



QUALITY JOBS. QUALIFIED WORKERS.

Meeting of the Pima County Workforce Investment Board (WIB)

Executive Committee

Thursday, October 25, 2018, 8:30 a.m.

Kino Service Center, 3rd Floor, Conference Room 323, 2797 E. Ajo Way, 85713

Meeting Summary

Members Present

Dr. Mark P. Vitale
Dr. Vaughn E. Croft

Members Absent

Aric L. Meares, Chair
Danielle Duarte
Bruce W. Grant

Guests Present

Sean Lopez Anna M. Cunes
Jim Mize Arnold Palacios

- I. **Called to Order:** Dr. Mark P. Vitale, Vice Chair, 8:44 a.m.
- II. **Action Item:** To approve 09/27/18 WIB “Executive Committee” Meeting Minutes. Not approved due to no quorum.
- III. **ARIZONA@WORK Pima County One-Stop Administrative Staff Support Update**
 - A. Pima County Workforce Development Board “Recertification Request” for Program Year 2018-2019 due 10/19/18 and submitted. Arnold reported that some of the information provided for the “Recertification” is the same as what is stated in the “Plan Modifications.”
 - B. Pima County Workforce Development Plan 2016-2020 “2-Year Plan Modifications” due 12/15/18 and Public Comment Period ends 10/31/18.
- IV. **Review Draft “Plan Modifications” for the ARIZONA@WORK Pima County One-Stop Workforce Development System “Workforce Development Plan 2016–2020”:** The Committee reviewed the “Plan Modifications.”
- V. **Action Item:** The WIB Executive Committee recommends approval and adoption of the “Plan Modifications” for the ARIZONA@WORK Pima County One-Stop Workforce Development System “Workforce Development Plan 2016–2020” by the Pima County WIB and Board of Supervisors, and to give the WIB Executive Committee and Pima County Administrative Support Staff authority to make technical amendments based on feedback from the State and Key Stakeholders. The “Plan Modifications” are at <https://webcms.pima.gov/cms/one.aspx?portalId=169&pageId=22593>.

Discussion and action can occur on any agenda item.

AUXILIARY AIDS AND SERVICES ARE AVAILABLE UPON REQUEST TO INDIVIDUALS WITH DISABILITIES.

Please call 520-724-6766 (48 hours in advance) to make arrangements.

Not recommended for approval and adoption do to no quorum. Anna M. Cunes, Pima County Administrative Support Staff, will schedule a special meeting because the “recommendations” needs to be on the Pima County BOS’ 11/20/18 Regular Meeting agenda and the deadline to submit materials the Pima County Clerk of the Board is Monday, 10/29/18.

Meeting attendees asked if a phone call meeting would be possible and Anna M. Cunes provided the following information from the WIB By-laws:

ARTICLE VII – MEETINGS

A. Public Meetings:

1. All regular and special meetings of the WIB, its standing committees, special committees, and workgroups, will be conducted in compliance with Arizona Open Meeting Law, A.R.S. § 38-431 *et seq.* Remote, telephonic, or web-based meetings and attendance will not be permitted.
2. Where these by-laws and other applicable law do not provide adequate procedure for the conduct of a meeting, Robert’s Rules of Order will be used as a guide.

Note: Remote Meeting is an application that makes it easy to conduct online meetings. Up to 10 participants across geographies and time zones can meet and collaborate simultaneously. Further, you can make presentations and give product/service demonstrations to consumers from any location, at any point in time.

Source: <https://www.bing.com/search?q=remote+meetings+definition&FORM=QSRE3>

Anna M. Cunes also mentioned that the Arizona Open Meeting Law, A.R.S. § 38-431 states the following:

What constitutes a meeting?

A meeting is a gathering, in person or through technological devices of a quorum of a public body at which they discuss, propose or take legal action, including deliberations. A.R.S. § 38-431(4). This includes telephone and e-mail communications.

VI. ARIZONA@WORK Pima County One-Stop Operator Report: Jim Mize, SER-Jobs for Progress, Inc. reported on what the Partners reported during their 10/24/18 meeting at PPEP, Inc.

VII. WIB Committee Reports

- A. Planning – Bruce was not present.
- B. Board Development – One member looking into recruiting someone from Comcast.
- C. Performance and Accountability – Mark reported that the Committee is planning a 01/16/19 Retreat for the Service Providers and Partners.
- D. Youth Council – Vaughn reported that the 10/20/18 “Days of Caring” volunteer project had a low turnout but it was a good experience for those who did participate.

Discussion and action can occur on any agenda item.

AUXILIARY AIDS AND SERVICES ARE AVAILABLE UPON REQUEST TO INDIVIDUALS WITH DISABILITIES.
Please call 520-724-6766 (48 hours in advance) to make arrangements.

VIII. Future WIB Meetings:

- A. 11/08/18, Thursday** – Pima County and others observe Labor Day Holiday on Monday, 11/12/18 and some members and guests will be taking a 4-day weekend from Friday, 11/09/18 to Monday, 11/12/18. This 11/08 date may help to ensure a quorum.

Location: Kino Sports Complex-North, Events Center (former Mulcahy YMCA), 2805 E. Ajo Way, Tucson, AZ 85713.

Topic: Veterans' transitioning to civilian world and training with and for Automation, Technology, and Apps.

Facilitator: David Balderrama, Business Outreach Program Coordinator, Kino Veterans' Workforce Center (KVWC), Pima County CSET.

KVWC Partners who provide services at the KVWC and who may present:

1. Michael Arinello, U.S. HUD Homeless Veterans, VA Administration
2. Alex Rivera, Disabled Veterans Outreach Program
3. Joe Niznik, Local Veterans Employer Representative, VA Administration
4. Jess Grover, Veterans' Employment Relations, One-Stop Business Services Team liaison with Davis-Monthan Air Force Base Transitional Assistance Program (TAP) and Capstone program)

Vaughn asked Arnold if Pima County works with the VFW, Marine Corps Clubs, and Saguaro Post organizations.

- B. 12/14/18, Friday** – Hotel Tucson City Center, **Topic:** Layoff Aversion Study "Impact of Automation on Occupations in Pima County"

Presenter: George W. Hammond, Ph.D., Director and Research Professor, The University of Arizona Eller College of Management, Economic and Business Research Center

- C. 01/11/19, Friday** – **Location:** PCC-Comm **Topic:** Committee will discuss during 11/27 meeting.

Mark suggested that each WIB member should conduct a Member Spotlight during each WIB meeting. Note: This used to be on the Agenda and the Member would be determined during a WIB Executive Committee monthly meeting, per Charles Casey, 03/11/15.

IX. Next Meeting: November 27, 2018, 8:30 a.m.

X. Adjourned: 9:57 a.m.

Discussion and action can occur on any agenda item.

AUXILIARY AIDS AND SERVICES ARE AVAILABLE UPON REQUEST TO INDIVIDUALS WITH DISABILITIES.

Please call 520-724-6766 (48 hours in advance) to make arrangements.