



QUALITY JOBS. QUALIFIED WORKERS.

Meeting of the Pima County Workforce Investment Board (WIB)

Executive Committee

Thursday, August 23, 2018, 8:00 a.m.

Kino Service Center, 3rd Floor, Conference Room 301, 2797 E. Ajo Way, 85713

Meeting Minutes

Members Present

Aric L. Meares, Chair
Dr. Vaughn E. Croft

Dr. Mark P. Vitale
Bruce W. Grant

Members Absent

Danielle Duarte
Paul Roughton

Pima County Staff Present

Sean Lopez
Anna M. Cunes

Arnold Palacios

- I. **Called to Order:** Aric L Meares, Chair, 8:10 a.m.
- II. **Action Item:** To approve 06/28/18 WIB Executive Committee Meeting Minutes. Dr. Vaughn E. Croft motioned to approve; Bruce W. Grant seconded the motion; and all were in favor.
- III. **Action Item:** To approve to appoint Mike Rohrbach, Chair, CCLC Inc. dba Creative Communication and Learning Advisory Council (CCLAC) to the Pima County Workforce Investment Board Youth Council whose Term will be from 08/23/18 to 09/30/21. Dr. Vaughn E. Croft motioned to approve; Bruce W. Grant seconded the motion; and all were in favor
- IV. **Action Item:** To approve three (3) new WIB members and forward to the Pima County Board of Supervisors with a Recommendation for Appointment to the WIB.

Dr. David Doré, PCC, to replace Lee D. Lambert in the higher education category; Michael Guymon to replace Lori Banzhaf in the Economic Development category; and Dr. Margaret Higgins, Executive Director, The Haven to serve in the Community Development Philanthropic Organization category.

Dr. Mark P. Vitale motioned to approve the three (3) new WIB members; Dr. Vaughn E. Croft seconded the motion; and all were in favor.
- V. **ARIZONA@WORK Pima County One-Stop Administrative Staff Support Update** – Arnold Palacios, Interim Director, Pima County CSET, reported on the following:

Discussion and action can occur on any agenda item.

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A. Layoff Aversion Study Request for Proposal (RFP) RFP-CSET-RRLA-2017-09

The University of Arizona, Eller College of Business Management is beginning their process to provide the economic analysis and forecasting services to 1) project the impact of automation on occupations in Pima County; and

Thomas P. Miller Association determined the impact of minimum wage increases on occupations in Pima County.

CSET has identified up to \$50,000 that may be available for this purpose, depending on funding allocations.

B. Pima County Minimum Wage Impact Analysis Report

C. Pima County Career Pathways Analysis and Resource Guide Request for Proposal (RFP) RFP-CSET-CPARG-2018-08

The Committee agreed that after the Proposer is selected and recommended by the RFP Review Committee, the Pima County CSET Administrative Staff will be sure to include the following Project Progress Timeline in the contract:

01/17/19 "Project Update" due to WIB Planning Committee

03/28/19 "Project Update" due to WIB Executive Committee

04/04/18 "Project Results" due to Arnold.Palacios@pima.gov

04/12/19 "Project Results" Report to WIB Monthly Meeting

Aric L. Meares asked if the online Resource Guide will be on the Pima County website and managed by Pima County staff or will the Proposer manage it?

D. Pima County Workforce Development Plan 2016-2020 at

<https://webcms.pima.gov/cms/One.aspx?portalId=169&pageId=256628> – The Arizona Department of Economic Security (D.E.S.) confirmed in the Policy Broadcast PB #18-018 that the due date is Saturday, 12/15/18.

E. WIB Business Card – Kate Harrison, Pima County Communications Department, has created a draft and Arnold Palacios will share with the Executive Committee when it is available.

VI. ARIZONA@WORK Pima County One-Stop Operator Report: Jim Mize, SER-Jobs for Progress, Inc. – Jim reported that the ARIZONA@WORK Pima County One-Stop Partners are now meeting on the 4th Wednesday of each month.

Fourteen of the 16 Partners were present at the 08/22/18 monthly meeting. Jim mentioned that during his first one-on-one interviews the Partners one-on-one and several of the Partners did not know about all of the other Partners programs and services.

See Jim's Report attached.

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Maria Sopher, new Region Program Manager introduced herself and she is replacing Christopher Tafoya.

Amanda Abens announced Pima Community College's Pima for Kids and Teen Scene. It is an innovative Science, Technology, Engineering, Art, Math (STEAM) enrichment program for youth ages 9-17. Classes and learning environments promote positive youth development and life skills that are essential for pursuing education and career goals. The courses combine art, science, technology, engineering and math to stimulate creativity and relationship building.

Each class is delivered by educators who create high-quality, interactive educational experiences that inspire learning, discovery and creativity.

For more information on Pima for Kids and Teen Scene contact Continuing Education at 520-206-6444 or e-mail tmnoon@pima.edu.

Michael Gates, Dislocated Workers Program Manager, Pima County CSET, announced information about a new Veterans and Homeless program.

Nona Eath, Nona.Eath@TucsonAz.gov, announced that the City of Tucson's Grant will assist a person who needs to enter the workforce and then the City of Tucson Housing Department will assist them with housing.

Laurie Kierstead-Joseph reported that there are different measures and trying to determine the best measure (i.e., test out).

Goodwill Industries of Southern Arizona has a statewide "The REC" program for young adults and adults. One location is off N. 4th Avenue and there is a second Tucson location.

Gia Kiso, Pima County Senior Community Svc Employment Program (SCSEP), announced that she has taken Jenn Felix's place who was at Project Ayuda.

The RFP for the Common Intake database is in progress.

Project 23 not moving because the Governor ended up not creating the need for the anticipated 2,000 to 3,000 job seekers in addition to current case loads.

The next Partners' meeting is schedule for Wednesday, 09/26/18 at PCC, Community Campus.

VII. WIB Committee Reports

- A.** Planning – New Chair appointed by Aric L. Meares as of 08/20/18 – Danielle Duarte. Danielle may not be able to commit long term so the WIB will need have an alternate in mind. Dr. Vaughn E. Croft suggested Brad McCormick and Vaughn will follow up with Brad. Next meeting is 09/20/18 and Dr. Mark P. Vitale will attend. Bruce W. Grant is not available.

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- B. Board Development – New Chair appointed by Aric L. Meares as of 08/10/18 – Bruce W. Grant.**

Aric L. Meares reported that Arlene Benavidez, MEC, is still interested in being considered to be appointed to the WIB.

Bruce asked which in-demand industries should be the focus for replacing the current Business Category Representatives. Anna will provide a list of needs to the Board Development

- C. Performance and Accountability – New Chair appointed by WIB as of 07/01/18 – Dr. Mark P. Vitale.** Mark reported that the Committee had good discussions and a couple of members volunteered to

- D. Youth Council – Dr. Vaughn E. Croft** reported that the Youth Council may be participating in the United Way of Tucson and Southern Arizona

The Spring 2019 Expo might be for the Law Enforcement Industry again. Aric suggested the Border Patrol facility on W. Ajo Way may be a good location.

VIII. Future WIB Meetings:

- A. 09/14/18 – Pima Community College (PCC), Community Campus; Topic: “What’s App?”** How to Optimize Automation, Technology and Apps in Business

Dr. Mark P. Vitale suggested asking a couple of small businesses to share information about their occupations and career pathways, and along with the training provider(s).

Jim Mize suggested Raytheon.

Aric suggested that PCC be the facilitator.

Dr. Vaughn E. Croft suggested that Mark ask Wayne Lundenburg, University of Phoenix and Mark said he will check Mark’s availability. Wayne has a lot of experience with automation and with several different organizations such as the private sector, educational institutions, and automation.

Mark will invite Wayne to present to the WIB for about 20 minutes. 10 minutes for questions and if he isn’t available, 10/12/18 may be an option.

- B. 10/12/18 – Pima Community College (PCC), Community Campus; Topic: To be determined by Arnold Palacios.** Aric announced that he will not be at the 10/12/18 meeting and Mark P. Vitale will run the meeting as the Vice-Chair.
- C. 11/08/18, Thursday – Day before Labor Day Holiday; in the past this meeting held at Tucson Electric Power Company (TEP), Southwest Gas, and PCC, Community Campus; Topic: Veterans**

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The Committee agreed to invite the Kino Veterans' Workforce Center to present updates on programs and services that are available for Veterans and DMAFB TAP representatives will also be invited.

D. 12/14/18 – Hotel Tucson City Center; Available; Topic: Layoff Aversion Study “Impacts of automation on the Pima County economy”

IX. Next Meeting: September 27, 2018, 8:30 a.m.

X. Adjourned: 9:18 a.m.

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