

Minutes  
Pima Vocational High School  
**Regular Board Meeting**  
January 15, 2015  
Las Artes  
23 West 27<sup>th</sup> Street  
Tucson, AZ 85713

**Call to order**

Albert Garcia called the meeting to order at 8:36 a.m.

**Board and officers**

Present: Mary Fellows, Sharon Christy, Dalila Perez, Jim Mize, and Albert Garcia. A quorum was achieved.

Absent: Thad Dugan

Also present: Michele Heimpel-Director, Leslie Laird Lynch-Program Coordinator, Katie Determan-Aspire, and Betty Walsh-Registrar.

**Approval of Minutes for November 20, 2014 Meetings**

A motion was made by Mary Fellows and seconded by Jim Mize to approve the minutes for the November 20, 2014 meetings with the change of moving Sharon Christy's name from present to absent. Motion was approved by a unanimous vote.

**Regular Agenda**

**Director's Report**

Michele introduced Katie Determan to the board as the new accountant from Aspire. Katie has worked with Anne in the past. Betty is being utilized temporarily as the in-house data person. Daniela is assisting Betty to allow for time in the data collection.

The accreditation process was updated. PVHS received surveys showing areas of strengths and weaknesses from 30% of the parents, 100% from staff and students. Michele and Leslie will be writing the required survey narratives next week. A new part of the accreditation process is to have an emergency response team in place. Michele is working with Pima County Office of Emergency Management to complete the process.

There was no new student orientation for January. The focus was on re-enrolling students that had dropped out of PVHS within the past year and a half. We were able to contact 19 previously enrolled students.

Michele and Leslie met with Duane Vild to re-establish student work placement at the Wastewater Plant.

Michele reviewed the need for a name change of the charter holder; she has already been in touch with DeAnna Rowe, Director of AZ Charter School Assoc and Karen Friar, Pima County Attorney. This item will be on the next meeting's agenda for a vote.

The Pima County Admin sponsored Christmas Party for our parenting students had 19 children in attendance. Michele shared pictures from the event.

### **Program Coordinator's Report**

Leslie informed the board the December graduation had 29 graduates and 1 completer. There was a brief slideshow of the grads and graduation who were photographed by Sharon Christy.

In January a 3-day Staff Development was held focusing on data, data collecting, analysis, what to celebrate, and what can be done for improvement.

Leslie provided a handout of the potential June 2015 graduates identifying the students who have passed AIMS testing, who have augmented, and who don't augment and the number of points needed to augment. She reviewed the plan of action that is being used to provide additional academic attention for these students.

### **Financial Report**

Katie provided a cash flow worksheet detailing actual expenditures YTD and projected expenditures to the end of the school year. She also provided a population report graph of the first 100 days of school.

### **Registrar's Report**

Betty provided an YTD graph showing the enrollment, attendance and ADM for the current school year.

### **New Business**

#### **Projections for the SY 2016 Budget**

Areas for consideration while projecting the SY 2016 budget are; increasing the enrollment at the North Campus, replacing the Social Studies teacher, replacing ½ time Project Specialist, a third campus entailing major financial limits, increasing revenue, staying with the 100 day payment schedule with ADE, maintaining the IT charges of approx. \$36,000 annually.

After review and discussion a motion was made by Mary Fellows and seconded by Jim Mize to approve the goals presented by Michele for the SY 2016 budget. Motion was approved by a unanimous vote.

### **Old Business**

#### **Understanding PVHS Test Results**

Michel and Leslie provided graphs showing the 3 year trend of AIMS scores and a historical breakdown of changes, ADE expectations, and PVHS reality.

### **Call to the Audience**

There was no response to the call.

### **Adjournment**

Albert Garcia adjourned the meeting at 10:00 a.m.

Next Regular Meeting: February 19, 2015

Minutes taken and submitted by Betty Walsh