



QUALITY JOBS. QUALIFIED WORKERS.

## Meeting of the Pima County Workforce Investment Board (WIB) Planning Committee

Thursday, April 18, 2019, 8:30 a.m.

University of Phoenix, Southern Arizona Campus, 300 S. Craycroft Road, 85711

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### Meeting Minutes

#### Members Present

Regina Suitt  
Michael Guymon  
Danielle Duarte, Chair  
Brad McCormick

Liz Gulick  
Molly Gilbert  
Laura Oldaker

#### Members Absent

Dr. David Doré  
Patti Greenleaf  
Susan Hyatt Dumon

#### Guests Present

Marcelino Flores  
Anna M. Cunes  
Arnold Palacios

- I. **Called to Order:** Danielle Duarte, Chair, 8:38 a.m.
- II. **Action Item:** To Approve the 01/17/19 Meeting Minutes and Review the 03/14/19 Meeting Summary.

Regina Suitt motioned to approve the 01/17/19 Meeting Minutes; Liz Gulick seconded the motion; and all were in favor.

The attendees reviewed the 03/14/19 Meeting Summary.

- III. **Review Final Pima County Career Pathways Analysis and Resource Guide:** The attendees reviewed the Guide and provided feedback to Pima County staff who will share recommended edits to Regina Serrano *dba* Pinnacle Workforce Strategies.

The recommendations included the following:

- ✓ Some of the information needs to be laid out in a clear format (i.e., Professional information vs. Client/User information;
- ✓ Need a better graphic for the Career Ladders diagram or use the original pyramid from the Career Pathways Guidelines;
- ✓ Page 11 needs a better example of a stackable career pathway and lattices;
- ✓ Page 12 needs post-secondary and IT information – see grey boxes;

- ✓ Page 10 needs to have a statement related to a liveable wage, future occupations, and the One-Stop history;
- ✓ Pages 12, 13, and 14 needs to have example occupations that are the WIB's Target Occupations;
- ✓ Page 22 and 23 should also use a Target Occupation and not the Massage Therapist Assistant occupation; and
- ✓ The Guide needs to have a reference to the Eligible Training Provider List (ETPL).

**IV. Next Meeting:** May 16, 2019, 8:30 a.m.

**V. Adjourned:** 9:35 a.m.