

Minutes
Pima Vocational High School (PVHS)
Monthly Board Meeting
January 16, 2020
PVHS Ina Campus
5025 W. Ina Rd.
Tucson, AZ 85743

Board Members Present:

President – Albert Garcia
Vice President – Mary Fellows
Board Member – Dalila Perez
Board Member – Juanita Garcia-Seiger
Board Member – Donna Ruthruff

Board Members Absent:

Board Member – Jay Slaughter

Also Present:

Ms. Michele Ray - Director
Ms. Leslie Lynch – Program Coordinator
Ms. Irene Medina - Registrar
Ms. Vanessa Mendoza – Data Specialist
Ms. Anne Ortiz – Aspire
Ms. Emiley Bungard – PVHS Student

Call to Order

8:32 a.m. by President Garcia, Pledge of Allegiance, Roll Call

Reports

1. Director's Report

Ms. Ray reported that, due to several costly upgrades and repairs that need to be made to the Ina campus, she has been encouraged to apply for a Description of Needs (DONS), through Pima County. If approved, all or most of the repairs will be paid for by Pima County.

Ms. Ray also reported that PVHS' department, Community Services Employment and Training (CSET) is merging with Community and Economic Development. As a result, PVHS will request to have the General Fund allotment increased. The funding would be used to increase our student intern/placement program.

Ms. Ray also reported on the number of placements that have become available to our students at Pima County Regional Wastewater Reclamation Department (RWRD).

2. Program Coordinator's Report

Ms. Lynch gave a brief report on the all-staff professional development and in-service, held on January 2nd, 3rd, 6th, and 7th. All staff reviewed PVHS' best practices, clear expectations, and data-driven instruction. Yvonne Waterston presented to PVHS instructional staff on the effectiveness of peer feedback.

3. Financial Report

Ms. Ortiz from Aspire reported that the fiscal year is going well and revenue and expenses are on track. The 100th day ADM was above the budgeted 100 students. State payments are ahead of schedule. Ms. Ortiz also provided an update and review of the PVHS Task Order report, corrections and reversals are ongoing and take several months to complete.

4. Registrar's Report

Ms. Medina provided a graph of the year-to-date enrollment, attendance and ADM through December 12, 2019.

Data Specialist's Report

5. Ms. Mendoza reported on the second benchmark scores and reflection. Benchmark testing was held after Winter Break and at the beginning of a new session, which caused a decrease in test scores.

Presentations to the Board

1. Current PVHS student Emiley Bungard gave a brief presentation and personal history to the board, including what she enjoys most about PVHS.

Considerations for Approval

1. Meeting Minutes for November 21, 2019

Board Member Garcia-Seiger proposed a motion to approve the Minutes for November 21, 2019. Vice President Fellows seconded the motion. President Garcia and Board Members Ruthruff and Perez all voted aye. The motion passed unanimously.

Call to the Audience

There was no response to the call to the audience.

Adjournment

President Garcia at 10:21 a.m.

Next meeting

February 13, 2020

Minutes taken and submitted by Ms. Medina