

Minutes
Pima Vocational High School (PVHS)
Monthly Board Meeting
June 23, 2022
Virtual Meeting held via Microsoft Teams

Roll Call

Board Members Present:

President – Albert Garcia
Board Member – Donna Ruthruff
Board Member – Juanita Garcia-Seiger
Board Member – Dr. Michael Olguin

Board Members Absent:

Vice President – Mary Fellows
Board Member – Dalila Perez

Also Present:

Ms. Leslie Laird-Lynch - Program Director
Ms. Irene Moreno, PVHS Registrar
Ms. Kayla Walker, PVHS Data Specialist
Ms. Vianey Rojas, PVHS Teacher
Ms. Sydney Stout, PVHS Teacher
Ms. Anne Ortiz, Aspire

Call to Order

8:34 a.m. by President Garcia, Pledge of Allegiance, Roll Call

Reports

1. Program Director's Report

Ms. Lynch thanked all board members for attending the PVHS graduation on June 9, 2022.

Ms. Lynch reported on staff updates, new hires, resignations and retirements. She stated that PVHS hired two new teachers, Ms. Stout and Ms. Rojas. She also reported that PVHS teachers Mr. Redicks and Ms. Santana resigned, along with the announcement of Ms. Moreno's resignation. Lastly, Ms. Lynch announced her retirement would be September 2, 2022.

2. Financial Report

Ms. Ortiz presented the Proposed Budget for FY2022-23 to the public body. She stated that the budget will be built on and Average Daily Membership (ADM) of 60. She also reported that the state just approved new funding and forms for FY23. The amounts and increases are now out of date and will be revised in August. She reported that grants would likely make up one quarter of PVHS' revenues. However, should the school exceed the proposed ADM of 60, then State Aid will increase and some grants will carry forward to FY24. She reported that the budget is in a good place and with the new increases; PVHS will receive approximately \$40,000.00.

Lastly, Ms. Ortiz reported on the Task Order Report and the PVHS financials. She stated that PVHS under spent in many categories, due to low enrollment and staff turnover.

3. Registrar's Report

Ms. Moreno provided a graph of the year-to-date enrollment and attendance.

4. Data Specialist's Report

Ms. Walker reported that she and the PVHS Program Coordinator are training the new teachers.

Ms. Walker gave a brief report on the Social and Emotional Learning (SEL) survey results exported from Panorama.

Lastly, she reported on the PVHS SY 2022-2023 schedule change. PVHS will now have advising period every day. The class will focus on SEL and Life Skills for students.

Presentations to the Board

1. New PVHS teachers, Ms. Rojas and Ms. Stout each gave a brief report on their education and experience

Considerations for Board Approval

1. Meeting Minutes for May 26, 2022
Board member Garcia-Seiger proposed a motion to approve the meeting minutes for May 26, 2022 as written. Board member Ruthruff seconded the motion. President Garcia voted aye, board member Garcia-Seiger voted aye, board member Ruthruff, and board member Olguin each voted aye. The motion passed unanimously with a vote of 4 to 0.
2. PVHS Proposed Budget for SY 2022-2023
Board member Olguin proposed a motion to approve the PVHS Proposed Budget for SY 2022-23. Board member Garcia-Seiger seconded the motion. President Garcia voted aye, board member Garcia-Seiger voted aye, board member Ruthruff, and board member Olguin each voted aye. The motion passed unanimously with a vote of 4 to 0.
3. Acceptance PVHS Revision of Board Member Resignation
Board member Olguin proposed a motion to accept the revision of President Garcia's resignation date effective June 16, 2022 to June 24, 2022. Board member Garcia-Seiger seconded the motion. President Garcia voted aye, board member Garcia-Seiger voted aye, board member Ruthruff, and board member Olguin each voted aye. The motion passed unanimously with a vote of 4 to 0.

Call to the Audience

There was no response to the call to the audience.

Adjournment

President Garcia adjourned the meeting at 9:41 am.

Next meeting

July 14, 2022

Minutes respectfully taken and submitted by Ms. Moreno.

Microsoft Teams meeting

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