

Minutes
Pima Vocational High School (PVHS)
Monthly Board Meeting
October 17, 2019
PVHS Ina Campus
5025 W. Ina Rd.
Tucson, AZ 85743

Board Members Present:

Vice President – Mary Fellows
Board Member – Jay Slauter
Board Member – Dalila Perez

Board Members Absent:

President – Albert Garcia
Board Member – Juanita Garcia-Seiger

Also Present:

Ms. Michele Ray - Director
Ms. Leslie Lynch –Program Coordinator
Ms. Irene Medina - Registrar
Ms. Vanessa Mendoza – Data Specialist
Ms. Anne Ortiz – Aspire
Ms. Donna Ruthruff – Guest
Ms. Hope Bentley – Rick’s Engineering
Ms. Vanessa Garcia – PVHS Teacher

Call to Order

8:31 a.m. by Vice President Fellows, Pledge of Allegiance, Roll Call

Reports

1. Director’s Report

Ms. Ray introduced Ms. Hope Bentley, from Rick’s Engineering. Hope will be heading up the United Way Days of Caring Project, on October 26, 2019.

Ms. Ray reported that PVHS’ Title I site visit went extremely well. She stated that the monitors were very impressed with PVHS and shared their feedback and feedback provided to the monitors, by PVHS students and staff.

Ms. Ray also reported that she and Ms. Lynch met with Tony Cisneros and Robert LaBlue, with Pima County Facilities Management, to discuss a Capital Improvement Plan for the Ina building. Mr. Cisneros and Mr. LaBlue walked through the campus and provided a list/report of areas of concern that will need to be repaired.

Ms. Ray reported on student disciplinary issues and concerns at both campuses. There was some discussion and revisions were made to the PVHS Student Handbook.

2. Program Coordinator’s Report

Ms. Lynch also reported on the Title I visit from October 8, 2019. She shared more in-depth feedback from the monitors, with respect to their classroom observations. The monitors were pleased that learning outcomes and success criteria were visible for students.

Lastly, Ms. Lynch reported that PVHS’ October and November staff developments would focus on data driven instruction to determine if students are mastering learning outcomes. Staff will also discuss and review line item analyses and MTSS data.

3. Financial Report

Ms. Ortiz from Aspire reported that the AFR was submitted on time. She also reported on the PVHS monthly financials, including revenues, expenses and the task order report.

Ms. Ortiz reported that she met with Pima County Grants Management and gave a descriptive overview of PVHS revenues and expenses, with respect to the 2019-20 PVHS AFR. She also reported that the 10.05% indirect cost has been approved for all

4. Registrar's Report

Ms. Medina provided a graph of the year-to-date enrollment, attendance and ADM through September 30, 2019.

5. Data Specialist's Report

Ms. Mendoza reported on the first benchmark scores and reflection. She informed the Board that the reflection and data are based on the percentage proficient in ELA and Math, rather than grade level percentage. Lastly, she reported that she would create a template for teachers to submit their line item analyses.

Presentations to the Board

1. Ms. Hope Bentley, from Rick's Engineering, introduced herself and gave a brief explanation of the United Way's Days of Caring Project.
2. Ms. Vanessa Garcia, PVHS Math/Vocational Teacher, gave quick report on the Vocational Committee and Vocational curriculum revision.

Considerations for Approval

1. Meeting Minutes for September 26, 2019

Board Member Slauter proposed a motion to approve the Minutes for September 26, 2019, as written. Board Member Perez seconded the motion. Vice President Fellows voted aye. The motion passed unanimously.

Call to the Audience

There was no response to the call to the audience.

Adjournment

Vice President Fellows adjourned the meeting at 10:16a.m.

Next meeting

November 21, 2019

Minutes taken and submitted by Ms. Medina