

Minutes
Pima Vocational High School
Regular Board Meeting
February 19, 2015
Las Artes
23 West 27th Street
Tucson, AZ 85713

Call to order

Albert Garcia called the meeting to order at 8:37 a.m.

Board and officers

Present: Mary Fellows, Sharon Christy, Dalila Perez, Jim Mize, and Albert Garcia. A quorum was achieved.

Absent: Thad Dugan

Also present: Michele Heimpel-Director, Leslie Laird Lynch-Program Coordinator, Katie Determan-Aspire, Anne Skvarek-Teacher and Betty Walsh-Registrar.

Approval of Minutes for January 15, 2015 Meetings

A motion was made by Sharon Christy and seconded by Mary Fellows to approve the minutes for the January 15, 2015 meetings. Motion was approved by a unanimous vote.

Regular Agenda

Director's Report

Michele introduced Anne Skvarek. Anne spoke to the board of herself and her teaching experience at Pima Vocational High School.

The annual audit with the State Auditor General's Office starting this week.

The re-accreditation process is almost completed

A new student orientation will be held February 23 & 24 with approximately 10-15 students being invited. There was no new student orientation held in January, but PVHS re-enrolled 16 returning students.

Title I monitoring will be March 26 with the monitors visiting both campuses.

Program Coordinator's Report

Leslie reported the January Staff development focused on implementing best practices to raise AIMS scores.

As a response to the re-accreditation surveys Leslie will be writing a summary to be posted on the PVHS website addressing the grading practices.

AIMS testing will be February 23, 24 & 25, 2015. There is a bill in AZ legislature to discontinue AIMS testing.

Financial Report

Katie provided a budget worksheet detailing actual expenditures YTD and projected expenditures to the end of the school year.

Registrar's Report

Betty provided an YTD graph showing the enrollment, attendance and ADM for the current school year.

New Business

Review of Robert's Rules

Michele reviewed and provided a copy of Robert's Rules of Order – Simplified.

Election of Officers

Michele reviewed the PVHS governance of election of officers with the board.

A motion was made by Mary Fellows and seconded by Jim Mize to table election of officers. Motion was approved by a unanimous vote.

Charter Entity Name Change

Michele is contact with Executive Director of AZ Charter School Assoc and the Pima County attorney concerning the name change of the charter entity to Pima County.

After review and discussion a motion was made by Mary Fellows and seconded by Jim Mize to table this item until more information is available. Motion was approved by a unanimous vote

Pima Vocational High School's Emergency Response Plan

Michele provided a draft of the Emergency Response Plan for PVHS that is required for the re-accreditation process.

After review and discussion a motion was made by Sharon Christy and seconded by Mary Fellows to approve current status of the draft and to continue to work on it until completed. Motion was approved by a unanimous vote.

AzMerit Testing

Leslie provided an informational brochure on AzMerit accountability and scoring.

Call to the Audience

There was no response to the call.

Adjournment

Albert Garcia adjourned the meeting at 10:00 a.m.

Next Regular Meeting: March 19, 2015

Minutes taken and submitted by Betty Walsh