

Workforce Investment Board (WIB)

Youth Council

November 12, 2013 – 3:30 p.m.

Goodwill Industries
1940 E. Silverlake
Tucson, AZ

Minutes

Voting Members Present

Vaughn Croft
Deborah Dixon
Liz Gulick
William Marquez
Johanna Duffek
Daphanie Conner
Amanda Kucich
Fran Senechal

Staff, Partners & Guests Present

Dorothee Harmon
Dana Katbah
Frank Grijalva
Eric Dorame
Joe Romano
Efrain Romero
MaryAnn Phininzy
Charles Casey

- I. **Call to Order** – at 3:36 p.m. Vaughn Croft chaired the meeting.
- II. **Opening and introductions** – Attendees introduced themselves. Vaughn distributed a calendar of events for the school system to help the group decide the date of the Logistics Career Expo. The committee agreed to hold the Logistics Expo on Wednesday, April 2, 2014. Vaughn asked the group to contact him if they are interested in planning the Expo.
- III. **New Five Year Plan**

First draft was based on the current program design (as presented at the planning session/retreat in October). The narrative follows a template guideline that was issued by the State Workforce Investment Act (WIA) Administration. Priorities and information gathered during the retreat session was used to initiate changes – both in the plan document and in the current WIA youth program implementation.

 1. The agency resource map is incorporated into the plan as the basis for expanded collaborative partnerships in which WIA is part of a broader continuum of youth services. Both contracted and non-contracted partners are identified as potential resources for each required WIA youth service element, based upon the feedback provided in the resource mapping exercise. The One-Stop seeks to establish coordinated referral partnerships with youth service providers that are not contractors.
 2. The current WIA contracts for Basic Education and Work Experience are being modified to incorporate more partnerships and ancillary services (e.g. mentoring, tutoring, leadership) into each program.
 3. One-Stop is piloting a new “Interim Assessment Tool” that will be used to conduct ISS updates with enrolled participants who may have already completed some services and/or may be participating in ongoing services.
 4. The Interim Assessment Tool will be used to refer participants to more comprehensive services.

Members present discussed the plan summary. Vaughn asked staff to follow up with agencies that participated in the planning session (but were not represented at this meeting) to confirm the plan content and talk about developing or expanding referral partnerships. The following additional points were suggested:

- The Youth Council and One-Stop partners will supplement WIA youth services by providing career-themed youth events that raise the profile of youth employment and rely primarily on donations and volunteer time.
- The Youth Council and One-Stop partners will sponsor more professional development opportunities for youth-serving organizations to learn about workforce programs and resources.
- Tools are needed both for youth service providers and for youth themselves to help navigate and select from many program options. Youth customer feedback should factor into this navigation. The Opportunity Youth Incentive Fund project of the United Way Youth Development Coalition is aimed in part at understanding and improving ways for youth (especially those who are unemployed and not in school) to navigate between program options.

Amanda Kucich and Joe Romero volunteered to form a work group to develop recommended actions the Youth Council can take to support enhanced navigation for youth service providers and youth themselves. Vaughn asked any other interested volunteers for this work group to contact him.

IV. Report, Biotechnology Career Expo

Vaughn Croft distributed a report prepared by Linda Reyes at Tucson Youth Development on the Biotechnology Career Expo, which was held on Saturday, October 26th, 2013. The report showed that 103 youth and 56 parents attended that expo. Although this represents 58% of those who pre-registered for the event, the previous expo events had a comparable rate of attrition from registration to actual attendance. The attendee group was extremely diverse in terms of gender, race/ethnicity, age, educational level, and geographic distribution. The feedback from youth and exhibitors on satisfaction surveys was mostly positive.

V. Action Item: Liz Gulick moved to approve the September and October meeting minutes. Amanda Kucich seconded the motion. Motion approved unanimously,

VI. Announcements

- Key to Employment – February 5, 2014

VII. Next meeting: December 10, 2013, 3:00 p.m. The location to be determined.

VIII. Adjournment – 5:06 p.m.