

Minutes
Pima Vocational High School (PVHS)
Monthly Board Meeting
November 18, 2021

Roll Call

Board Members Present:

President – Albert Garcia
Vice President – Mary Fellows
Board Member – Dalila Perez
Board Member – Donna Ruthruff

Board Members Absent:

Board Member – Juanita Garcia-Seiger
Board Member – Dr. Michael Olguin

Also Present:

Ms. Leslie Laird-Lynch - Program Director
Ms. Anne Ortiz – Aspire
Ms. Irene Moreno, PVHS Registrar
Ms. Daphanie Conner, Program Manager
Ms. Katelyn Crenshaw, PVHS Senior
Mr. Ruben Cordero, PVHS Senior

Call to Order

8:38 a.m. by President Garcia, Pledge of Allegiance, Roll Call

Reports

1. Program Director's Report

Ms. Lynch reported that there will be 14 graduates in December. She also reported that PVHS would be honoring graduate Alyssa Leeson and presenting her family with a posthumous diploma. Ms. Lynch also gave the board a rundown of all the activities and projects required for seniors to graduate. Ms. Lynch also reported that board members Perez and Ruthruff volunteered to take senior portraits. She also reported that Senior Celebration and graduation will be in person.

Ms. Lynch reported that PVHS was randomly selected for an Average Daily Membership (ADM) Audit, which will begin in December.

Lastly, Ms. Lynch reported on staff changes at PVHS. She stated that PVHS is currently recruiting for math and English teachers. She stated that Irvington has hired former long-term substitute teacher, Claudette Langley for Social Studies.

2. Financial Reports

Ms. Ortiz reported on the September and October financial reports. She stated that our ADM is trending toward 51 and our budget was built on an ADM of 60. The 9 – 10 student deficit is equal to approximately \$80,000.00 in State Aid. She also mentioned that PVHS receives \$8,000.00 - \$8,500.00 per student. She stated that we would use Elementary and Secondary School Emergency Relief (ESSER) monies to compensate for the cash deficit.

Ms. Ortiz reported on the task report. There were a couple of charges in question, but overall, there was nothing unusual on the report.

3. Registrar's Report

Ms. Moreno provided a graph of the year-to-date enrollment and attendance through October 2021.

Presentations to the Board

1. Graduating seniors Katelyn Crenshaw and Ruben Cordero gave a brief reflection on their experience at PVHS. They each stated what they enjoyed the most and suggested improvements.

Considerations for Board Approval

1. Meeting Minutes for October 14, 2021

Vice President Fellows proposed a motion to approve the meeting minutes for October 14, 2021, as written. Board member Ruthruff seconded the motion. President Garcia voted aye, Vice President Fellows voted aye, board member Perez voted aye, and board member Ruthruff voted aye. The motion passed unanimously with a vote of 4 to 0.

Call to the Audience

There was no response to the call to the audience

Adjournment

President Garcia adjourned the meeting at 10:00 am

Next meeting

January 20, 2021

Minutes respectfully taken and submitted by Ms. Moreno.