mendoza – Data Specialist
Ms. Anne Ortiz - Aspire
Ernesto Villalobos, PVHS June Graduate
Carlos Iwaya, PVHS June Graduate

Call to Order

8:31 a.m. by President Garcia, Pledge of Allegiance, Roll Call

Reports

1. Director's Report

Ms. Ray gave a brief report on new staff coming onboard for the 2019-20 school year, teachers that are transferring campuses and teachers that will no longer be working at PVHS. She also stated that Board President Garcia would be presenting our departing teacher with a plaque, acknowledging 14 years of dedication to PVHS.

Ms. Ray reported that all PVHS staff participated in choosing goals for the 2019-20 IAP. She also stated that the IAP is directly related to the CSI grant, which pays for staff training, contractors, and some select staff salaries.

2. Program Coordinator's Report

Ms. Lynch gave a brief report on PVHS's first Curriculum Review Meeting held in April. She also shared feedback and suggestions for improvement from attendees.

Ms. Lynch reviewed the calendar of upcoming senior events and Portfolio Presentation sign-up sheets for May and June. She also stated that Board Member Perez volunteers her time and takes pictures of all seniors from both campuses.

Lastly, she reported that end-of-year teacher evaluations will be in June. Results from evaluations will be utilized to create an individualized improvement plan for each teacher.

3. Financial Report

Ms. Ortiz from Aspire reviewed the task order report, which includes a year-to-date listing of all service requests submitted to Facilities Management. She also stated that charges applied by mistake had been removed and/or reversed.

Ms. Ortiz presented the remaining financial package for April. There will be two payments applied in June. She also reported that Ms. Medina is working with ADE to get ADM Integrity errors corrected; payment for the errors will be retroactive. Ms. Ortiz also reviewed the Statement of Cash Flows, Forecast and Statement of Activities.

4. Registrar's Report

Ms. Medina provided a graph of the year-to-date enrollment, attendance, and ADM numbers through April 30, 2019.

5. Data Specialist's Report

Ms. Mendoza gave an update on AzMerit Testing and Azella closeouts. PVHS had 100% testing AzMerit.

Considerations for Approval

1. Meeting Minutes for April 25, 2019

Vice President Fellows proposed a motion to approve the Minutes for April 25, 2019, as written. Board Member Slauter seconded the motion. President Garcia voted aye. Board members Garcia-Seiger and Perez each voted aye. The motion passed unanimously.

Presentations to the Board of Directors

1. Graduating seniors, Ernesto Villalobos and Carlos Iwaya, each gave a brief reflection on his experience and time spent at PVHS.

Call to the Audience

There was no call to the audience.

Adjournment

President Garcia adjourned the meeting at 9:52 a.m.

Next meeting

June 20, 2019

Minutes taken and submitted by Ms. Medina