

Minutes
Pima Vocational High School (PVHS)
Monthly Board Meeting
November 21, 2019
PVHS Ina Campus
5025 W. Ina Rd.
Tucson, AZ 85743

Board Members Present:

President – Albert Garcia
Vice President – Mary Fellows
Board Member – Dalila Perez
Board Member – Juanita Garcia-Seiger
Board Member – Jay Slauter

Board Members Absent:

Also Present:

Ms. Michele Ray - Director
Ms. Leslie Lynch – Program Coordinator
Ms. Irene Medina - Registrar
Ms. Vanessa Mendoza – Data Specialist
Ms. Anne Ortiz – Aspire
Guest - Donna Ruthruff

Call to Order

8:30 a.m. by President Garcia, Pledge of Allegiance, Roll Call

Reports

1. Director's Report

Ms. Ray reported that she met with Pima County Facilities Management regarding a Capital Improvement Plan (CIP) for repairs that need to be made at the Ina campus. Estimates were provided to PVHS Admin and the board agreed that, due to the high cost of the repairs, PVHS should inquire about outside contracting and/or bids. Ms. Ray also reported that the repairs for the CIP are not in the budget for this year and they will be on hold until next year, at the earliest.

Ms. Ray reported that PVHS' received a letter grade of C from the Department of Education.

2. Program Coordinator's Report

Ms. Lynch reported the results of the SPED monitoring that took place in early November. PVHS strengths were in compliance, child safety, and ensuring that all meetings and deadlines were conducted and completed on time. There was some improvement needed with respect to post-secondary outcomes and verbiage on the student IEP's.

Ms. Lynch presented the finalized senior calendar with senior events and portfolio presentations.

3. Financial Report

Ms. Ortiz from Aspire reported revenue is great and enrollment is high. State-Aid is on track. With respect to the Task Order report, reversals for August and September have not been made; however, they are in progress.

Lastly, she reported that the budget currently matches the forecast. Budget revision is not until April 2020.

4. Registrar's Report

Ms. Medina provided a graph of the year-to-date enrollment, attendance and ADM through October 31, 2019.

Presentations to the Board

1. All of the Ina graduating seniors gave a brief presentation and personal history to the board, including what they enjoyed most about PVHS.

Considerations for Approval

1. Meeting Minutes for October 17, 2019

Board Member Slauter proposed a motion to approve the Minutes for October 17, 2019, with the change of the next meeting date from January 16, 2020 to November 21, 2019. Board Member Garcia-Seiger seconded the motion. President Garcia, Vice President Fellows, and board member Perez all voted aye. The motion passed unanimously.

2. **Rationale for RFP's**

Board member Garcia-Seiger proposed a motion to approve the RFP for tutoring. Board member Slauter seconded the motion. President Garcia, Vice President Fellows, and board member Perez all voted aye. The motion passed unanimously.

Call to the Audience

There was no response to the call to the audience.

Adjournment

President Garcia at 9:59 a.m.

Next meeting

January 16, 2020

Minutes taken and submitted by Ms. Medina