

Minutes
Pima Vocational High School (PVHS)
Monthly Board Meeting
August 13, 2020
Virtual Meeting via Microsoft Teams

Roll Call

Board Members Present:

President – Albert Garcia
Vice President – Mary Fellows
Board Member - Dalila Perez
Board Member – Jay Slauter
Board Member – Juanita Garcia-Seiger
Board Member – Donna Ruthruff

Board Members Absent:

Also Present:

Ms. Michele Ray - Director
Ms. Leslie Lynch – Program Coordinator
Ms. Irene Medina - Registrar
Ms. Anne Ortiz - Aspire

Call to Order

8:31 a.m. by President Garcia, Pledge of Allegiance, Roll Call

Reports

1. Director's Report

Ms. Ray reported that PVHS was awarded the Comprehensive Support and Improvement (CSI) Grant. Some of the grant monies will be used to purchase and install projectors for classrooms at both campuses. Ms. Ray also reported the Multi-Tiered System of Support (MTSS) Grant was also awarded to PVHS and will be strictly for PVHS staff training.

Ms. Ray reported that Facilities Management would install Plexiglas and check the ventilation systems at both campuses.

Lastly, Ms. Ray reported and presented the COVID-19 Safe Return benchmarks, issued by the Arizona Department of Health Services and the correlation to when PVHS would be ready to open for in-class learning. Until it is determined safe and the benchmarks for safe return have been met, PVHS will continue with Distance Learning, indefinitely.

2. Program Coordinator's Report

Ms. Lynch reported that PVHS' first day of school was on July 20, 2020. She also reported that, as previously discussed, PVHS opened strictly on a Distance Learning basis. Ms. Lynch also reported on July Staff Development. She stated that the entire workshop was dedicated to training staff on the use of Google Classroom. In preparation for the new school year and Distance Learning, all four days were dedicated to use and navigation within Google Classroom.

Lastly, Ms. Lynch presented and reported the notification letter sent out to parents, regarding safe re-opening and Distance Learning. The letter informed parents that PVHS would open its doors to students that need a safe place to go for academic and support services. The letter also stated that PVHS has partnered with the Pima County Youth One-Stop, where students can also go to use laptops and computer for Distance Learning. Furthermore, the letter stated that, on-campus learning, when safe to do so, would, still be a hybrid model.

3. Financial Reports

Ms. Ortiz reported that, the timing of the meeting did not allow for preparation of the financial reports. She stated that she would send them out later today. Ms. Medina would email the reports to each board member and they could present their questions to Ms. Ortiz, via email. Ms. Ortiz gave a very detailed report, regarding all grants that have been awarded to PVHS.

Considerations for Approval

1. Meeting Minutes for July 8, 2020

Board member Ruthruff proposed a motion to approve the minutes from July 8, 2020, as written. Vice President Fellows seconded the motion. President Garcia and board members Garcia-Seiger, Slauter, and Perez each voted aye. The motion passed unanimously.

2. PVHS Re-opening Mitigation Plan for SY 2020-21

Revised from the July 8, 2020 board meeting, there was some discussion on COVID-19 benchmarks and parent notification letters. Ms. Lynch and Ms. Ray stated that PVHS would continue with Distance Learning, indefinitely. Vice President Fellows proposed a motion to approve the PVHS Re-opening Mitigation Plan, as written. Board member Slauter seconded the motion. President Garcia and board members Ruthruff, Perez, and Garcia-Seiger all voted aye. The motion passed unanimously.

3. Distance Learning Plan for SY 2020-21

Vice President Fellows proposed a motion to approve changes to the Distance Learning Plan for SY 2020-21, as written. Board member Slauter seconded the motion. President Garcia and board members Ruthruff, Perez, and Garcia-Seiger all voted aye. The motion passed unanimously.

4. PVHS Facemask Policy for SY 2020-21

Board member Garcia-Seiger proposed a motion to approve the PVHS Facemask Policy for SY 2020-21, as written. Vice President Fellows seconded the motion. President Garcia and board members Ruthruff, Perez, and Slauter all voted aye. The motion passed unanimously.

Call to the Audience

There was no response to the call to the audience

Adjournment

President Garcia adjourned the meeting at 10:08 a.m.

Next meeting

September 24, 2020

Minutes taken and submitted by Ms. Medina

Due to the current COVID-19 health crisis, this meeting was held, via Microsoft Teams.