

**Minutes**  
**Pima Vocational High School (PVHS)**  
**Monthly Board Meeting**  
**June 24, 2021**  
**Virtual Meeting via Microsoft Teams**

**Roll Call**

**Board Members Present:**

President – Albert Garcia  
Vice President – Mary Fellows  
Board Member – Juanita Garcia-Seiger  
Board Member – Donna Ruthruff  
Board Member – Dalila Perez

**Board Members Absent:**

Board Member - Jay Slaughter

**Also Present:**

Ms. Leslie Lynch – Program Manager  
Ms. Anne Ortiz - Aspire  
Ms. Irene Moreno – PVHS Registrar  
Ms. Kayla Walker – Data Specialist  
Ms. Daphanie Connor, Program Manager  
Community & Workforce Development  
Dr. Michael Olguin, Director  
Tucson Youth Development

**Call to Order**

8:31 a.m. by President Garcia, Pledge of Allegiance, Roll Call

**Reports**

1. Director's Report

Ms. Lynch gave an update on the Paygo project for Ina campus renovations. The Paygo project fully funded new roofs for the front and back building, complete bathroom remodel (front building), bathroom upgrade (back building), hot water heater, and new blinds.

Ms. Lynch reported that 2 of the 4 teachers hired have decided not to take positions at PVHS. She also stated that the positions will repost to the Pima County employment website.

Lastly, Ms. Lynch reported that the Comprehensive Support and Improvement (CSI) grant has been completed.

2. Financial Reports

Ms. Ortiz reported on the Task Order Report, there were no new charges at Irvington and a few small cost items at Ina. She also reported that the projector installation costs will be moved from the General Fund to the CSI grant.

Ms. Ortiz reported on the PVHS monthly financials. She reported that expenses and revenues are on track for the end of the fiscal year. She stated that the Elementary and Secondary School Emergency Relief I (ESSER) funds were used in FY21. She also mentioned that ESSER II and ESSER III can be used through 2023 and 2024. Plans are to spend ESSER II in FY22 and ESSER III in FY23.

Lastly, Ms. Ortiz presented the Proposed Budget for FY22 to the public body. Per Ms. Ortiz, the budget is built on an Average Daily Membership (ADM) of 60. Due to the COVID-19 pandemic and lower than usual enrollment, the number is a realistic and attainable for PVHS. Ms. Ortiz reported that the State of Arizona does not have a budget, increases and decreases have not been determined. She also stated that new budget forms will be available by September 15, 2021, which will result in a budget revision.

3. Registrar's Report

Ms. Moreno provided a graph of the year-to-date enrollment, attendance, and ADM through May and June 2021.

She also reported on contracts, amendments, and grants were approved at the Board of Supervisors Meeting, on June 22, 2021.

#### 4. Data Specialist's Report

Ms. Walker reported that PVHS has contracted Lotus Training and Consulting Group to develop a data system and protocols. Lotus will also provide professional development for PVHS staff on data system/protocols and implementation of Multi-Tiered System of Support (MTSS).

Ms. Walker data and results on the fourth and final benchmark testing for the 20-21 school year. She reported that there was no significant increase in English Language Arts (ELA) scores. However, in math, 55% of PVHS students met the 60% national percentile.

#### **Presentations to the Board**

1. Ms. Lynch gave a brief presentation and introduction on Dr. Michael Olguin. Dr. Olguin is the current director at Tucson Youth Development (TYD) and is interested in serving on the on the PVHS Board of directors.

#### **Considerations for Board Approval**

1. Meeting Minutes for May 20, 2021  
The motion to approve the meeting minutes for May 20, 2021 was tabled until July 8, 2021.
2. Proposed Budget for SY 2020-21  
Vice President Fellows proposed a motion to approve the Proposed Budget for SY 2021-22, presented by Ms. Ortiz, with an amendment to page 2. The Audit Services line amount will be changed from zero to \$8,100.00. Board member Garcia-Seiger seconded the motion. President Garcia voted aye, Vice President Fellows voted aye, board member Garcia-Seiger voted aye, board member Ruthruff voted aye, and board member Perez voted aye. The motion passed, unanimously with a vote of 5 to 0.
3. Acceptance of Board Member Resignation  
President Garcia proposed a motion to accept board member Slauter's resignation. Board member Garcia-Seiger seconded the motion. President Garcia voted aye, Vice President Fellows voted aye, board member Garcia Seiger voted aye, board member Ruthruff voted aye, and board member Perez voted aye. The motion passed, unanimously with a vote of 5 to 0.
4. On-Site Learning Plan with Distance Option for SY 2021-22  
The motion was tabled until a second public hearing is held to approve, as stated in HB 2862, "permits a school district governing board, after at least two public hearings." Second public hearing scheduled for July 8, 2021.

#### **Call to the Audience**

There was no response to the call to the audience

#### **Adjournment**

President Garcia adjourned the meeting at 10:04 am

#### **Next meeting**

July 8, 2021

Minutes respectfully taken and submitted by Ms. Moreno.

*Due to the current COVID-19 health crisis, this meeting was held, via Microsoft Teams.*

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