



QUALITY JOBS. QUALIFIED WORKERS.

Meeting of the Pima County Workforce Investment Board (WIB)

Board Development Committee

Friday, April 13, 2018, 9:15 a.m.

Pima Community College, Community Campus, **2nd Floor Meeting Room A-230**
401 N. Bonita Avenue, Tucson, AZ 85709

Meeting Minutes

Members Present

Frank J. Watts, Jr.
Lea Márquez Peterson
Paul Roughton
Cristina Castro Harrington
Jaybee Nickelson, Chair

Members Absent

Clarence Boykins
Dot Kret

Guests Present

Anna M. Cunes

- I. Called to Order: Jaybee Nickelson, Chair, 9:05 a.m.
- II. Action Item: To Approve the 02/09/18 “Board Development Committee” Meeting Minutes. Paul Roughton motioned to approve the meeting minutes; Lea Márquez Peterson seconded the motion; and all were in favor.
- III. Action Item: To review and approve WIB Application(s) for forwarding to the WIB Executive Committee with recommendation for approval and forwarding to the Pima County Board of Supervisors with recommendation for appointment to the WIB.
- IV. (3) Current Vacancies - Business Representatives
 - A. Doug Jones as of 01/01/17; Term Ends 09/30/19 (Robert Stark)
 - B. Bev Price as of 06/27/17; Term Ends 09/30/20. Lea Márquez Peterson recommended Laura Paredes Oldaker, Owner/CEO, Academy of Caregiving Excellence, during the 02/09/18 meeting. Anna emailed a WIB packet to her at LOldaker@wearebyyourside.com. Jaybee Nickelson will follow up with Laura.
 - C. Liz Gulick as of 10/01/17; Term Ended 09/30/17. Paul Roughton will contact Jim Tofel, Tofel Dent Construction, and ask if he’s interested in serving on the WIB.

Anna M. Cunes reported that Patrick Cavanaugh asked for a WIB Application for him to share with the Pima County Small Business Commission members. If anyone is interested, they may represent a Small Private Business in the Business category and replace any of the vacancies above.

- V. (1) Current Vacancy – Balance of WIB Membership: Lori Banzhaf as of 03/07/18; Term Ends 09/30/20. Lori is no longer working for the Tucson Metro Chamber and has resigned.

Anna M. Cunes reported that on 03/30/18, Nils Urman informed her that he met with Susan Manfredi, Director of Operations, Tucson Metro Chamber, on 03/29/18 and she may be interested in replacing Lori Banzhaf and serving on the WIB.

Lea Márquez Peterson will follow up with Amber, President, Tucson Metro Chamber and Anna will send an email.

Note: List the balance of the LWDB membership, which must include:

1. At least one eligible provider administering adult education and literacy activities under WIOA title II, nominated from these entities if there is more than entity;
2. At least one representative from an institution of higher education providing workforce investment activities, including community colleges, nominated from these entities if there is more than entity;
3. **At least one representative from economic and community development entities;**
4. At least one representative from the state Employment Service Office under the Wagner-Peyser Act serving the local area; and
5. At least one representative from the programs carried out under title I of the Rehabilitation Act of 1973.

VI. Next Meeting: May 11, 2018

VII. Adjourned: 9:32 a.m.