

Minutes
Pima Vocational High School (PVHS)
Monthly Board Meeting
September 23, 2021

Roll Call

Board Members Present:

President – Albert Garcia
Vice President – Mary Fellows, via telephone
Board Member – Juanita Garcia-Seiger
Board Member – Donna Ruthruff

Board Members Absent:

Board Member – Dalila Perez

Also Present:

Ms. Leslie Lynch – Program Manager
Ms. Klara Everson – Program Coordinator
Ms. Anne Ortiz - Aspire
Ms. Kayla Walker – Data Specialist
Ms. Irene Moreno - Registrar

Call to Order

8:36 a.m. by President Garcia, Pledge of Allegiance, Roll Call

Reports

1. Director's Report

Ms. Lynch introduced PVHS Teacher, Joseph Casey. Mr. Casey gave a brief presentation to the board on the Microsoft Technology Education and Literacy in Schools (TEALS) class.

Ms. Lynch reported that the Social Studies teacher at the Irvington campus has resigned. The position has been reopened on the Pima County jobs website. PVHS is also in the process of hiring an English teacher.

Ms. Lynch also reported that PVHS has its Comprehensive Support and Improvement (CSI) site visit on September 29, 2021. Our new specialist's name is Ken Rausch. He will observe three classes and meet with the admin team on school wide data, grant expenditures, and overall strengths and weaknesses.

2. Program Coordinator's Report

Ms. Everson reported that, due to all new teaching staff, the Multi-Tiered System of Support (MTSS) team has been reduced from 6 to 3 staff members. She stated that the team has received a lot of good ideas from the training sessions. She also stated that, with respect to implementation, PVHS is ahead of other schools. Lotus Consulting and Training is assisting PVHS with implementation by providing short training videos followed by knowledge check activities for PVHS staff and teachers.

3. Financial Reports

Ms. Ortiz presented the Revised Budget 1 for FY 2021-22 to the board. She stated that the revision was due to the state not having forms ready by the budget adoption deadline in July. She also stated that the Spring revision will include any changes in ADM.

Ms. Ortiz reported on the Task Order Reports for July and August. There were a couple of charges that need to be researched, but there was nothing unusual on either of the reports.

Lastly, Ms. Ortiz reported on the financial packages for July and August. She stated there were no payments in July; however, Pima County distributed their General Fund allocation to PVHS. She also reported that the first State Aid payment is distributed in August. She stated that PVHS' first payment is based on our estimated count of 43 Average Daily Membership (ADM). She reported that there was an overall decrease in cash due to no State Aid payments in July.

4. Registrar's Report

Ms. Moreno provided a graph of the year-to-date enrollment and attendance through August 2021.

5. Data Specialist's Report

Ms. Walker gave a COVID-19 benchmark update. She reported that the Arizona Department of Health Services (ADHS) reports show that the transmission level is back to "high." She also stated that PVHS students and staff are still wearing masks. She gave a brief explanation of PVHS quarantine protocols for students should they develop symptoms or receive a positive COVID test.

Lastly, Ms. Walker reported on Social Emotional Learning (SEL) data pulled from Panorama. The data is based on Student Competency and Well-Being Measures survey. Results from the survey show what percentile PVHS students rank in the five SEL categories, emotion regulation, growth mindset, self-efficacy, self-management and social awareness.

Considerations for Board Approval

1. Revised Meeting Minutes for June 24, 2021

Vice President Fellows proposed a motion to approve the revised meeting minutes for June 24, 2021 as revised. Board member Ruthruff seconded the motion. President Garcia voted aye, Vice President Fellows voted aye, board member Garcia-Seiger voted aye, and board member Ruthruff voted aye. The motion passed unanimously with a vote of 4 to 0.

2. Revised Meeting Minutes for July 8, 2021

Vice president Fellows proposed a motion to approve the revised meeting minutes for July 8, 2021, as revised. Board member Garcia-Seiger seconded the motion. President Garcia voted aye, Vice President Fellows voted aye, board member Garcia-Seiger voted aye and board member Ruthruff voted aye. The motion passed unanimously with a vote of 4 to 0.

3. Meeting Minutes for August 19, 2021

Board member Garcia-Seiger proposed a motion to approve the meeting minutes for August 19, 2021, as written. Vice President Fellows seconded the motion. President Garcia voted aye, Vice President Fellows voted aye, board member Garcia-Seiger voted aye and board member Ruthruff voted aye. The motion passed unanimously with a vote of 4 to 0.

4. Revised Budget 1 for FY 2021-22

Vice President Fellows proposed a motion to approve the Revised Budget 1 for FY 2021-22. Board member Ruthruff seconded the motion. President Garcia voted aye, Vice President Fellows voted aye, board member Garcia-Seiger voted aye, and board member Ruthruff voted aye. The motion passed unanimously with a vote of 4 to 0.

Call to the Audience

There was no response to the call to the audience

Adjournment

President Garcia adjourned the meeting at 10:01 am

Next meeting

October 14, 2021

Minutes respectfully taken and submitted by Ms. Moreno.