

# Workforce Investment Board

## Performance and Accountability Committee

Thursday, September 12, 2013 – 8:30 a.m.

Kino Service Center  
2797 E. Ajo Way  
Tucson, AZ

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### MEETING SUMMARY

#### Members Present

Noreen Nelson (Chair)  
Doug Jones  
Charles Monroe  
Chris Hazen Molina

#### Staff & Partners Present

Dorothee Harmon  
Peggy Castaño  
Carol Hutchinson  
Dalila Perez  
Cynthia Burrel  
Risé Hart

- I. **Call to Order** – at 8:32 a.m. Noreen Nelson chaired the meeting.
- II. **Review Meeting Summary** – Reviewed June’s meeting summary.
- III. **Monthly Reports Review**
  - a. Agency Reports – Reviewed. Goodwill, PPEP, TYD and TUL seem lower than normal. Staff will verify the numbers and email Noreen the findings.
  - b. One-Stop Services Report – Reviewed. Occupational training is lower than the previous year as well as persons who received a service in August. New clients in August numbers are higher than the previous year. Dorothee Harmon reported that additional information will be provided on the One-Stop Report (i.e. Number of household that received assistance with basics needs, number of businesses who received a service, and total recorded job placements). Dorothee summarized a draft report showing the “Results by Funding Program”. The committee agreed that the report contained very useful information and that it should be included in the WIB meeting packet as well as the Performance and Accountability meeting packet.
  - c. Performance Report – None, as this report is reviewed quarterly. Also, at the beginning of the year there is not enough follow-up data in the UI system to make the performance measures meaningful.

**IV. Eligible Training Provider List (ETPL) Check List** – The committee reviewed a draft ETPL check list for credentials to be offered by eligible training providers. The draft is being circulated by the State for comments. Suggestions for revisions:

- Item 3 – Change Personnel Certification to Occupational/Skilled Certification.
- Remove or change Item 5 (not specific enough)

The committee also requested the following guidance on the ETPL:

- How will the checklist be used in determining eligibility?
- What other eligibility criteria are there and where are those criteria published?
  - What is the role of the state WIA agency and role of the local board in determining eligibility initially, monitoring training providers to ensure continued eligibility?
  - Will existing providers need to meet new requirements for credentials or be grandfathered in?
  - Will training on any new requirements be provided for the current providers?
  - When will the new program start?

Staff will send these suggestions and questions to the Arizona Department of Economic Security Eligibility Training Providing List Coordinator and provide feedback at the November committee meeting.

The committee reviewed the responses from Pure Aesthetics regarding the two programs they would like to be placed on the EPTL list. The committee agreed that more information about Didactic Laser Training and Hands-on Laser Technicians programs are required before they make a decision. Information needed: 1) more details about requirements/qualifications, 2) salary/tuition costs, and 3) type of credential (stackable, etc.).

**V. Next Meeting:** Thursday, November 7, 8:30 a.m. at Kino Service Center

**VI. Adjournment** – 9:29 a.m.