

**Board Meeting Minutes  
Pima Vocational High School (PVHS)  
Regular Board Meeting  
June 20, 2019  
PVHS Ina Campus  
5025 W. Ina Rd.  
Tucson, AZ 85743**

**Roll Call**

**Board Members Present:**

President - Albert Garcia  
Vice President - Mary Fellows  
Board Member – Jay Slauter  
Board Member – Dalila Perez  
Board Member – Juanita Garcia-Seiger

**Board Members Absent:**

Board Member – Hillary Rosander

**Also Present:**

Ms. Michele Ray - Director  
Ms. Leslie Lynch – Program Coordinator  
Ms. Irene Medina - Registrar  
Ms. Vanessa Mendoza – Data Specialist  
Ms. Anne Ortiz - Aspire

**Call to Order**

8:32 a.m. by President Garcia, Pledge of Allegiance, Roll Call

**Reports**

1. Director's Report

Ms. Ray gave a brief report on the Internal Audit and provided the board with a copy of the Executive Summary and PVHS responses to each item on report/summary.

Ms. Ray reported that on June 12, 2019, Board member Hillary Rosander resigned her chair on the PVHS Board of Directors. Due to work and time constraints, Ms. Rosander stated that she could no longer participate as a PVHS Board Member. However, she stated that she hopes to continue PVHS' partnership with the Junior League of Arizona. She will help in any other capacity, not including Board Member responsibilities. President Garcia wanted the minutes to reflect Ms. Rosander's numerous contributions to PVHS and the board, staff and, most importantly, the students of PVHS are thankful for her time and effort.

Ms. Ray reported that the 2019-20 budget adoption meeting would be held on July 8, 2019 at 3pm. The meeting will be conducted via Skype. It was also agreed that all board members would come into the campus to sign the adopted budget. Per Anne, the budget is due to ADE within five business days of its adoption and board members must sign by July 12, 2019.

2. Program Coordinator's Report

Ms. Lynch gave a brief report on PVHS's June graduation events. Which included the total number of graduates, a breakdown of subgroups (parenting, homeless, ELL, SPED, etc.) and the results from parent surveys completed at Senior Celebration.

Ms. Lynch also reported that all end-of-the-year evaluations have been completed. She stated that all teachers have a very specific improvement plan for the 2019-20 school year.

Lastly, she reported professional development for July would be held from July 8, 2019 through July 12, 2019.

3. Financial Report

Ms. Ortiz from Aspire stated that she would email the Task Order report. Ms. Ray stated that there were two items pending research. She also stated that as of June 19, 2019, the two items have been researched, resolved and were no longer in question.

Ms. Ortiz presented the remaining financial package for May (period 11). She stated that the May looks good and is coming together well and we are working on getting final adjustments for various grants for period 12. She also stated that many of our 18-19 grants would carry over into the new fiscal year, through 9/30/19. Ms. Ortiz stated that PVHS' financials remain healthy.

Lastly, Ms. Ortiz presented the Proposed Budget for SY 2019-20, to the public body. Per Ms. Ortiz, the budget is built on an ADM of 100. She stated that there is not a lot of change. She also reviewed changes in expenses and revenues. Ms. Ortiz stated that, with respect to the "Average Teacher Salary" section, the Proposed Budget does support the 14% increase for teachers and is in compliance with Red for Ed/A.R.S. §15-189.05. After discussion amongst board members, it was agreed upon that Ms. Ortiz would add comments to state and confirm that PVHS complies with Red for Ed/A.R.S. §15-189.05.

4. Registrar's Report

Ms. Medina provided a graph of the year-to-date enrollment, attendance, and ADM numbers through the end of the school year June 7, 2019.

5. Data Specialist's Report

Ms. Mendoza reported data and results on the fourth benchmark testing for ELA and Math, which compares Spring 2018 to Spring 2019 AzMerit scores. The data reflects an overall increase in proficiency in ELA from 11% to 25% and an overall increase in Math from 5% to 8%. She also reported that there would be no Fall AzMerit testing next year.

**Considerations for Approval**

1. Meeting Minutes for May 16, 2019

Vice President Fellows proposed a motion to approve the Minutes for May 16, 2019, as written. Board Member Garcia-Seiger seconded the motion. President Garcia voted aye. Board members Slauter and Perez each voted aye. The motion passed unanimously.

2. Proposed Budget for SY 2019-20

Vice President Fellows proposed a motion to approve the PVHS Proposed Budget for SY 2019-20, with the addition of comments in the "Average Teacher Salary" section. Board member Slauter seconded the motion. President Garcia voted aye. Board members Garcia-Seiger and Perez each voted aye. The motion passed unanimously.

3. Acceptance of Board Member Rosander resignation

Vice President Fellows proposed a motion to approve the acceptance of Board Member Hillary Rosander's resignation from the PVHS Board of Directors. There was some discussion among the public body. Ms. Ortiz also stated that with a Board of Directors total of five, the quorum would now be three. Board member Slauter seconded the motion. President Garcia voted aye. Board members Garcia-Seiger and Perez each voted aye. The motion passed unanimously.

**Call to the Audience**

There was no call to the audience.

**Adjournment**

President Garcia adjourned the meeting at 10:03 a.m.

**Next meeting**

July 8, 2019

Minutes taken and submitted by Ms. Medina