

Minutes
Pima Vocational High School (PVHS)
Monthly Board Meeting
February 17, 2022

Roll Call

Board Members Present:

Vice President – Mary Fellows
Board Member – Juanita Garcia-Seiger (via Microsoft Teams)
Board Member – Dalila Perez (via Microsoft Teams)
Board Member – Donna Ruthruff
Board Member – Dr. Michael Olguin

Board Members Absent:

President – Albert Garcia

Also Present:

Ms. Leslie Laird-Lynch - Program Director
Ms. Anne Ortiz – Aspire
Ms. Irene Moreno, PVHS Registrar
Ms. Kayla Walker, Data Specialist
Ms. Daphanie Conner, Community Services Manager (via Microsoft Teams)

Call to Order

8:37 a.m. by Vice President Fellows, Pledge of Allegiance, Roll Call

Reports

1. Program Director's Report

Ms. Lynch reported that PVHS held its December graduation, in-person and that board members Perez and Ruthruff took pictures at the ceremony.

Ms. Lynch reported that all staff is working on getting enrollment numbers up at PVHS. New student orientation has been changed to one at each site. Previously, one orientation was held at the Irvington campus.

Ms. Lynch also reported on staff changes at PVHS. She stated that PVHS has hired math teachers for both campuses, for SY22-23. PVHS has an offer out to an individual to teach English Language Arts (ELA) at the Irvington campus. Community & Workforce Development (CWD) Director, Dan Sullivan, approved a position at PVHS for a technology teacher.

2. Financial Reports

Ms. Ortiz reported on the financial reports. The budget will be revised to reflect an Average Daily Membership (ADM) of 52. The student deficit is equal to approximately \$80,000.00 in State Aid. She also reported that the County allocation appears to be low, however, it will even out by June.

Ms. Ortiz reported on the task report. She reported the reversal of two large repairs at each campus, Irvington graffiti removal and Ina bathroom repair.

3. Registrar's Report

Ms. Moreno provided a graph of the year-to-date enrollment and attendance through November 2021, December 2021, and January 2022.

4. Data Specialist's Report

Ms. Walker gave a COVID-19 update. She reported that the Arizona Department of Health Services (ADHS) reports show that the transmission level is back to "high." She also stated that PVHS students and staff are still wearing masks.

Ms. Walker reported that our Arizona Department of Education (ADE) Specialist, Ken Rausch, was very pleased with our second quarter benchmark data. She reported that PVHS' grade level equivalent was higher in math than ELA.

Lastly, Ms. Walker gave a brief update and presentation of data retrieved out of Panorama, the system that PVHS is using to compile Social Emotional Learning (SEL) data for implementation of SEL interventions. She also reported

that PVHS will be using student survey results out of Panorama to assist in completion of the Comprehensive Needs Assessment (CNA).

Considerations for Board Approval

1. Meeting Minutes for November 18, 2021

Board member Ruthruff proposed a motion to approve the meeting minutes for November 18, 2021 as written. Board member Garcia-Seiger seconded the motion. Vice President Fellows voted aye, board member Perez, voted aye, board member Ruthruff voted aye, board member Garcia-Seiger voted aye, and board member Olguin voted aye. The motion passed unanimously with a vote of 5 to 0.

2. PVHS 2022-23 School Calendar

Board member Garcia-Seiger proposed a motion to approve the PVHS 2022-23 School Calendar as written. Board member Olguin seconded the motion. Vice President Fellows voted aye, board member Perez, voted aye, board member Ruthruff voted aye, board member Garcia-Seiger voted aye, and board member Olguin voted aye. The motion passed unanimously with a vote of 5 to 0.

Call to the Audience

There was no response to the call to the audience.

Adjournment

Vice President Fellows adjourned the meeting at 9:57 am.

Next meeting

March 24, 2022

Minutes respectfully taken and submitted by Ms. Moreno.

Microsoft Teams meeting

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