

Minutes
Pima Vocational High School (PVHS)
Monthly Board Meeting
August 19, 2021

Roll Call

Board Members Present:

President – Albert Garcia
Vice President – Mary Fellows, via telephone
Board Member – Juanita Garcia-Seiger
Board Member – Dalila Perez

Board Members Absent:

Board Member – Donna Ruthruff

Also Present:

Ms. Leslie Lynch – Program Manager
Ms. Klara Everson – Program Coordinator,
present via Google Meets
Ms. Kayla Walker – Data Specialist,
present via Google Meets
Ms. Irene Moreno - Registrar
Ms. Daphanie Connor, Program Manager
Community & Workforce Development

Call to Order

8:41 a.m. by President Garcia, Pledge of Allegiance, Roll Call

Reports

1. Director's Report

Ms. Lynch reported that the Community & Workforce (CWD) youth departments are working together to outline a 5-year plan and share resources. She reported that PVHS Youth Specialist, Joel Brown, is now the liaison between CWD and PVHS. Daphanie Connor, CWD Program Manager, will provide Mr. Brown with training Workforce Investment and Opportunity Act (WIOA) case management training. Mr. Brown will also receive training for Community Action Agency (CAA), to assist students with and rent/utility assistance. Mr. Brown has also been instrumental in recruiting for PVHS from various agencies and schools throughout the community. He will also be working with the Sullivan Jackson Employment Center (SJEC) to better serve PVHS homeless students.

Ms. Lynch reported that the English teacher at the Irvington campus has resigned. The position has been reopened on the Pima County jobs website.

Ms. Lynch also reported that PVHS is in the beginning stages of having El Rio Health Clinic kiosks at each campus to give students access to healthcare and telehealth appointments.

Lastly, Ms. Lynch reported that Ms. Walker has obtained counseling services from Casa de los Niños for PVHS students. Ms. Walker is also working with the Community Food Bank to have pre-packaged food delivered to PVHS campuses.

2. Program Coordinator's Report

Ms. Everson reported that PVHS began school year 21-22 with 4 new teachers and one long-term sub.

Ms. Everson reported that all teachers went through a 5-day in service from July 8, 2021 through July 14, 2021. She also reported that weekly support meetings for teachers will be held, to address questions and concerns about instruction, technology and information and data systems, and policies and procedures. Ms. Lynch and Ms. Everson will conduct weekly class walkthroughs, as part of the weekly support meetings, to offer assistance and guidance in the above mentioned areas.

Lastly, Ms. Everson reported that PVHS will contract Lotus Training and Consulting Group for training on Multi-Tiered System of Support (MTSS) procedures and implementation. Lotus will also offer professional development for all staff, complete with training videos.

3. Financial Reports

Ms. Ortiz gave a brief report on the PVHS financials, through period 12. Due to FY21 cleanup and posting, Grants Management and Innovation (GMI) had not finalized reports. She stated that PVHS and GMI are still waiting for some accruals and vendor payments to post. Ms. Ortiz also gave an update on revenues and expenses.

Lastly, Ms. Ortiz reported that there was very little on the Task Order Report. She stated that the activity on the report are accruals for FY20-21.

4. Registrar's Report

Ms. Moreno provided a graph of the year-to-date enrollment and attendance through July 2021. She also reported that there are 22 new students and 6 returning students scheduled for orientation on August 26, 2021 and August 27, 2021.

Lastly, Ms. Moreno also reported that Dr. Michael Olguin's nomination to the PVHS Board of Directors, which was approved by the PVHS Board on July 8, 2021, was accepted by the Pima County Board of Supervisors on August 16, 2021. Dr. Olguin may begin to vote once he is approved by the charter school board. PVHS' charter representative will submit his paperwork to the Arizona Charter School Board for approval.

5. Data Specialist's Report

Ms. Walker also gave a COVID-19 benchmark update. She reported that the Arizona Department of Health Services (ADHS) reports show that the transmission level is back to "high." She also stated that PVHS students and staff are still wearing masks. She also gave a brief explanation of PVHS quarantine protocols for students, should they develop symptoms or receive a positive COVID test.

Considerations for Board Approval

1. Meeting Minutes for July 8, 2021

Vice President Fellows proposed a motion to approve the meeting minutes for July 8, 2021 as corrected. Board member Perez seconded the motion. President Garcia voted aye, Vice President Fellows voted aye, board member Garcia-Seiger voted aye, and board member Perez voted aye. The motion passed unanimously with a vote of 4 to 0.

2. Revised School Re-Opening Plan for SY 2021-22

Vice president Fellows proposed a motion to approve the Revised School Re-Opening Plan for SY 2021-22. Board member Garcia-Seiger seconded the motion. President Garcia voted aye, Vice President Fellows voted aye, board member Garcia-Seiger voted aye and board member Perez voted aye. The motion passed unanimously with a vote of 4 to 0.

Call to the Audience

There was no response to the call to the audience

Adjournment

President Garcia adjourned the meeting at 9:38 am

Next meeting

September 16, 2021

Minutes respectfully taken and submitted by Ms. Moreno.