

**Board Meeting Minutes
Pima Vocational High School (PVHS)
Regular Board Meeting
September 20, 2018
PVHS Ina Campus
5025 W. Ina Rd.
Tucson, AZ 85743**

Roll Call

Board Members Present:

President - Albert Garcia
Vice President – Mary Fellows
Board Member - Juanita Garcia-Seiger
Board Member – Dalila Perez
Board Member – Jay Slauter

Board Members Absent:

Board Member – Ted Hartenstein
Board Member – Hillary Rosander

Also Present:

Ms. Michele Ray - Director
Ms. Leslie Lynch – Program Coordinator
Ms. Irene Medina - Registrar
Ms. Vanessa Mendoza – Data Specialist

Call to Order

8:39 a.m. by President Garcia, Pledge of Allegiance, Roll Call

Reports

1. Director's Report

Ms. Ray gave a brief update to the Board, regarding the PVHS New Student Orientation held on August 30, 2018 and August 31, 2018. She also reported PVHS program enrollment and student placement numbers.

Ms. Ray reported that PVHS Admin Staff met with Ace Charter School staff regarding CCRI reporting and documentation.

Ms. Ray also reported that there was a change in staffing, with respect to Aspire and our monthly financial package and budget. Heather Jones will now be in charge of the PVHS account with Aspire.

2. Program Coordinator's Report

Ms. Lynch reported she met with Sid Bailey on a one-on-one basis, regarding coaching methods, Bloom's Taxonomy, Learning Objectives and Higher Order Questions.

3. Registrar's Report

Ms. Medina provided a graph of the year-to-date enrollment, attendance, and ADM numbers through August 2018. She also reported that total enrollment as of September 19, 2018, 114 students. In addition, Ms. Medina reported detailed information, regarding PVHS program enrollments, homeless, parenting and SPED totals/numbers.

4. Data Specialist's Report

Ms. Mendoza gave a brief summary of what the data reporting focus will be for the 2018-19 school year. Diagnostic and Benchmark testing and data reporting. She also gave a brief presentation explaining AzMerit Testing and data reporting for AzMerit.

5. Financial Report

There was some discussion amongst the public body, with respect to the financial package. However, due to the change in staff, there was no review with Aspire. Questions regarding the PVHS financial were addressed, via email. Ms. Ray reported that the October Board Meeting would be moved from October 18, 2018 to October 4, 2018. It was further reported, that Ms. Jones, from Aspire would be available, via telephone to answer questions regarding the PVHS financials and the PVHS 2018 Annual Financial Report (AFR).

Considerations for Approval

1. Meeting Minutes for July 13, 2018 (Revised).
Vice President Fellows proposed a motion to approve the Revised Minutes for July 13, 2018, as written. Board Member Slauter seconded the motion. The motion passed unanimously.
2. Meeting Minutes for August 16, 2018
Board Member Slauter proposed a motion to approve the Minutes for August 16, 2018, as written. Board Member Perez seconded the motion. The motion passed unanimously.
3. PVHS Youth On Their Own and Homeless Policy
Board Member Garcia-Seiger proposed a motion to approve the PVHS Youth On Their Own and Homeless Policy, with the addition of “**pursuant to the McKinney-Vento Act.**” Vice President Fellows seconded the motion. The motion passed unanimously.
4. PVHS Homeless Youth and Dispute Resolution Policy
Vice President Fellows proposed a motion to pass the PVHS Homeless Youth and Dispute Resolution Policy, with the addition of “**Homeless Children and Youth (HCY).**” The current policy had “HCY,” with no explanation of the acronym. Board Member Perez seconded the motion. The motion passed unanimously.
5. PVHS School-Parent Compact Policy
Board Member Slauter proposed a motion to approve the PVHS School-Parent Compact Policy, as written. Board Member Garcia-Seiger seconded the motion. The motion passed unanimously.
6. PVHS Parent, Family, Mentor Involvement Policy
Vice President Fellows proposed a motion to approve the PVHS Parent, Family, Mentor Involvement Policy, as written. Board Member Garcia-Seiger seconded the motion. The motion passed unanimously.
7. PVHS SPED Policies and Procedures
8. Board Member Slauter proposed a motion to approve the updated PVHS SPED Policies and Procedures, as written. Board Member Garcia-Seiger seconded the motion. The motion passed unanimously.

Call to the Audience

There was no response to the call to the audience.

Adjournment

President Garcia adjourned the meeting at 10:21 a.m.

Next meeting

October 4, 2018

Minutes taken and submitted by Ms. Medina