

Minutes
Pima Vocational High School (PVHS)
Monthly Board Meeting
October 15, 2020
Virtual Meeting via Microsoft Teams

Roll Call

Board Members Present:

President – Albert Garcia
Vice President – Mary Fellows
Board Member - Dalila Perez
Board Member – Jay Slauter
Board Member – Juanita Garcia-Seiger
Board Member – Donna Ruthruff

Board Members Absent:

Also Present:

Ms. Michele Ray - Director
Ms. Leslie Lynch – Program Coordinator
Ms. Irene Medina - Registrar
Ms. Anne Ortiz - Aspire
Ms. Kayla Walker – Data Specialist

Call to Order

8:31 a.m. by President Garcia, Pledge of Allegiance, Roll Call

Reports

1. Director's Report

Ms. Ray began her report with a special thanks to Vice President Fellows for giving PVHS gently used baby items for our parenting students.

Ms. Ray reported that PVHS would receive new computers, as part of the countywide lease.

Ms. Ray reported on PVHS' efforts to obtain transparency with Pima County Facilities Management. Ms. Ray and Ms. Lynch will meet with the Director of Facilities Management, Lisa Josker, to discuss validity of charges to PVHS.

Lastly, Ms. Ray presented her formal letter of retirement to the Board of Directors.

2. Program Coordinator's Report

Ms. Lynch reported PVHS' October Staff Development, which was dedicated to PVHS' Multi-Tiered System of Support (MTSS) and the early identification of student barriers.

3. Financial Reports

Ms. Ortiz reported on the Facilities Management task order and gave a year-to-date comparison of charges to PVHS.

She also stated that

Ms. Ortiz presented the monthly financials to the public body. She reported that revenues and costs are right on track, with the time of year. There was a drop in revenue, due to the time of year. Federal revenues have not posted and drawdowns have occurred.

Lastly, Ms. Ortiz reported that PVHS would receive the Enrollment Stabilization Grant, via the CARES Act and Governor Ducey's office. New guidance for allowable costs have been updated and the grant amount will be based on PVHS' 40th day averages.

4. Registrar's Report

Ms. Medina provided a graph of the year-to-date enrollment, attendance and ADM through September 2020.

5. Data Specialist's Report
Ms. Walker gave a brief report on PVHS' first quarter benchmark data.

Ms. Walker also gave a brief presentation of Pima County Safe Return Benchmarks. Currently, one of three benchmarks are still in the red.

Considerations for Approval

1. Meeting Minutes for September 24, 2020
Board member Garcia-Seiger proposed a motion to approve the minutes from September 24, 2020, as written. Vice President Fellow motioned to approve the minutes, with one change to number three under Considerations for Approval; "it was also proposed that the appeals process be changed from 6 months to 3 months." Board member Garcia-Seiger seconded the motion. President Garcia and board members Perez, Slauter, and Ruthruff each voted aye. The motion passed unanimously.
2. PVHS Reopening Mitigation Protocols/Plan
Ms. Walker, our Pima County Health Department liaison, reviewed the current benchmarks for safe return. She stated that the most recent data provided by the Pima County Health Department was still showing one of the three benchmarks in red. Vice President Fellows proposed a motion to approve the Reopening Mitigation Protocols, as written. Board member Garcia-Seiger seconded the motion. President Garcia and board members Perez, Slauter, and Ruthruff each voted aye. The motion passed unanimously.
3. PVHS Revised Distance Learning Plan 20-21
Board member Slauter proposed a motion to approve the PVHS Revised Distance Learning Plan 20-21, as written. Board member Ruthruff seconded the motion. President Garcia, Vice President Fellows, and board members Perez, and Garcia-Seiger all voted aye. The motion passed unanimously.
4. Rationale for RFP
Vice President Fellows proposed a motion to approve the Rationale for RFP, as written. Board member Slauter seconded the motion. President Garcia and board members, Perez, Garcia-Seiger and Ruthruff all voted aye. The motion passed unanimously.

Call to the Audience

There was no response to the call to the audience

Adjournment

President Garcia adjourned the meeting at 10:08 a.m.

Next meeting

November 19, 2020

Minutes taken and submitted by Ms. Medina

Due to the current COVID-19 health crisis, this meeting was held, via Microsoft Teams.